



## Budget Bulletin

January 15, 2021 - 3rd Edition

### **Oracle Planning and Budgeting Goes Live January 25!**

**Register for Training Now! Oracle Planning and Budgeting Training Starts January 25 for All Budget Preparers!**

[REGISTER HERE: Preparing a Budget in Oracle Planning and Budgeting](#)

Virtual instructor-led system training for all campus budget preparers will be held January 25 – February 5. This course will be 1 full day commitment and builds upon concepts introduced in the Oracle Budget Introductory eCourses through hands-on interaction with the tool.

**Additional instructor-led training will not be available after February 5th so make sure you attend 1 session January 25 – February 5th!** Office hours will begin in Mid-February and run weekly through the April 2nd budget deadline.

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### **How to Prepare for Training and Go-Live?**

#### **Start Here:**

- Watch all [7 Budget eCourses](#) before attending live training beginning the week of January 25th. ~Total time commitment 1.5 hours
- Find out who the Budget SMEs are for your VC area: [VC Budget SMEs](#)
- Join the Budget & Finance Community of Practice (CoP) and look for important information and updates via the [Planning and Budget channel](#).
- Watch for more communications with important updates and reminders for Oracle Planning and Budgeting and key dates and deadlines

Where to go for additional information on training, go-live schedule and your role? Read more on the details here [Oracle Planning and Budgeting](#).

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## What is Your Role?

Budget preparers are individuals assigned by their department to create and manage financial unit budgets. The Budget Preparer role could be responsible for budget **entry** or final **review & approval**. Your role is to enter your Financial Unit budget into the Oracle Planning and Budgeting system during the budget development period of January 25th – April 2nd.

Not sure if you're responsible for preparing the budget for your Financial Unit in the Oracle Planning and Budgeting system? Please see this list of [VC Budget Preparers](#).

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## About the Budget Bulletin

The Budget Bulletin is delivered to budget preparers and Financial Officers to share information and important updates related to Oracle Planning & Budgeting in preparation for go-live.

For [knowledge base articles](#) or to [submit a question](#) to the Campus Budget Office, please visit the Budget and Planning section of the UC San Diego Services & Support portal.

Budget & Finance Support promotes training, tools, and communications to take full advantage of the financial information system and support departments' success in managing their fiscal responsibilities.

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