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**Announcements**

**Oracle Cloud Scheduled Maintenance**

Our goal is to deliver timely information that matters to you.

Oracle production environment will be down for maintenance from 7:00PM Sunday 09/19/2021 through 1:00AM Monday 09/20/2021. The maintenance window will include the time required to reboot the environment to ensure all infrastructure is running properly, as well as additional validation to your transactions, announcements, and reminders.

Please note the following support and training options:

- **Fund Management Office Hours**
  **Thursdays @ 11:00am - 12:00pm**

- **Enhanced Look and Feel of the Oracle Global Header Icons**
  Starting Monday, September 20, the theme of the Global Header Icons will have an enhanced look and feel! This new theme format for future office hours, so come with your ideas!

- **Fiscal Management Office Hours**
  **Thursdays @ 11:00am - 12:00pm**

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**Oracle: Buying and Paying for Financial Unit Approvers**

Oracle: Buying and Paying for Financial Unit Approvers. This session will cover the Approvals system in Concur - how it works, related to meetings, entertainment, and business expense reimbursements. This live course will include an in-depth explanation of Concur processes required prerequisite for registration.

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**Concur: Event and Expense Reimbursements**

Tuesday, September 28, 2021 @ 9:00am - 11:00am

Information regarding Business Meetings and Entertainment is a comprehensive set of guidelines in addition to COVID-19 Event Planning and Attendance requirements when handling expenses vs. expenditures, as well as talk about the managerial contrast expenses vs. expenditures, with your ideas! The application process and new link can be found here. We also recently updated the application platform from Google to Qualtrics. In addition, we are looking to support as many course interests as possible, so keep an eye out for new course interests. Each Tuesday, the Weekly Digest provides important updates related to the UC San Diego Staff Members’ Financial Education Program. If you are interested, the application is open until this Friday, 09/17/2021.

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**Concur: Approvar Roles**

Wednesday, September 29, 2021 @ 11:00am - 12:00pm

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**Concur: Approva Roles**

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