**Budget & Finance Weekly Digest**

**University of California San Diego, 9500 Gilman Drive, La Jolla, CA, 92093**

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*About the Weekly Digest*

Each Tuesday important updates related to Budget & Finance, including Oracle Financials Cloud (OFC) implementation, are communicated in the Digest.

**Announcements**

**General**

- System Revisions of Approving Requisitions
  - IP9.1.2.4.5.5.5.5 (OCF 20.04.008) for Fiscal year 2021-2022: Final Link Approved.
  - On our campus-wide, we used the OCF Requisition Process for all services and goods.
- Oracle Reimbursement of Virtual Conference Registration
- Budget & Finance Support
- FY21 Financial Report
- Various updates to Oracle Financials Cloud (OFC) are available for viewing in the Management Cloud.
- Oracle Financials Cloud (OFC)
- Oracle Financials Cloud (OFC) training resources updated.
- Check out the latest update announcements related to our Oracle Financials Cloud (OFC) system.
- Credit Card Reimbursement
- Oracle Financials Cloud (OFC)
- Updates to financial metrics.
- Budget & Finance Support promotes training, tools, and communications to take full advantage of the financial system and support departments' success in managing their fiscal responsibilities.
- Budget & Finance Support

**Expense Report**

- Business Purpose Type. Then add the Business Purpose Type.
- You used your T&E Card, select the Business Purpose Type.
- Reimbursement, select Business Purpose Type.
- submit an Events & Other Reimbursements Expense Report. For employee pocket or with your Travel & Entertainment (T&E) Card, there is guidance on how to handle these reports.
- However, if you inadvertently paid for the virtual conference registration out-of-pocket, there is guidance on how to handle these reports.
- To pay for a virtual conference registration, faculty and staff should use their Travel & Entertainment (T&E) Card.
- Knowledge Base Articles, and training as a means to help you navigate through the process.
- Additionally, it gives insight as to how to engage with our Blink pages,
- Blink Spotlight: Concur Basics
- Concur Travel & Expense
- Tips & Tricks
- Procurement Card Expense Report.

**Training & Support**

Register for an Upcoming Webinar!

- Fund Management Training
  - The Fund Management training series is designed to address campus matters to you.
  - Financial managers, no matter existing leading and/or all virtual knowledge, gain an overview of what to expect with our Fund Management and Financial officers.
  - What are the expected questions to ask through our employees.
  - You can register here.
  - Virtual: Monday, April 5, 2021 @ 9 - 10:30 a.m.
  - Virtual: Wednesday, April 7, 2021 @ 9 - 10:30 a.m.
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**Knowledge Base Articles**

- Fund Management Training Series
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- If you are unsure of which request form to use when ordering goods or services through our campus, you can use the Request Forms Blink page on Blink. This page
- Note that this is not an introductory course. Participants should first complete the Fund Management Training Series to the Fund Management Training Series.
- We also appreciated your patience as we worked through the requisition automation changes.
- Requisitions should be charged 0% IDC. During conversion, some tasks for Fabrications will be discussed in the webinar on April 5th, sign up here:
- How to Handle a Fabrication of Inventorial Equipment
- Sponsored Projects Specialized Processes
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**Oracle Financials Cloud**

- Announcements
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**Fabrications**

- Contact us
- To continue receiving our emails, add us to your address book.
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