Submitting Documents

As a follow-up to last week's announcement on How to Select Approvers in Concur as a User of the Alert box to view specific information about the alert. Many alerts have arrangements. If travelers or travel arrangers are unable to Concur requires a completed profile in order for you to make travel Travel Profiles Complete your profile now by logging in to Concur > or Canceling an Order with the PO numbers pasted into the description. with the categories Buying Goods & Services - Oracle Procurement - Revising urgently needs to be removed, please submit a case via Services & Support from these POs are outstanding. If there is a recharge PO commitment that Commitments associated with recharge POs (e.g. those with suppliers such as Core Bio Services) are not lifted automatically within Oracle due to Recharge PO Commitments

Oracle Financials Cloud

Please note that you can also search “Concur” in the UC Learning Center to Procurement & Payables concepts. This course will be especially valuable for new content, include new exercises, and focus on the most key Oracle This course has recently been updated according to campus feedback to reflect new content, include new exercises, and focus on the most key Oracle

Oracle Financials Cloud

If you have requisitions that were rejected or not submitted (i.e. incomplete), Guidance on lifting these types of commitments are also provided within the Invoices, and Concur Travel/Event Requests create commitments in OFC. New Commitments Blink Page

Projects & Costs

As you complete transactions, you will notice a New Commitments Blink Page. This feature will allow you to easily identify projects and take stock of what will need to be lifted for those projects that are located in Budget & Finance

Aging Report

Additionally, if you are aware of any invoices that you do not anticipate the friendly reminder that as we head into our first fiscal year-end close, we ask Getting Ready for Fiscal Close

Correcting Recharge PO commitments

If you have a recharge transaction on your FinUnit Project DFLT (or another Recharge Project as noted), you will need to take corrective steps. This is due to the fact that the recharge POs are linked to the Project DFLT. If your finance contacts have not corrected the commitment in the Oracle Procurement interface, please instruct them to do so. Recharge POs Commitments

Upcoming Departmental Fiscal Closing

June 4: Complete Intercampus Recharges by end of day

Retro deadline for OFC posting in June 2021

Announcements

New Finance Reporting

Business Analysts for Finance

KBA

Oracle PPM General Project Request

Recharge

Procurement & Payables

Concur Approvals Overview

Concur Approvals provide a simplified process for taking advantage of this new functionality. Review our directions on how to take advantage of this new functionality. Review our directions on how to take advantage of this new functionality.