



Spring 2022 Instructors, DoIT is here To help you!

Stony Brook's Spring Semester starts on January 24th, 2022!

This newsletter is for instructors who are interested in using technology with their classes this Spring and are interested in additional information.

Topics include:

- Blackboard
- Classroom Technology Services & Support
- Lecture Capture (Echo360)
- Online Exams (Respondus)
- Technology Resources & Workshops for you AND your students

Please review the enclosed information and let us know if you need assistance!

Blackboard (Stony Brook's LMS)

Every Stony Brook Blackboard course site's access is automatically managed for you according to class registration.

Academic Technologies has compiled a "[Top 10 Blackboard Tips](#)" list for Instructors.

In addition, help links are available in all course sites for you and your students!

Classroom Technology & Support

Where are you teaching this semester?

Log into [SOLAR](#) and visit the "Faculty Center" area to learn more about your class times, locations and to access your roster(s). Once you know where your class is, visit [25Live](#) to learn about the equipment in your classroom (Search by Location)

Classroom Technology & Support Solutions service desks are available in Frey Hall (West Campus) & HSC. For more information about Classroom Services, visit: <https://it.stonybrook.edu/services/classtech>

Are you familiar with the technology in your classroom?

If you would like to become familiar with the technology in your Spring 2022 classroom, you can schedule a visit before the semester begins. There are several ways to make arrangements:

- Email: classrooms@stonybrook.edu (For West Campus) or HSCclassrooms@stonybrook.edu (For Health Sciences)
- Submit a service ticket at service.stonybrook.edu and select "Teaching & Learning Tools" as your service
- Call 631-632-9400 (All West Campus except Frey); 631-632-9499 (Frey); 631-444-3230 (HSC)
- Visit one of our service desks in Frey Hall 118 (for Frey rooms only); Frey 112 (all other West Campus Buildings) or HSC Level 2, Room 2-270

Solstice (wireless presentation platform) updates

Classrooms with touch interfaces have been updated to reflect a new logo for the [Solstice](#) wireless presentation platform. The in-room experience has not changed. To find out if your classroom is equipped with Solstice, this information is available in [25Live](#) as well as our [classroom equipment guide](#).

New equipment reservation platform coming soon, pilots wanted!

We are piloting an online reservation system for portable classroom technology this Spring 2022 called [Webcheckout](#). For more information or for access into the pilot, contact your local classroom technology support office: Call 631-632-9400 (All West Campus except Frey); 631-632-9499 (Frey); 631-444-3230 (HSC)

Lecture Capture

Did you know that Stony Brook provides [Echo360](#) as a lecture capture system/tool?

If you are teaching in a classroom that has [Echo360 Hardware installed](#) and you would like your course recorded, make sure you [submit your capture request](#) by Thursday 1/22/22. Once recorded, you can publish your recording(s) to Blackboard.

[Universal Capture](#) is available if you are teaching in a room that does not have Echo360 installed or you would prefer to record lectures from your personal computer. You will need to:

1. Install Universal capture on your personal Device
2. [Request an Echo360 course](#) so that your recordings can be published to Blackboard. (Select **Online** for meeting day/time)

Reusing your Echo Content?

Recent changes have happened to Echo360 that provide new options for you to reuse/share your Echo content. To learn more, visit & subscribe to Jennifer Adams's [Emerging Technologist blog](#)!

Online Exams

Are your exams online this semester?

[Respondus Lockdown Browser & Monitor](#) are available for all instructors who would like to conduct online proctored exams via Blackboard. Please include the following information in your courses for your students:

Our course is using Respondus LockDown Browser and Monitor for exams. You must install Repondus Lockdown Browser for Stony Brook, available at: <https://download.respondus.com/lockdown/download.php?id=772113517>, prior to the start of the first exam. Should you need help during the exam, chat support is available from Respondus.

Do your students need a laptop?

If your students do not have a laptop, they can [borrow one](#) from the North Reading Room in the Melville Library.

Technology Resources

Interested in learning something new?

DoIT offers live webinars and workshops to increase digital literacy skills on campus for all students, faculty and staff.

DoIT Training's Mini Bytes (short online training sessions) are available to all who are interested in learning about Zoom, Google, Qualtrics and more! Visit our [events calendar](#) to register.

In addition, our Academic Technologies Student Technologists (Undergraduate student specialists) offer webinars and workshops on a variety of topics, such as: graphic design, marketing, programming, spreadsheets, and more!

All Student Technology workshops are available on the CORQ app or online at: [SB Engage](#) Please share this information with your students!

Interested in learning more about what is happening at Stony Brook?

Subscribe to [Campus Announcements](#)

Are you having trouble connecting to a system and are wondering if it's down?

Check our [IT status page](#) for known outages, scheduled maintenance, and system updates.

Need help?

Access our [self-help](#) materials, [submit a ticket online](#) via DoIT's service portal, [chat live](#) with our service desk, or call 631-632-9800 for assistance. You can also make an appointment to visit a [Tech Station](#) on campus.

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