The Learning all there is to know about budget & finance can feel daunting. The Support Framework: Your Guide to Finding Help

Managing Cost Sharing

Projects are set up with transaction controls that prevent the posting of costs on certain expenditure types. A template is added for each spending unit. This template contains a list of the expenditure types for which the spending unit is responsible. Project allocations are automatically set up when the project is created, and they cannot be modified during the budget period. This helps to ensure that budgeting and cost sharing are consistent across different spending units.

You can use the Oracle Tip! Search Award Project Costs with Different Funding Sources. This allows you to see all the projects that have been funded by a particular funding source.

We are excited to launch a comprehensive Blink page for managing cost sharing and project allocations. This page provides a single source of information for all the tools and resources you need to manage these allocations. It includes links to detailed instructions and videos to help you understand how to use the system.

In addition, we have added a new report to the system that provides a summary of all the transactions that have been processed for a project. This report is available in the Transaction Details section of the project. You can use this report to check the status of a project and see all the transactions that have been processed for it.

The survey should take less than 5 minutes to complete and will close in two weeks on May 10. Please tell us more about your experience managing these allocations anonymously.

The Campus Budget Office - Financial Management

For more information, see the Oracle Tip! Search Award Project Costs with Different Funding Sources.

The Oracle Tip! Search Award Project Costs with Different Funding Sources allows you to see all the projects that have been funded by a particular funding source.

Concur, Balboa, and Kahala

We have added new modules to the Concur system. These modules allow you to manage your travel and event requests, and they provide features such as automatic approval and integration with your company's travel policies.

Travel Booking

Tuesday, May 17, 2022

Please note the change in the Travel Booking system. Concur users/delegates can now submit their travel requests online. This is a requirement.

Oracle: Buying and Paying for Financial Unit Approvers

Thursday, May 5, 2022

This course includes hands-on instruction on the use of Oracle Procurement & Payables. It focuses on topics such as requisitioning, purchase orders, and invoice processing.

Introduction to Oracle Procurement & Payables eCourse

1:30pm - 4:00pm

Thursday, May 5, 2022

This is a required prerequisite for registration.

University Procurement Card Program

9:00am - 11:00am

Thursday, May 5, 2022

This course provides an introduction to the University Procurement Card Program. It covers topics such as card issuance, account management, and reporting.

Every Thursday at 3pm

We will be holding office hours every Thursday at 3pm. During these hours, you can ask questions about the Oracle system and get help with any issues you may be experiencing.

Requisition Reminder Emails Turned Off

May 3, 2022

We have turned off the Requisition Reminder Emails. If you would like to be reminded when a requisition is due, please sign up for the Requisition Reminder List.

Oracle AP invoices will no longer be processed, then your Travel/Event Requests should be closed to lift the commitments. Concur users/delegates can do so by submitting a request.

If you have Concur Travel or Event Requests with projects that are closing, and all associated Expense Reports have been processed, then your Travel/Event Requests should be closed to lift the commitments.

Interlocation Transfer of Funds (ILTF) to other UC's must be submitted by May 9.

KBA: How to Process Interlocation Transfer of Funds

Interlocation of Funds Submission Deadline: Interlocation of Funds

Thursday, May 12, 2022

The submission deadline for Interlocation of Funds is May 9.

Neta Scientific's punchout is now live in Oracle! This simplified and centralized purchasing system allows end users to shop for and purchase consumables, benchtop equipment, and labware products.

Shopping for and purchasing goods and services, searching across UC San Diego requisitions and POs, closing POs, requisitions, and orders, managing budgeting, and processing invoices are all handled through the Neta Scientific punchout.

This change is part of an effort to encourage the use of our various supplier resources and reduce the volume of auto-inquiries will be changing. The email for procurement emails will be changing from procurement@ucsd.edu to an internal email address.

We sent our suppliers about this change. Please encourage them to refer to our new Oracle AP invoices.

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