



## HR LEARNING & DEVELOPMENT

Spring 2023



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# Professional Development Workshops

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HR Learning & Development in collaboration with the Rhode Island Higher Education Training Consortium (RIHETC) is pleased to offer several upcoming professional development workshops for faculty and staff.

**Register using the links below or scan the QR code on the workshop flyer.**

# 21st Century Performance Improvement (Without Appraisals)

Facilitated By: Christopher D. Lee,  
Ph.D, SPHR

Scan QR  
code to  
register.



## Learn about the Performance Conversations Method.

- Learn to coach, counsel, and cheer on employees to increasingly higher levels of performance.
- Discover the pioneering Performance Conversations Method.
- Learn new techniques to manage the changing workplace and workplace demographics.

Thursday,  
March 2, 2023

Online

9:00 am - 10:30 am



Questions? Contact Meaghan Trayner at [mtrayner@bryant.edu](mailto:mtrayner@bryant.edu)



## 21st Century Performance Improvement (Without Appraisals)

March 2, 2023

9:00 AM - 10:30 AM

Register

# COMMUNICATING EFFECTIVELY IN THE WORKPLACE

MARCH 8, 2023 | 9:00 AM - 12:00 PM  
FISHER STUDENT CENTER | HERITAGE ROOM

**Presented By: Katayoun Alidadi, Assistant Professor of Legal Studies  
and Maria Abregu, Adjunct Professor of Legal Studies & Sociology**



Scan QR  
code to  
register.

Learn about the different  
communication styles.

Identify your dominant  
communication style.

Consider strategies for  
communication across styles.

Learn ways to move beyond  
misunderstandings and conflict.



Questions? Contact Meaghan Trayner  
at [mtrayner@bryant.edu](mailto:mtrayner@bryant.edu)



## Communicating Effectively in the Workplace

March 8, 2023

9:00 AM - 12:00 PM

Location: Bryant University - Heritage Room FSC

**Register**

# Building and Developing High Performing Teams



MARCH 30, 2023 | 9:00 AM - 12:00 PM

Facilitated By: Ilhiana Rojas Saldana, BeLive Coaching and Consulting

Understand the core elements of high-performing teams  
and learn specific strategies and practices that will help  
encourage high-performing teamwork.



← Scan QR code to register.

QUESTIONS? CONTACT MEAGHAN TRAYNER AT  
MTRAYNER@BRYANT.EDU

## **Building & Developing High-Performing Teams**

**March 30, 2023**

**9:00 AM - 12:00 PM**

**Location: Rhode Island College**

**Register**

# THE 7 P'S FOR POWERFUL PRODUCTIVITY

April 19, 2023 | 9:00 am - 12:00 pm

Facilitated By: Lisa S. Griffith, Productivity  
Coach and Certified Professional Organizer

Learn how to identify  
and establish priorities.

How to best manage calendars  
and to-do lists.

A system for dealing  
with physical clutter.

Seven productivity-boosting  
tools.

Understand how the same  
system can also apply to  
clearing out time clutter.

Explore boundary setting and  
how to strengthen and enforce  
appropriate limits to enhance  
productivity.

Identify practices that  
inhibit productivity.



Scan QR code  
to register.



Questions? Contact Meaghan  
Trayner at [mtrayner@bryant.edu](mailto:mtrayner@bryant.edu).



## The 7 P's for Powerful Productivity

April 19, 2023

9:00 AM - 12:00 PM

Location: Rhode Island College

Register

# DEALING WITH AMBIGUITY

April 25, 2023  
9:00 AM - 11:30 AM

**Learn to act without knowing all of the details.**

**Confidently take risks.**

**Plan for different scenarios.**

**Communicate.**

**Embrace Change.**



**Scan the QR code to register.**

Questions? Contact Meaghan Trayner at [mtrayner@bryant.edu](mailto:mtrayner@bryant.edu)

**Dealing with Ambiguity**

**April 25, 2023**

**9:00 AM - 11:30 AM**

**Location: Providence College**

*Please note that if you register for a RIHETC workshop and are unable to attend you must advise the Human Resources Department at least 48 hours in advance of the workshop date to avoid the workshop cost being charged to your department.*

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## Online Learning Resource

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### LinkedIn Learning

Have you heard about the new e-learning resource available to all Bryant University faculty, staff, and students!?

What is LinkedIn Learning? An award-winning industry leader in online learning, with a digital library of 17,000+ on-demand courses covering a wide range of business, software, creative and technical content. You can watch an entire course or individual videos in bite-sized segments. LinkedIn Learning allows you the opportunity to refine or develop your professional

skills, learn new software (or brush up on those Excel PivotTables!), and explore other areas as you plan for professional development and seek to enhance learning experiences.

LinkedIn Learning is available 24/7 from your desktop or mobile device. Simply visit [my.bryant.edu/linkedin-learning](https://my.bryant.edu/linkedin-learning) and click the gold "LOGIN TO LINKEDIN LEARNING" button.

Check out this short preview: <https://www.linkedin.com/learning/how-to-use-linkedin-learning> (note, you will need to log in to view the entire course).

For questions regarding LinkedIn Learning, please contact Campus Technology Services by contacting the Helpdesk at ext 6111 or via email at [helpdesk@bryant.edu](mailto:helpdesk@bryant.edu).

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Questions? Please contact the Human Resources Department at [humanresources@bryant.edu](mailto:humanresources@bryant.edu).



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