Budget & Finance Weekly Digest

Announcements

Hot Topics: Wire Payments
Join us for the first webinar in a series of fund management training to learn about wire payments. The webinar will cover both travel and non-travel related wire payments. Our instructors will be on-hand to answer your questions. The webinar will be held on Monday, March 15, 2021, from 1:00pm - 3:00pm. The course is recurring on a monthly basis. Sign up today in the UC Learning Center for an upcoming webinar.

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Tips & Tricks

Reminder: Taxability of the expense is based on the account code tied to the Procurement Card Tax Process. If it is not a taxable expense, select the applicable expense ($0.00 or greater). If the expense is taxable, then enter the total tax amount and the tax rate. The tax amount will be automatically applied and the total will be updated. After clicking into the form field, the auto-fill will clear after you start typing in the chart string value when creating a Request, Expense Report, or Allocation. See Google's Autofill for more information.

Oracle Financials Cloud

An error in the Oracle cash management module delayed the February Ledger Close. An error in the Oracle BI team will turn off the fund manager's cc notification until an Oracle reporting enhancement is implemented to resolve the issue. In the meantime, the fund manager can continue to check the Panorama located at reports.ucsd.edu to monitor and track cost transfers. The expected close date was Friday, March 5, 2021. A future update to the Oracle BI will send a notification to the fund manager.

Cost Transfer Known Issue

We are working on getting invoices that are dated 2/17 to load in Oracle. We are also working on getting invoices from the Oracle outage on 02/12/21 or 2) a known bug with Oracle. Until the invoices load properly, the cost transfer known issue cannot be resolved. The KBA also references steps for looking up invoice status and transactions related to invoices that have not been processed.

Oracle Outage on 02/12/21

The Oracle outage on 02/12/21 affected the ability to reconcile invoices and requisitions for purchase orders in Oracle Procurement. This course will be especially valuable for employees who will be approving reimbursements. Intended for preparers, hosts/payees, and financial managers who are familiar with processes related to meetings, entertainment, and business expense reimbursements. This course is recurring on a monthly basis.

Oracle Outage on 02/12/21

The Project Balances with Expenditure Details report has been enhanced, so the number of pages were reduced and the layout has been overhauled to make the information easier to read. Visit the Travel Blink page for information on upcoming webinars.

Travel Blink Page

The accounting period in the Manage Project Costs Search screen should be considered a "most recently accounted for" accounting period. The accounting period in the Manage Project Costs Search screen should be considered a "most recently accounted for" accounting period. The DSH Project Cost report that OPAFS uses to bill IPPS has been working diligently to add new content into Oracle Procurement, and the pros and cons associated with PPM budget-based vs. GL chart string-based structures.

Oracle Financials Cloud

Oracle Outage on 02/12/2021

Please note that Cardholder Agreement forms missing required information should be deleted from your drives. For your convenience, a revised agreement is available for immediate use.

Cardholder Agreement

For any questions about Concur or Oracle, please contact the appropriate team.

Concur Basics

Travel Process

Procurement Card Basics

Concur Invoices

Travel Blink Page

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Budget & Finance Support promotes training, tools, and communications to take full advantage of the financial department fund managers.

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