Dear incoming student,

As the Vice Provost/Vice President for Campus Life, I am delighted to welcome you to the Duke community as you begin your graduate studies. My colleagues in the Division of Student Affairs are eager to support your experience on campus in many ways, and we look forward to meeting you and helping you thrive during your time in Durham.

I write today to inform you of Duke’s policies around sexual misconduct and harassment, and to remind you of the mandatory requirement that all incoming graduate and professional school students complete a two-part online course around sexual misconduct prevention, policies, and resources. Duke’s Student Sexual Misconduct Policy prohibits sexual misconduct, including sexual harassment, sexual violence, relationship violence and stalking committed by students. Duke’s Harassment Policy and Procedures prohibit sexual misconduct by faculty, staff and third parties. Please take time to review these policies carefully. As mentioned above, the University also requires all new graduate and professional students to complete Sexual Assault Prevention for Graduate Students, an online course on use over 500 campuses nationwide. The course provides further information about sexual misconduct, the importance of consent, and support resources available to you throughout your time on campus.

Please note that each student must complete Sexual Assault Prevention for Graduate Students® by October 23, 2019. The module is considered complete only if you pass the Pre-test, complete all six modules, and take the Post-test. Students must complete the course to access the Help Site. You may also call Sexual Assault Prevention for Graduate Students Online Technical Support Center at 1-866-384-9062 and a support representative will be happy to assist you.

For Sexual Assault Prevention for Graduate Students®, the course is available 24 hours a day, 7 days a week. You can simply click on the “Help” button located in the upper right-hand corner of every course page to access the Help Site. You may also call Sexual Assault Prevention for Graduate Students Help Desk at 1-866-384-9062 and a support representative will be happy to assist you.

**DEADLINE TO COMPLETE PART ONE – AUGUST 12, 2019 **  
**DEADLINE TO COMPLETE PART TWO – OCTOBER 23, 2019 **

IF YOU NEED ANY OTHER FORM OF SUPPORT

Should you experience any difficulties or require support the Sexual Assault Prevention for Graduate Students® by October 23, 2019. The module is considered complete only if you pass the Pre-test, complete all six modules, and take the Post-test. Students must complete the course to access the Help Site. You may also call Sexual Assault Prevention for Graduate Students Online Technical Support Center at 1-866-384-9062 and a support representative will be happy to assist you.

If you have questions regarding deadlines in completing the course, questions about content, or are in need of emotional support after sitting through the course, please contact someone at the Women’s Center at 919-684-3737.

Sincerely yours,

Mary Pat McMahon  
Vice Provost/Vice President for Campus Life

Below are instructions for completion:

For Sexual Assault Prevention for Graduate Students®, the students have two sections need to be completed to fulfill the requirement. Part One of the course takes roughly 1 hour to complete.

This section includes:

- Pre-test
- Modules 1-6
- Post Test
- Post Survey occurs 45 days after you complete the Post Test.

You will receive an email asking you to complete the modules.

Due dates for students to complete Sexual Assault Prevention for Graduate Students®:

**DEADLINE TO COMPLETE PART ONE – AUGUST 12, 2019 **
**DEADLINE TO COMPLETE PART TWO – OCTOBER 23, 2019 **

IF YOU NEED TECHNICAL SUPPORT

Should you experience any difficulties or require support the Sexual Assault Prevention for Graduate Students® by October 23, 2019. The module is considered complete only if you pass the Pre-test, complete all six modules, and take the Post-test. Students must complete the course to access the Help Site. You may also call Sexual Assault Prevention for Graduate Students Help Desk at 1-866-384-9062 and a support representative will be happy to assist you.

Log-in as a Returning User and enter your Duke e-mail address and password you used when you first logged into the course.

If you need technical support

Should you experience any difficulties or require support the Sexual Assault Prevention for Graduate Students® by October 23, 2019. The module is considered complete only if you pass the Pre-test, complete all six modules, and take the Post-test. Students must complete the course to access the Help Site. You may also call Sexual Assault Prevention for Graduate Students Help Desk at 1-866-384-9062 and a support representative will be happy to assist you.

If you need any other form of support

Should you have questions regarding deadlines in completing the course, questions about content, or are in need of emotional support after sitting through the course, please contact someone at the Women’s Center at 919-684-3737.