Budget & Finance Weekly Digest



March 26th, 2024 | 164th Edition

Announcements

Get to Know Concur 2.0 - Webinars & Office Hours
Integrated Procure-to-Pay Solutions (IPPS) is hosting three webinars to help campus clients familiarize themselves with the upcoming Concur 2.0 release. These webinars, scheduled before and after the launch, will provide in-depth presentations on the key enhancements and include live demos and Q&A sessions.

In addition to the webinars, a team of Concur 2.0 subject matter experts will be available during the *Procure-to-Pay & Travel and Expense* Office Hours the week of the launch. The team will host dedicated Concur 2.0 breakout rooms to provide additional support and address any questions or concerns that may arise.

Concur 2.0 Webinar Schedule
Tuesday, April 2nd: 11:00 AM – 12:00 PM
Thursday, April 11th: 10:00 AM – 11:00 AM
Thursday, April 18th: 1:00 PM – 2:00 PM

Zoom links will be posted soon. Continue to refer to the Concur 2.0 Blink page for updates.

Concur 2.0 Office Hours Schedule
Procure-to-Pay & Travel and Expense
Monday, April 8th: 1:00 PM – 2:00 PM
Wednesday, April 10th: 9:00 AM – 10:00 AM
Friday, April 12th: 9:00 AM – 10:00 AM

To access the Zoom link for *Procure-to-Pay & Travel and Expense* Office Hours, visit Finance Office Hours Support or Concur 2.0 on Blink.

Celebrating Women's History Month
Throughout March, we're shining a spotlight on the diverse talents and contributions of our female colleagues in celebration of Women's History Month. We invite you to join us by following us on Instagram, sharing your stories via this link, and offering recognition to inspiring women you work with by filling out this form. This is a unique opportunity to reflect on what Women's History Month means to you and to witness the achievements and contributions we're highlighting all month long.

Campus Budget Office Updates

EPBCS Support Office Hours Conclude This Week on March 28th. Join us Thursday 11:00 AM - 12:00 PM via Zoom
Join us for office hours if you have questions about budgeting in EPBCS.
Zoom: https://ucsd.zoom.us/j/91798780724

The EPBCS system will close at 5:00 PM on Monday, April 1st, 2024.

Training & Support

Watch recorded office hours and more on our UC San Diego Budget & Finance YouTube channel.

Internal Control & Accounting (ICA) Office Hours
Wednesday, March 27, 2024 @1:00pm - 2:00pm (last Wednesday of the month)
Join us and ask questions related to Payroll reconciliation, Intercampus Recharges, ITFs, General Ledger, Fixed Assets and more in an open forum discussion.

ECERT Effort Reporting Office Hours
Every Wednesday @ 2:30pm - 3:30pm
Come get your questions answered, system access setups, or helpful hints on the effort report certification process.

Fund Management Office Hours
Every Thursday @ 11:00am - 12:00pm
Come get your questions answered and solidify your understanding during this information-packed session. Don't miss it!

IPPS Office Hours
IPPS holds **weekly** Office Hours to help with all of your questions related to Procurement, Accounts Payable, Travel and Entertainment, Procurement Card, and Tax & Account/Supplier Setup. This is our schedule:

- **Procure-to-Pay, Travel & Entertainment, Tax & Accounting/Supplier Setup**
  - Mondays, 1:00pm - 2:00pm, Wednesdays and Fridays 9:00am - 10:00am
- **Procurement Card**
  - Wednesdays, 9:00am - 10:00am

ICA 1:1 Sessions
Sign up for 1:1 zoom session with ICA team members

- ***Payroll Financial Management team*** 1:1 sessions have moved from UCPath to ICA. Register here for help with Salary Cost Transfers, Direct Retros, Payroll Reconciliations, UCPath Funding Transactions, Composite Benefit Rates (CBR), General Liability (GAEL) & Vacation Leave Assessment (VLA).
- ***General Ledger Financial Management team***
  Register here for help with General Ledger, Capital/ Fixed Assets, Detail Code setup, ITFs, Internal Controls, Oracle Role questions and more.

Reporting 1:1 Sessions
Sign up for a 1:1 Zoom session to meet with a member of the BI & Financial Reporting team who can answer your specific questions about financial reporting and dashboards/panoramas in the Business Analytics Hub (BAH).

Click to access the Event Calendar on Blink, which showcases a consolidated view of Office Hours, Instructor-Led Training sessions, and Hot Topics. Be sure to try out the different calendar views in the upper right corner!

The Support Framework: Your Guide to Finding Help
Learning all there is to know about budget & finance can feel daunting.

The **Support Framework** is designed to help the Budget & Finance community, including faculty or staff with financial responsibilities, identify their resources based on the following questions:

- What can I do **on my own**?
- Where can I **get help**?
- Who can **help escalate**?
- How do I **suggest enhancements**?

Bookmark or download a copy for quick links to various resources available to you.



Have Finance-related questions?
Call the UC San Diego Finance Help Line.

(858) 246-4237 **Tuesdays - Thursdays | 10:00am - 12:00pm & 1:00pm - 3:00pm**

Each Tuesday, the Weekly Digest provides important updates related to Budget & Finance, including Oracle Financials Cloud and Concur Travel & Expense.
Our goal is to deliver timely information that matters to you.

Not sure where to find answers? Get started using our Support Framework.

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