Training & Support

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Concur Travel & Expense Support

Services & Support

Tips & Tricks

Concur Travel & Expense

Services, including Oracle Procurement, are delivered to your inbox. Our goal is to deliver timely information that matters to you.

Oracle Procurement is a solution that provides enterprise-wide support for financial processes and transactions. It is designed to support both procurement and financial management, helping organizations to streamline their processes and improve efficiency.

Best Practices for Expense Report Submissions

- Please note that Concur has been updated to serve as a source of truth. The cost reimbursement process will now be handled through Concur.
- Before submitting an expense report, ensure that all necessary approvals have been obtained. This includes any required signatures or additional documentation.
- Be sure to double-check all expense amounts and dates, as any inaccuracies may delay the processing of your report.
- If you have any questions during the submission process, please contact Concur Support for assistance.

Penalties for Late Expense Reports

- Late expense reports will be subject to penalties. These penalties may include fees, interest charges, or other financial penalties.
- To avoid penalties, ensure that your expense reports are submitted within the required timeframe.

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