Welcome to the Fiscal Close Bulletin.

The Fiscal Close Bulletin is a limited-edition newsletter, complimentary to the Weekly Digest, issued from May to July to provide you with weekly updates and guidance related to Fiscal Close.

**Upcoming Deadlines**

**June 15**
- Last day to approve High Risk Biweekly and High Risk Monthly Balances at the department level for posting in June 2022
  - This deadline is very important if approvals are performing corrections associated with Payroll on Project “Zero”/No project/Project “0000000”.
- Last day to submit Inter-campus Recharges and Inter-campus Request for Reimbursements (IRR)
  - This deadline allows for time for other campuses to process Inter-campus Recharges and IRRs.
- Last day to approve other UC Inter-campus/Subaward transfers in Rout Research Subaward system
  - **Submit Request**
- Monthly Timekeeping entry deadline for prior periods (RETRO)
  - For Pay Period Ending 06/30/22; Pay Date 07/01/22
  - **Submit Request**

**June 17**
- Monthly Timekeeping entry deadline for current period
  - For Pay Period Ending 06/30/22; Pay Date 07/01/22
  - **Submit Request**

**June 21**
- Monthly Timekeeping entry deadline for current period
  - For Pay Period Ending 06/30/22; Pay Date 07/01/22
  - **Submit Request**

**Fiscal Year End Support**

We are here to support you. Below are resources that are available to you through Fiscal Close.

**Call the Finance Help Line**
(858) 246-4237
Tuesdays through Thursdays
10AM - 12PM | 1PM - 3PM

**Attend Office Hours**

**Event Calendar**

**Reporting:**
**Schedule a 1-on-1 Zoom Session**

**Submit a Ticket**
Submit a ticket in Services & Support

**Browse the Knowledge Base**
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