Partial transfers are a two-step process. First, split the transaction on the original project. Then,

Cost Transfer Frequently Asked Questions

For support on how to use this report:

Default Project needing correction. Use the information in the report to complete Direct Retros, a

Financial Accountability. The new report provides payroll details for transactions on the Oracle

Access the new report on the

BI & Financial Reporting is happy to announce the release the Default Project Payroll report!

New Report Release: Default Project Payroll

Financial Operations Office Hours

This course provides an overview of UC San Diego travel policy and the trip reconciliation procedure, including

UC San Diego Travel: Reporting Expenses

course before the trip concludes.

Pro.

booking travel via Concur, prepaying with the Travel & Entertainment Card, and how to take advantage of TripIt

Faculty and staff who travel or book business travel can further their understanding of preauthorization,

9:00am - 11:00am

Thursday, April 28, 2022

UC San Diego Travel: Before You Go

April 12: Drop in anytime during this office hours session to ask questions about how to use the new Default

Default Project Payroll Office Hours

April 6: View a live demo of the new Default Project Payroll report with the BI & Financial Reporting team!

Default Project Payroll Blink page

Third-party services

PCI and University policy,

The administrators and staff who oversee credit card handling

Third-party services

As a best practice when completing your Request/Expense Report, search and select from

Most Recently Used

or

download a copy

Where do I go to

Go to

Descending; the most recent transactions will now be at the top)

Click

transaction)

Manage Project Costs

Visit the

Financial Unit Approvers

9:00am - 11:00am

Thursday, April 7, 2022

Oracle: Buying and Paying for Financial Unit Approvers

Tips:

Cardholders and Administrators can begin using the new Concur P-Card change request types

The Procurement Card (P-Card) team is excited to announce the launch of a new Concur

Application (PADUA).

2

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WalkMe

WalkMe

Most Recently Used

Related to

P-Card Office Hours

April 5, 2022

Cardholders and Administrators can begin using the new Concur P-Card change request types

The Procurement Card (P-Card) team is excited to announce the launch of a new Concur

Application (PADUA).

Related to

UC San Diego Travel: Reporting Expenses

3. Updates to the Concur Trip Itinerary:

There have been updates to the Concur Trip Itinerary, most recently:

- 3. Updates to the Concur Trip Itinerary:

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Each Tuesday, the Weekly Digest provides important updates related to Budget & Finance, including Oracle Financials Cloud and Concur Travel & Expense. Our goal is to deliver timely information that matters to you. Not sure where to find answers? Get started using our Support Framework.