Tips & Tricks

- **Concur Travel & Expense Browser Extension KBA**
  - Take a look at the Knowledge Base Article on how to claim travel expenses.
  - Please refer to KB0032263 for instructions on how to look up past and subsequent Concur invoices.

- **Oracle: The Elements of Accounts Payable Training**
  - Click to download the training deck.

- **Oracle Procurement Live Training Courses**
  - Continue to report all enhancements, new reports, issues, and office hours.

- **Oracle: Buying and Paying for Financial Unit Approvers**
  - Register for an Upcoming Webinar.

- **Oracle: The Elements of Accounts Payable Training**
  - Watch this series for step-by-step instructions on how to view the Project and Grant Management: Getting Started.
  - The series created to support project and grant management via online video.

- **Oracle Planning and Budgeting Live Training Courses**
  - New Oracle Planning and Budgeting system, introducing thoughtful design and user experience. This technology has already been used to great effect in the Compass website.
  - WalkMe is a guidance and navigation tool that simplifies resource for campuses involved.
  - For information on how to process ILTFs remains the same.
  - Don’t miss it!

- **UC San Diego is required to report on how many orders are subject to Fair Work Fair Wage every year.**
  - To assist with this, please populate this field for any requisition with associated services.

- **Planning and Budgeting**
  - January Close Delay Update
  - Target launch 2/25.

- **Tips & Tricks**
  - Particularly between PPM, AP, and GL to support error correction of transaction assessments (based on Position Funding data available in UCPath).
  - Use the Personnel Expense Projection Report and the YTD for the Accounting Period selected. Project report parameter is presented in a standard profit and loss statement format and includes the financial position at any given point in time.

- **Contract Management**
  - This new report is available at the every day when it comes to payables.
  - Click to download the training deck.

- **Financial Reports**
  - This list was curated specifically to support financial review and processing. This new report is available at

- **Discrepancies and errors in the Oracle financial system.**
  - Oracle Functional Leads and the Oracle BI team as we dive into Analytics, this dashboard is designed to highlight the transaction discrepancies and errors in the Oracle financial system. Don’t miss it!

- **Instruction is intended for individuals who process transactions in Oracle**
  - The goal is to deliver timely information that matters to you.

- **About the Weekly Digest**
  - Services & Support
  - Budget & Finance, including Oracle Financials, Human Resources, and Payroll Accounting and Administration.