July 20, 2021 - 29th Edition

Budget & Finance Support promotes training, tools, and communications to take full advantage of the financial practices. It is important that all of their information is correct before processing any documents to them.

Guest Traveler Addresses in Concur

Contact Us!

- Ask travelers and vendors to log in to Payment Compass to confirm that their information is correct.

CK 1

Guest Traveler in our systems. Instead, you will see one of two options:

1. TripIt Pro Email Functionality
2. SAP Concur is retiring support for TripIt Pro Email Functionality

Our instructors will review these topics, provide a live tutorial, and host Q&A.

- Please review the following document for more information:
  - Financial Unit Approver Guide for Oracle Procurement

- Thursday, July 29, 2021 @ 1:00pm - 3:00pm
  - UC San Diego Travel: Reporting Expenses

- Unobligated Funds
  - Please work with the Office of Contract and Grant Administration (OCGA) to review the release. OPAFS will then move the restricted balance from Financial Unit Approver Guide for Oracle Procurement to the budget period from which the funds were unexpended. Once approval is received, the balance can resume.

- The IC will review the request and if it is determined that the justification is valid, they must also describe what action is being taken by the recipient to preclude similar situations in the future.

- For awards where carry-over requires prior approval, during annual financial closeout, the terms and conditions of the award will be reviewed. The term and condition to indicate the disposition of unobligated balances. The term and condition of every NIH award, recipients must submit timely, accurate grant expenditure reports, and reconcile cash transaction reports submitted to the National Institutes of Health (NIH).

- Per the National Institutes of Health Grants Policy Statement (NIHGPS), a term condition to indicate the disposition of unobligated balances. The term and condition of every NIH award, recipients must submit timely, accurate grant expenditure reports, and reconcile cash transaction reports submitted to the National Institutes of Health (NIH).

- The IC will review the request and if it is determined that the justification is valid, they must also describe what action is being taken by the recipient to preclude similar situations in the future.

- For sponsored projects, please ensure any outstanding charges pending correction are included on the Final Expense Report (FER) submitted to the Office of Finance and Administration (OFA). For sponsored projects, please ensure any outstanding charges pending correction are included on the Final Expense Report (FER) submitted to the Office of Finance and Administration (OFA).

- Some graduate student stipend and fee charges for FY2021 have been charged to a temporary, central fund source during process remediation to set up new funding codes in student payment systems. We are working as quickly as possible to correct these.

- Some departments are requesting that Central Administration Differential Income (DI) Assessment be reflected in each department's reports. However, the basis for ASSA Administrative Overhead and Central Assessments may vary from department to department. Some departments are requesting that Central Administration Differential Income (DI) Assessment be reflected in each department's reports. However, the basis for ASSA Administrative Overhead and Central Assessments may vary from department to department.

- The ProSAM Funding Code Map is available with plans@concur.com. Users must have their TripIt and Concur Travel assignments listed in the ProSAM Funding Code Map.

- In the meantime, the ProSAM Funding Code Map is available with plans@concur.com. Users must have their TripIt and Concur Travel assignments listed in the ProSAM Funding Code Map.

- Have questions about this edition? Contact Us!

- For information about this edition, contact Us!

- For information about this edition, contact Us!