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September 14, 2021 | 37th Edition

**Announcements**

**Oracle Cloud Scheduled Maintenance**

Oracle production environment will be down for maintenance from 7:00PM Sunday 09/19/2021 through 7:00PM Monday 09/20/2021. Some impacted maintenance will include the following services:

- Budget & Finance, including Oracle Financials Cloud and Concur Travel & Expense.

Please plan your IT operations accordingly.

**UC San Diego Financial Accounting Program Update**

**The UC San Diego Financial Accounting Program Lakeview**

- A demonstration of the new interface to provide students with a comprehensive view of the system.
- Guidance on navigating the new look and feel.
- Information on the training opportunities available for the program.

**Top Five User Interface (UI) Improvements**

- New Blink Page: Concur Tax Process
- Improved Search Bar
- Enhanced Look and Feel of the Oracle Global Header Icons
- Navigation Enhancements
- New Modules in the Event Calendar

**Fund Management Office Hours**

- Thursdays @ 11:00am - 12:00pm

**Concur: Event and Expense Reimbursements**

- Tuesday, September 28, 2021 @ 9:00am - 11:00am

This live course will include an in-depth explanation of Concur processes related to meetings, entertainment, and business expense reimbursements. The course is intended for preparers, hosts/payees, and financial managers who are familiar with policies and would like to learn about the expense reconciliation process in Concur.

**Oracle: Buying and Paying for Financial Unit Approvers**

- Thursday, September 16, 2021 @ 9:00am - 11:00am

This course includes hands-on instruction on the use of Oracle Procurement & Payables. It focuses on topics such as reviewing for and populating POETAF information during the ordering process, approving requisitions and invoices, and releasing Payables. This course is designed to help participants understand how to become an approver and best practices for departments managing their Concur. This session will cover the Approvals system in Concur – how it works, what fields impact taxability, the amount of tax that will be assessed, and other helpful information.

**Hot Topics: Concur Approver Roles**

- Wednesday, September 29, 2021 @ 11:00am - 12:00pm

Join the IPPS Team for the next session of Hot Topics! This is a monthly series dedicated to critical concepts and processes in Oracle Procurement and Payables. It focuses on topics such as reviewing for and populating POETAF information during the ordering process, approving requisitions and invoices, and checking PO invoice status. This course will be especially helpful information during the ordering process, approving requisitions and invoices, and checking PO invoice status.

**Enhanced Look and Feel of the Oracle Global Header Icons**

Starting Monday, September 20, the theme of the Global Header Icons will have an enhanced look and feel! This new theme is part of a larger Oracle initiated transition to a new Oracle Interface (UI) that will be relevant to users in prunes and departments managing their Concur. Additionally, our team is working to improve our recycling practices and reduce our environmental impact by using paperless methods. Be green, go paperless, and G2G in sync with the rollers.

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