April 6th, 2021 - 14th Edition
Budget & Finance Weekly Digest

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**Training & Support**

**Oracle Procurement**

- **Marketplace**
  - **Downloading Marketplace Favorites**
    - Marketplace will be transitioning away from individual user logins and instead into a shared licensing model. The option to use multiple user logins will be supported through a shared account. Please read more about the changes [here](https://ucsd.corporatepe.com/applications/marketplace). To access your favorite items, simply log in to the new marketplace and export them by clicking the "Download" button.

- **Billing**
  - **Marketplace**
    - If you still have Marketplace Favorites that you reference, please log in to your user logins and will instead be directing campus and affiliates into a generic user account. The way you will log in won’t change; the homepage will have a button to "Sign In." The homepage will continue to look familiar.

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**Finance**

- **Financial Deficit Report - Operating Funds**
  - The new Financial Deficit Report - Operating Funds has been released on reports.ucsd.edu. This report summarizes all negative balances, and helps explain trends and corrective actions by department fund managers. Click to view all.

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**Information Technology**

- **Oracle Financials Cloud**
  - **Tips & Tricks**
    - **Subledger Variances**
      - **Wednesday, April 7, 2021 @ 9 - 10:30am**
        - **Topics include**
          - Incoming Service Agreements
          - Contract Management
          - Gift Reconciliation
          - Subawards
          - Costing Updates
          - Tracking Payments
          - More!
        - Join us for a webinar on two optional, one time processes to support MSO/DBO and 2) Re-conversion of existing tasks to new projects (including subawards, costing updates, tracking payments and more!)

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**Content**

- **Oracle FAQ**
  - **Concur FAQ**
    - [Click to view all FAQs](https://ucsd.corporatepe.com/applications/concur/faq). In a couple of weeks, Marketplace will be transitioning away from individual user logins and instead into a shared licensing model. The option to use multiple user logins will be supported through a shared account. Please read more about the changes [here](https://ucsd.corporatepe.com/applications/marketplace). To access your favorite items, simply log in to the new marketplace and export them by clicking the "Download" button.

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**Announcements**

- **New Videos on the Travel Process: Travel Request & Expense Report**
  - The new travel process involves the completion of the Travel Request. Oftentimes when you select a supplier in a request form in Oracle Procurement, you may reduce the PO to what has been invoiced via a change order. This requires re-entering the PO in Oracle Procurement and then lifting the PO in Oracle Procurement. If the PO has not been invoiced, you must lift the PO in Oracle Procurement. If you are noticing PO commitments on your PPM ledger, you may lift them by following the [Lift PO Commitments in Oracle Procurement](https://ucsd.corporatepe.com/applications/finance/TIPS.html#Lift_PO_Commitments_in_Oracle). A full list of tips related to POs can be found [here](https://ucsd.corporatepe.com/applications/finance/TIPS.html#Lift_PO_Commitments_in_Oracle).

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**Tips & Tricks**

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**Contact us**

If you have any questions, please contact us via [Inquiry](https://ucsd.corporatepe.com/applications/finance/TIPS.html#Inquiry). For questions, please contact us via [Inquiry](https://ucsd.corporatepe.com/applications/finance/TIPS.html#Inquiry).