For users who need to reconcile transactions with a project, please note that transaction dates for University Card transactions cannot be changed. For example, transactions dated 09/30/2021 cannot be reconciled with a project if the date of the transaction falls outside of the project dates. For more information, please refer to the reconciliation procedure, including guidelines and resources.

Our new Oracle Procurement Live Course guides are now available. These courses provide an overview of UC San Diego travel policy and the Travel & Entertainment Card, and how to take advantage of TripIt Pro. It is required prerequisite for registration.

If you want to further your understanding of buying on campus, please visit the Introduction to Oracle Procurement & Payables eCourse. This course includes hands-on instruction on the use of Oracle Procurement & Payables, operations, and the Concur processes for both Procurement Card and University Card. They are designed for procurement administrative services, searching across UC San Diego requisitions and POs, closing POs, and Stevo Vuletic.

Oracle Procurement Live Course Guides

1. Attach supporting documentation
2. If you miss attaching the documentation, please follow guidelines on how to resolve POETAF/COA failed validation errors in Concur.
3. If you miss attaching the documentation, please follow guidelines on how to resolve POETAF/COA failed validation errors in Concur.

The FY22 Final Budget was loaded to the General Ledger on 10/5/2021. The Final FY22 Budget is now visible in the FY22 Budget Loaded to OFC. Oracle production environment will be down for maintenance on 11/15 - 11/16.

To continue receiving our emails, add us to your address book. This email was sent to you on 10/5/2021. If you have any questions, please visit our website. Our goal is to deliver timely information that matters to you.