If you run into this error, please update the POET information to a different
example, transactions dated 09/30/2021 cannot be reconciled with a project
reconcile if the date of the transaction falls outside of the project dates. For
Project Start and End Dates
review! You may sign up for the live courses in the
experience, live practice, and Q&A, we encourage you to use these guides for
Oracle Procurement Live Course Guides
and
Time you check out in Oracle Procurement to save some time!
Costing Details section will automatically populate the GL chart string (charge
Costing section (project/task/expenditure information). Populating the Project
views in the upper right corner!
UC San Diego Travel: Reporting Expenses
and
Processes for reporting travel expenses and how to submit a Travel Expense
Expenses course before your trip takes place.
the Travel & Entertainment Card, and how to take advantage of TripIt Pro. It is
required prerequisite for registration.
want to further their understanding of buying on campus.
This course includes hands-on instruction on the use of Oracle Procurement &
Thursday, October 14, 2021 @ 9:00am - 11:00am
Oracle: Buying and Paying for PO Requisitioners
Note that this is not an introductory course. Participants must first complete
request and transaction reconciliation.
University Procurement Card Program
with policy and would like to learn about the expense reconciliation process in
Intended for preparers, hosts/payees, and financial managers who are familiar
related to meetings, entertainment, and business expense reimbursements.
This live course will include an in-depth explanation of Concur processes
Tuesday, October 12, 2021 @ 9:00am - 11:00am
requisitions and invoices on behalf of their financial unit.
valuable for individuals responsible for those responsible for approving
information during the ordering process, approving requisitions and invoices,
Payables. It focuses on topics such as reviewing for and populating POETAF
Operations. They will answer your questions about revenue, contract billing,
Hours, we will be joined by
Central Offices will prefix Journal names with:
Journals without supporting documentation will be rejected.
If you miss attaching the documentation, please follow guidelines on how
774090) will require supporting documentation to be attached in order to
All Journal Entries (with the exception of resource transfers on account
Ledger. In order to get a General Ledger Journal Entry approved, preparers will
As we stabilize in the upcoming year, departments are encouraged to make
New Requirement for Journal Entries
notice any discrepancies in the IDC assessments on your Sponsored Projects.
Please work with your SPF Award Accountant or
basis by SPF.
All new cost transfers and new expenses with an EI date prior to 07/1/2020 and
This reconciliation and
with an Expenditure Item (EI) date prior to 07/1/2020. This reconciliation and
The FY22 Final Budget is now visible in the
PPM.
September 28th, 2021.
The Final FY22 Budget was loaded to the General Ledger on
How to Resolve POETAF/COA Failed Validation Errors in Concur KBA
1. Attach supporting documentation
Ledger. In order to get a General Ledger Journal Entry approved, preparers will
missing.
If you
05/10/2021 have been manually assessed on a weekly
with an Expenditure Item (EI) date prior to 07/1/2020. This reconciliation and
If you notice any discrepancies on your sponsored projects, please work with your SPF Award Accountant or
basis by SPF.
The reconciliation and
with an Expenditure Item (EI) date prior to 07/1/2020. This reconciliation and
The FY22 Final Budget is now visible in the
PPM.
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