Welcome to the Fiscal Close Bulletin.

The Fiscal Close Bulletin is a limited-edition newsletter, complimentary to the Weekly Digest, issued from May to July to provide you with weekly updates and guidance related to Fiscal Close.

Upcoming Deadlines

**June 15**
- Final day to approve High Risk Biweekly and High Risk Monthly Direct Retro at the department level for posting in June 2022
  - This deadline is very important if departments are performing corrections associated with Payroll on Project "Zero"/No project/Project "0000000".
- Last day to submit Intercampus Recharges and Intercampus Request for Reimbursements (IRR)
  - This deadline allows for time for other campuses to process Intercampus Recharges and IRRs.
- Last day to approve other UC Intercampus/Subawards requests in Rasp Research Subaward systems
  - Submit Request

**June 17**
- 2:30pm - Monthly UCPath deadline to establish New Hires and Employee Data Change
  - For Pay Period Ending 06/30/22; Pay Date 07/01/22
- Last day for departments to submit AP invoice Non-Salary Cost Transfer Requests
  - Submit a Non-Salary Cost Transfer Request

**June 21**
- 2:30pm - Monthly Timekeeping entry deadline for prior periods (RETRO)
  - For Pay Period Ending 06/30/22; Pay Date 07/01/22
- Monthly UCPath deadline to establish New Hires and Employee Data Change
  - For Pay Period Ending 06/30/22; Pay Date 07/01/22

**June 24**
- Last day to submit on-time adjustment via Services & Support ticket
  - Submit a ticket in Services & Support

**June 24**
- Last day to submit payment requests for June posting
  - Do not submit or approve any new transactions from 06/24-06/30/2022 as it will interfere with the UCPath year-end rollover process.

**June 23**
- Biweekly UCPath deadline to establish New Hires and Employee Data Change
  - For Pay Period Ending 06/25/22; Pay Date 07/06/22

**June 25**
- Fiscal Year End Support
  - We are here to support you.
  - Banners are resources that are available to you through Fiscal Close.

**June 23**
- Last day to submit payment requests for June posting
  - Do not submit or approve any new transactions from 06/24-06/30/2022 as it will interfere with the UCPath year-end rollover process.

**June 24**
- Last day to submit Final Approval of Funding Entry
  - Final approval occurs for a given calendar year on or before 05/31/2022 as it will be unavailable for the UCPath fiscal year 2023 calendar year.
  - Final Approval Entry

**June 26**
- Last day to submit Final Submission and approval of P Card Expense Reports for June posting
  - P Card Expense Report

**June 27**
- Last day to submit Final Submission and approval of P Card Expense Reports for June posting
  - P Card Expense Report

**June 30**
- Last day to submit Final Submission and approval of P Card Expense Reports for June posting
  - For all payments (open with Final Approval - Including Emails)
  - Submit a Payment Request

**July 1**
- Last day to submit Final Submission and approval of P Card Expense Reports for June posting
  - Submit a Payment Request