Expenses or take action to correct/remove the duplicate expense entry when applicable. If you or approver to review those expense entries and either ensure that they are true, separate duplicate reimbursement or claim of the same expense. This alert is to prompt the user, delegate Concur automatically checks for expenses whose entry details appear identical in order to prevent the Expense Report from being submitted.

INFORMATIONAL: This expense entry may be a duplicate of the following expense. This will NOT prevent the Concur document from being submitted. Here is an example:

- A red icon, alerts with a yellow icon provide information to the user and approver but does not require action. However, an alert with a red icon requires a response. The alert is like a prompt to the user.
- A red icon, alerts with a yellow icon provide information to the user and approver but does not require action. However, an alert with a red icon requires a response. The alert is like a prompt to the user.

We added new guidance on two alerts appearing in Concur. As a reminder, unlike alerts with a red icon, alerts with a yellow icon provide information to the user and approver but do not require action. Alerts with a red icon are prompts to the user, requiring some action. Alerts with a yellow icon provide information but do not require action, but they may prompt the user to take some action.

Updated KBA: How to Resolve Alerts in Concur

- Alerts with a red icon are prompts to the user, requiring some action. Alerts with a yellow icon provide information but do not require action, but they may prompt the user to take some action.
- Alerts with a red icon are prompts to the user, requiring some action. Alerts with a yellow icon provide information but do not require action, but they may prompt the user to take some action.
- Alerts with a red icon are prompts to the user, requiring some action. Alerts with a yellow icon provide information but do not require action, but they may prompt the user to take some action.

Please review the Concur alert documentation for more information on understanding and resolving alerts.

This Friday, we will have an open Q&A. Bring your questions, comments and your experiences to share with your colleagues across the Campus.

This course focuses on topics such as shopping for and purchasing goods and services, searching across UC Enterprise systems, using the Concur interface for expense reporting, and the financial considerations for the purchase. It is a great Hot Topics to attend if you are new to UC San Diego/your role or would like a refresher on procurement processes.

Join the Integrated Procure-to-Pay Solutions (IPPS) Team for the next session of Hot Topics! This Thursday, January 27, 2022 @ 10:00am - 11:00am

Thursday, January 27, 2022 @ 10:00am - 11:00am

- Question, comments, discussion, and live Q&A with presented instructors.
- Questions about ECERTs. Effort certifications for FY21 JUL-DEC, FY21 JAN-JUNE, FY22 JUL-DEC
- Next Thursday, Deston Halverson, Director of Sponsored Projects Finance, will answer all of your
- Figures out how to get your direct retro with cap gap to work? See a wire you need to claim but
- Need or know someone who needs access to EPBCS?
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