Coming Soon! UCPath Projects: March Release

Ask UCPath Enhancements, Replace PayPath Phase 2, Annual UCPath Upgrade

The following projects are scheduled to go-live in UCPath in **1 month**, on **March 11, 2024**.

Preparing for the Changes

1) Add the March Release Topic Based Zoom to your calendars

Join us for our **March Release Topic Based Zoom** hosted on **February 14, 2024**, from 11:00 am - 12:00 pm for an overview of the changes coming to the UCPath system.

2) Clear backlog of Pending AWE Transactions by Thursday, March 7, 2024

There are currently over 2000+ transactions that are in a **Pending Approval** status. Many of these transactions are old and likely need to be cancelled. Transactions pending approval **must be approved or cancelled by Thursday, March 7, 2024 at 3:00 pm**.

3) Be aware of the UCPath System Downtime

The UCPath system will be unavailable from **Friday, March 8, 2024 at 12:00 pm to Monday, March 11, 2024 at 6:00 am** in order to implement the March Release projects. During the scheduled downtime, employees, managers, and transactors will not have access to the system.

Ask UCPath Enhancements

The goal of the **Enhance Ask UCPath Initiative** is to develop a user-friendly help site for employees seeking answers to their UCPath-related queries through the Ask UCPath platform. The following enhancements are set to launch in the upcoming March release:

New Employees Case Submission Form

- The goal of the **New Employees Case Submission Form** portion of the Enhance Ask UCPath Initiative is to simplify the employee user experience when submitting an inquiry/case through Ask UCPath.
- The system will automatically determine the topic, category, and subcategory when submitting an inquiry through the Ask UCPath portal.

Who will be impacted?

- All employees and transactors will be impacted.

Note: The **Reopen Case Functionality** portion of this project will **no longer be included in the March release** and is targeted to go live in April 2024. More information will be shared once available.

Replace PayPath Phase 2

Phase 2 of the **Replace PayPath** project will provide approval processes for Job Data changes through the Manage Job tile, and additional transaction types with validations to update job information.

All PayPath transactors will continue to see the Manage Job tile as a **view-only** page. Only Early Adopters from Central Offices will be able to transact using the new Manage Job tile functionality **before** all transactors can transact within the tile.

Who will be impacted?

- If you currently have access to PayPath pages today, **continue to use PayPath and Smart HR Templates**.
- Local leadership will determine the right opportunity to release the new functionality to all transactors.

Annual UCPath Upgrade

The next **Annual UCPath Upgrade** will move UCPath from PUM 44 to **PUM 47** to implement improved efficiencies and functionality in the UCPath system.

As part of the upgrade, a new Additional Notes feature will be available within the **Manage Job tile** to show the total number of notes available for a job.

Who will be impacted?

- The new Additional Notes functionality within the Manage Job tile will only be available for Early

Adopters within the Central Offices.