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Budget & Finance Support promotes training, tools, and communications to take full advantage of the financial tools at the University of California. We provide expertise, best practices, and focused communications in support of the University’s mission. Budget & Finance Support provides training and communications to help you:

- Understand financial tools
- Manage your budget
- Submit transactions
- Review and reconcile financial reports

Bookmark the page and use it as a reference guide when you need quick instructions on how to properly submit the request.

Expenditure Type? Oftentimes when you select a supplier in a request form in Oracle Procurement, the Supplier Site (or address) automatically defaults. There are some situations where a different address is needed, such as when the supplier is a division of a company or has multiple locations. In these cases, you may select the supplier site from the dropdown list.

Looking to request a brand new Procurement Card or Travel & Entertainment Card to be delivered to your home address? We have made a BIG change.

You may reduce the PO to what has been invoiced via a change order. This process is outlined in our Training & Support Center.

Financial Deficit Report - Operating Funds

This report is for operating funds only. A similar report for Sponsored Project funds is in your future. If you see an “X” under the “Pending” column, this indicates a financial deficit of $25,000 or more that has not been resolved. This report is for operating funds only. A similar report for Sponsored Project funds is in your future. If you see an “X” under the “Pending” column, this indicates a financial deficit of $25,000 or more that has not been resolved.

The live training course will include an in-depth explanation of Concur Revenue, Intercampus transfers ILTF, and associated reports.

The following topics will be covered:

- Defining subawards
- MCAs intercampus, Non-UC, managing subcontracts, and subawards
- Overtagging
- Reconciliation, Exception reporting, & Cost transfers
- Subledger Variances
- Incoming & Outgoing Subawards
- Fund Management Training Series

The new travel process involves the completion of the Travel Request form. This improves the workflow for travelers and helps keep you compliant with travel policies. To get started, go to the Travel Process for Concur Travel & Expense and view the new process.

For questions, please contact us via Contact us. In a couple of weeks, Marketplace will be transitioning away from individual user logins and will instead be directing campus and affiliates into a generic log-in. Access to all historical Marketplace order information will still be available from your account. If you still have Marketplace Favorites that you reference, please log in to your account and export them by clicking the export link. If you would like to search your Favorites, you may do so from the My Favorites tab. Favorites will just look a little different and you will no longer have access to personal Order Queries and Favorites.

To understand the data goals is to deliver timely information that matters to you. The goal is to deliver timely information that matters to you.