Support

Contact Us!

that all of their information is correct before processing any documents to them.

practice to ask travelers and vendors to log in to Payment Compass to confirm

CK 1

Guest Traveler in our systems. Instead, you will see one of two options:

employee travelers, Concur will not display the address of anyone marked as a

In order to protect the Personally Identifiable Information (PII) of our non-

above the purchasing authority of the PO Requisitioner. When approving

and above, nonPO invoices regardless of dollar amount, and requisitions

Procure-to-Pay Decision Matrix guides University faculty and staff in

tools. In this course, you will learn about Concur processes for prepaying travel

Faculty and staff who travel or book business travel can further their

improve traveler satisfaction when they use TripIt, a popular travel app and perk

is provided through TripIt Pro. Forwarding travel plans to

automatically synced to Concur Travel.

available with

plans@concur.com

Concur

Running during the 8 o'clock hour

Invoices for General Contracts and KR Service Agreements used to be

Resources to Operating Expenses and Indirect Costs budget categories and

Requests should be submitted in a timely manner, within one year of the end of

The restricted balance in the Financial Resources may not be expended until

For awards where carry-over requires prior approval, during annual financial

condition to indicate the disposition of unobligated balances. The term and

The National Institutes of Health (NIH) Notice of Awards includes a term and

awards and submit the Financial Expense Reports early in the month to ensure

he NIH Reports due for July 2021 are posted in the

Reports due through September 2021 are also posted

submitting to NIH.

awards. In such cases, please work closely with your OPAFS Award

Next steps include:

PIs, fund managers, and graduate coordinators can find more information about

As of July 16, 2021, this has changed to daily and is

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Punchout Bulletin Board.

Products dropdown to explore.

Search using the Punchout search bar, or select Cleaning from the

The Office Depot Jan San Punchout is limited to 5 product categories.

For FY21, the following central campus assessments were transacted in the

Central Campus Assessments in the General Ledger

Period

Updated Process for Requesting Drawdowns Outside of the Liquidation

Once approved, the recipient may submit the payment request in PMS.

is adequate, will notify the recipient of the approval.

The IC will review the request and if it is determined that the justification

must also describe what action is being taken by the recipient to preclude

must also describe what action is being taken by the recipient to preclude

(e.g. prepare, revise, or amend financial reports), a no-cost extension should be

expenditure reports, and reconcile cash transaction reports submitted to the

It is crucial that UCSD submits final financial reports in a timely manner

31, 2021.

as possible to resolve this backlog issue, and expect charges to post by August

However, the basis for ASSA Administrative Overhead and Central

Central Administration Differential Income (DI) Assessment

Auxiliary and Self

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