Learning all there is to know about budget & finance can feel daunting. The Support Framework: Your Guide to Finding Help

- **Call the UC San Diego Finance Help Line!** Knowledgeable agents are standing by to assist you and answer questions about financial reporting and dashboards/panoramas in the Business Analytics Hub (BAH).

**Reporting 1:1 Sessions**

- **Mixing business with personal can be a sustainable way to travel,** so we will share some tips on how to do so without using Wednesday, June 7 @ 11:00am
- **Contract and Invoice Creation Training Relaunch**
  - for departmental purchases who want to further their understanding of buying on campus.
  - shopping for and purchasing goods and services, searching across UC San Diego requisitions and POs, closing POs,
  - Thursday, May 25 @ 9:00am - 11:00am
- **Oracle: Buying and Paying for PO Requisitioners**
  - Understanding UC's Car Rental Rates
  - Project Summary, and DOPES report discussions and report demos to help address some of your frequently asked questions. There may also be opportunities to join us virtually each week as we dedicate time to training on a specific dashboard or report. The workshop format will include Monday, May 22 @ 11:00am
  - Financial Operations Office Hours for traveler reminders, Common Invoice Generation bottlenecks, Deposit reminders and Open Q&A. We look forward to seeing you there!
- **Financial Operations Office Hours**
  - Travelers, and financial managers who are familiar with Travel Policy G-28 and would like to learn about more advanced preauthorization and UC San Diego's instance of Concur Travel booking tool. Intended for travel arrangers, delegates, and career employees.
  - The course will include an in-depth explanation of topics covered in the Concur Travel and Expense eCourse. This course will be especially valuable for employees who review and/or certify effort reports. Intended for reviewers, preparers, and information about online tools.
  - Reminder that all full service, on-campus catering must go through government rates and analyzing rate rules and restrictions.

**FY24 EPBCS Budget Process Evaluation**

- Share your experience for a chance at $25!
  - Where can I get help?
  - What can I do on my own?

**Tips & Tracks**

- How Finance-related questions? Call the UC San Diego Finance Help Line!