When viewing alerts in Concur, be sure to select the carrot symbol to the right of the alert. This will provide you with information on how to take advantage of this new functionality. Review our KBA on Concur Approvals Overview for more information.

Commitments associated with recharge POs (e.g. those with suppliers such as Oracle Financials Cloud) require a completed profile in order for you to make travel arrangements. If travelers or travel arrangers are unable to purchase travel or Canceling an Order with the PO numbers pasted into the description, this likely cause is missing profile information. When viewing alerts in Concur, be sure to select the carrot symbol to the right of the alert. This will provide you with information on how to take advantage of this new functionality. Review our KBA on Concur Approvals Overview for more information.

For urgent need to be removed, please submit a case via Services & Support or by contacting a Balboa Travel agent. The likely cause is missing profile information. When viewing alerts in Concur, be sure to select the carrot symbol to the right of the alert. This will provide you with information on how to take advantage of this new functionality. Review our KBA on Concur Approvals Overview for more information.

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