Budget & Finance Community of Practice

The Budget & Finance Community of Practice (CoP) is a moving target dedicated to the financial well-being of the University. We promote a culture of collaboration and continuous learning, and work toward the well-being of the UCSD community through the sharing of fiscal practices and ideas to ensure departments' success in managing the university’s fiscal responsibilities. Membership is open, and we encourage everyone to participate!

We invite you to join in one of two ways:

- Participate in monthly calls to discuss topical issues raised by the campus community and update on system implementations, discuss issues raised by the campus community and updates on system implementations.
- Attend the event?

As a new CoP member, you are invited to come together to learn from and share best practices and ideas to ensure departments' success in managing their balances, budgets, and expenses. Downloadable:

- This is a member resource with links to: @NL Processor Helpdesk.
- An Introduction to the UCPath Financial Application.

In Case You Missed It...

- PPM Project data now accessible!
- Learn about the latest consumer access, financial data, and enhancements available in the FINAH.
- How to Run the UCSD Expanded Budget Summary (EBS) Report
- Budget vs Actual Report
- UCSD Expanded Budget Summary (EBS) Report
- BI & Financial Reporting Updates
- Training & Events Calendar
- Budget & Finance CoP in MS Teams
- Payroll Reconciliation Toolkit

System Alerts

- UCSD Budget vs Actual Report
- UCSD Expanded Budget Summary Report
- UCSD Budget vs Actual Report
- UCSD Expanded Budget Summary (EBS) Report
- BI & Financial Reporting Updates
- Training & Events Calendar
- Budget & Finance CoP in MS Teams
- Payroll Reconciliation Toolkit

 UPCES Exported Budget Summary Report (EPSR) Report

This report created by the Budget & Finance Services & Support department. A new icon and direct link has been added to the Budget & Finance Services & Support homepage.

Budget & Finance Support promotes training, tools, and communications to take full advantage of the financial information system and support departments’ success in managing their fiscal responsibilities.

This session provides a comprehensive update on system improvements, along with the current state of various projects and how departments can participate!

To participate, please use the link:

https://support.ucsd.edu/finance

For support transacting in UCPath:

- For any questions or issues related to the Budget & Finance CoP, please contact your campus Budget & Finance Services & Support representative.
- To ensure accurate and timely financial reporting and billing, we need you to confirm all payroll expenses have been charged to the correct fund source and correct Payroll Transactor (通常是PB と OFC) that use UCPath as a source of data.
- Failure to address these items can directly impact the accuracy of the UCPath, process a Direct Retro transaction, and/or submit a ticket for a correction in OFC.
- To ensure accuracy and timeliness of financial reporting and billing, we need you to:
  - Confirm all payroll expenses have been charged to the correct fund source and correct Payroll Transactor (通常是PB と OFC) that use UCPath as a source of data.
  - Process a Direct Retro transaction, and/or submit a ticket for a correction in OFC.

ACTION REQUIRED:

1. Access the UCPath Financial Application and follow the instructions to update any payroll expenses that are missing a COA value.
2. Open the Expense Report header and change one of your COA values (Fund, Function, etc.). Click Save. Click Update.
3. Open the Expense Report header again and change the COA value back to the one you want to use. Click Save. Click Update.
4. If you are unable to update the Expense Type without error, delete the expense from the report and add it again.
5. If you are unable to edit or save your report so if you have an expense report that displays a message about missing required allocation fields, or you have been unable to edit or save your report please follow these steps, please submit a ticket for assistance.

Residents should complete the Budget & Finance Services & Support worksheet to inform future events.

Webinars

- What Are the Concur Expense Report Errors on November 12, customer billing statements were sent in error from our test environment. We apologize for any confusion this may cause our customers.

- On November 11, 2020, we completed a system fix to address some issues related to the Cash Released for Disbursements (CRF) module.

- We are aware that this issue has created various and inconsistent errors, and are working to improve our test environment. We developed a case to assist you. This Toolkit not only provides step by step instructions, but also links to pertinent KBAs, Job Aid and training links.

- We have created a Payroll Reconciliation Toolkit.
- A new icon and direct link has been added to the Budget & Finance Services & Support homepage.
- To access the Payroll Reconciliation Toolkit, please follow these steps:
  - Access the UCPath Financial Application.
  - For support transacting in UCPath:
    - For any questions or issues related to the Budget & Finance CoP, please contact your campus Budget & Finance Services & Support representative.
    - To ensure accurate and timely financial reporting and billing, we need you to confirm all payroll expenses have been charged to the correct fund source and correct Payroll Transactor (通常是PB と OFC) that use UCPath as a source of data.

- The link to the Budget & Finance CoP in MS Teams.

- The Budget & Finance CoP is a growing network dedicated to the financial well-being of the University. We promote a culture of collaboration and continuous learning, and work toward the well-being of the UCSD community through the sharing of fiscal practices and ideas to ensure departments' success in managing their balances, budgets, and expenses. Downloadable:

- This is a member resource with links to: @NL Processor Helpdesk.
- An Introduction to the UCPath Financial Application.

Upcoming Training & Events

- PPM Project data now accessible!
- Learn about the latest consumer access, financial data, and enhancements available in the FINAH.
- How to Run the UCSD Expanded Budget Summary Report
- Budget vs Actual Report
- UCSD Expanded Budget Summary (EBS) Report
- BI & Financial Reporting Updates
- Training & Events Calendar
- Budget & Finance CoP in MS Teams
- Payroll Reconciliation Toolkit

System Alerts

- UCSD Budget vs Actual Report
- UCSD Expanded Budget Summary Report
- UCSD Budget vs Actual Report
- UCSD Expanded Budget Summary (EBS) Report
- BI & Financial Reporting Updates
- Training & Events Calendar
- Budget & Finance CoP in MS Teams
- Payroll Reconciliation Toolkit

In Case You Missed It...

- PPM Project data now accessible!
- Learn about the latest consumer access, financial data, and enhancements available in the FINAH.
- How to Run the UCSD Expanded Budget Summary (EBS) Report
- Budget vs Actual Report
- UCSD Expanded Budget Summary (EBS) Report
- BI & Financial Reporting Updates
- Training & Events Calendar
- Budget & Finance CoP in MS Teams
- Payroll Reconciliation Toolkit

System Alerts

- UCSD Budget vs Actual Report
- UCSD Expanded Budget Summary Report
- UCSD Budget vs Actual Report
- UCSD Expanded Budget Summary (EBS) Report
- BI & Financial Reporting Updates
- Training & Events Calendar
- Budget & Finance CoP in MS Teams
- Payroll Reconciliation Toolkit

In Case You Missed It...

- PPM Project data now accessible!
- Learn about the latest consumer access, financial data, and enhancements available in the FINAH.
- How to Run the UCSD Expanded Budget Summary (EBS) Report
- Budget vs Actual Report
- UCSD Expanded Budget Summary (EBS) Report
- BI & Financial Reporting Updates
- Training & Events Calendar
- Budget & Finance CoP in MS Teams
- Payroll Reconciliation Toolkit

System Alerts

- UCSD Budget vs Actual Report
- UCSD Expanded Budget Summary Report
- UCSD Budget vs Actual Report
- UCSD Expanded Budget Summary (EBS) Report
- BI & Financial Reporting Updates
- Training & Events Calendar
- Budget & Finance CoP in MS Teams
- Payroll Reconciliation Toolkit

In Case You Missed It...

- PPM Project data now accessible!
- Learn about the latest consumer access, financial data, and enhancements available in the FINAH.
- How to Run the UCSD Expanded Budget Summary (EBS) Report
- Budget vs Actual Report
- UCSD Expanded Budget Summary (EBS) Report
- BI & Financial Reporting Updates
- Training & Events Calendar
- Budget & Finance CoP in MS Teams
- Payroll Reconciliation Toolkit

System Alerts

- UCSD Budget vs Actual Report
- UCSD Expanded Budget Summary Report
- UCSD Budget vs Actual Report
- UCSD Expanded Budget Summary (EBS) Report
- BI & Financial Reporting Updates
- Training & Events Calendar
- Budget & Finance CoP in MS Teams
- Payroll Reconciliation Toolkit

In Case You Missed It...

- PPM Project data now accessible!
- Learn about the latest consumer access, financial data, and enhancements available in the FINAH.
- How to Run the UCSD Expanded Budget Summary (EBS) Report
- Budget vs Actual Report
- UCSD Expanded Budget Summary (EBS) Report
- BI & Financial Reporting Updates
- Training & Events Calendar
- Budget & Finance CoP in MS Teams
- Payroll Reconciliation Toolkit

System Alerts

- UCSD Budget vs Actual Report
- UCSD Expanded Budget Summary Report
- UCSD Budget vs Actual Report
- UCSD Expanded Budget Summary (EBS) Report
- BI & Financial Reporting Updates
- Training & Events Calendar
- Budget & Finance CoP in MS Teams
- Payroll Reconciliation Toolkit

In Case You Missed It...

- PPM Project data now accessible!
- Learn about the latest consumer access, financial data, and enhancements available in the FINAH.