**Announcements**

### General

System Revisions: Effective 4/1/2021

- Oracle Procurement Request for Quotes (RFPQ): You will no longer be able to submit an e-mail attachment. Each individual item will need to be in a separate line.
- Oracle Procurement Request for Proposals (RFP): A feature has been added that allows you to select only one budget code for each item.

**Budget & Finance Support**

- Click here for a list of budget and finance contacts.
- Budget & Finance Support encourages you to sign up for our information system and support department success in managing their fiscal responsibilities.

### Budget & Finance Weekly Digest

- March 30th, 2021 - 13th Edition

#### Budget & Finance Support

- Promotes training, tools, and communications to take full advantage of the financial system.
- Encourages you to sign up for our information system and support department success in managing their fiscal responsibilities.

#### Concur Basics

**Business Purpose Type** - then add the Business Purpose Type. Then select the **Expense Type**.

- **Non-Event**
- **Event**

- **Non-Event**
- **Event**

#### Training & Support

Register for an upcoming webinar!

**Fund Management Training**

The UC San Diego Finance Training Center is designed to address campus finance and procurement managers, our core existing training and resource. All virtual training is currently available through the world of Concur and Travel at UC San Diego.

- **Knowledge Base Articles, and training as a means to help you navigate through the world of Concur and Travel at UC San Diego.**
- **Additionally, it gives insight as to how to engage with our Blink pages, including the UC Learning Center (Concur), the Blink Finance page, and the Blink Financials page.**

**Oracle Procurement**

- Provides an overview of how employees with different tasks can utilize Concur.
- Supplies information on how to engage with our Blink pages, including the UC Learning Center (Concur), the Blink Finance page, and the Blink Financials page.

**Concur Travel & Expense**

- How to reconcile the expense. If there are no travel expenses, then you may submit a ticket for OPAFS to review.
- Procurement Card Expense Report.

**Oracle Procurement Request Forms KBA**

- Provides an overview of how employees with different tasks can utilize Concur.
- Supplies information on how to engage with our Blink pages, including the UC Learning Center (Concur), the Blink Finance page, and the Blink Financials page.

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### Subscribe to our mailing list.

Click here to subscribe to our mailing list.

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### More information on upcoming webinars.

- For information on upcoming webinars, please visit the **UC Learning Center** and look for the webinar related to your field.
- To answer questions or work through business scenarios. You can see image for instructions on how to do so.
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