For further troubleshooting assistance on COA/POETAF errors, please refer to the How to Process a Journal Entry. If you run into this error, please update the POET information to a different project or change the transaction dates of the expenses in the Expense Report. Transactions will fail to reconcile if you add the expenses to the Concur document. Transactions will fail to reconcile if you add the expenses to the Concur document. Transactions will fail to reconcile if you add the expenses to the Concur document.

**For your convenience, we have created quick guides for our University Procurement Card Program**. Current and prospective cardholders will learn about updates to the card agreement and provide tips on best practices. The course is recommended for individuals who manage the card. The course includes hands-on instruction on the use of Oracle Procurement & Payables and the Concur processes for both Procurement Card and expense reporting. This course will be led by the University Procurement Card program, common uses, and the Concur processes for both Procurement Card and expense reporting. This course will be led by the University Procurement Card program, common uses, and the Concur processes for both Procurement Card and expense reporting. This course will be led by the University Procurement Card program, common uses, and the Concur processes for both Procurement Card and expense reporting.

**Oracle: Buying and Paying for PO Requisitioners**
- Thursday, October 14, 2021 @ 9:00am - 11:00am
- This course includes hands-on instruction on the use of Oracle Procurement & Payables. It focuses on topics such as reviewing for and populating POETAF and Oracle Financials Cloud requirements, processing nonPO payments, and checking invoice status. This course will be led by Oracle's knowledgeable instructors.

**Concur: Event and Expense Reimbursements**
- Tuesday, October 12, 2021 @ 9:00am - 11:00am
- Intended for preparers, hosts/payees, and financial managers who are familiar with processing nonPO payments, and checking invoice status. This course will be led by experienced instructors.

**Oracle Production Environment Maintenance**
- October 8, 2021 from 10:00am to 12:00pm
- The Oracle Cloud maintenance window will be from 10:00am to 12:00pm on October 8, 2021. During this time, the Oracle Cloud maintenance window will be from 10:00am to 12:00pm on October 8, 2021. During this time, the Oracle Cloud maintenance window will be from 10:00am to 12:00pm on October 8, 2021. During this time, the Oracle Cloud maintenance window will be from 10:00am to 12:00pm on October 8, 2021. During this time, the Oracle Cloud maintenance window will be from 10:00am to 12:00pm on October 8, 2021.

**New Requirement for Journal Entries**
- October 5, 2021
- As we stabilize in the upcoming year, departments are encouraged to make all new cost transfers and new expenses with an Expenditure Item (EI) date prior to 07/1/2020. This reconciliation and cleanup is on track to be completed by the September 2021 accounting period. Please refer to the link for detailed guidance.

**IDC Reconciliation on Awards with Converted Cost Transferred Expenses**
- September 28th, 2021
- New Requirement for Journal Entries

**How to Process a Journal Entry**
- Thursday, October 7, 2021 @ 9:00am - 11:00am
- This course includes hands-on instruction on the use of Oracle Procurement & Payables. It focuses on topics such as reviewing for and populating POETAF and Oracle Financials Cloud requirements, processing nonPO payments, and checking invoice status. This course will be led by experienced instructors.

**Introduction to Oracle Procurement & Payables eCourse**
- Available through the UC Learning Center.

**Tips & Tricks**
- **Oracle Production Environment Maintenance**
  - During testing, an error related to multiple currencies was encountered. We currently have a Service Request (SR) open with Oracle to hopefully resolve this issue soon and proceed with testing.
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**Central Office Abbreviation + Preparer Initials + Journal number**
- Journals without supporting documentation will be rejected. If journals are rejected, we ask for the preparer to withdraw the journal, attach the documentation and re-submit.

**Fiscal Year 2022 Budget & Finance, including Oracle Financials Cloud and Concur Travel & Expense**
- October 10, 2021
- How to Resolve POETAF/COA Failed Validation Errors in Concur KBA
- This course provides an overview of UC San Diego travel policy and the Travel & Entertainment Card, and how to take advantage of TripIt Pro. It is recommended that you also attend the UC San Diego Travel: Reporting course before your trip takes place.

**Fund Management Office Hours**
- Each Tuesday, the Weekly Digest provides important updates related to revenue, contract billing, and the Concur Process for both Procurement Card and expense reporting. This course will be led by experienced instructors.

**Budget and Financial Management Reporting Panorama**
- This course provides an overview of UC San Diego travel policy and the Travel & Entertainment Card, and how to take advantage of TripIt Pro. It is recommended that you also attend the UC San Diego Travel: Reporting course before your trip takes place.

**Oracle Cloud Scheduled Maintenance**
- Oracle production environment will be down for maintenance on October 8, 2021 from 10:00am to 12:00pm

**High-Tech Training**
- **Central Offices**
  - The Project/Task Budgets developed in EPBCS are not yet loaded to Oracle PPM. The Project/Task Budgets developed in EPBCS are not yet loaded to Oracle PPM. The Project/Task Budgets developed in EPBCS are not yet loaded to Oracle PPM. The Project/Task Budgets developed in EPBCS are not yet loaded to Oracle PPM. The Project/Task Budgets developed in EPBCS are not yet loaded to Oracle PPM.

**How to Resolve POETAF/COA Failed Validation Errors in Concur KBA**
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**How to Process a Journal Entry**
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