GEORGE MASON UNIVERSITY | Student Involvement

RSO

rso@gmu.edu • George Mason University • getconnected.gmu.edu

Registered Student Organization

Be Sponsored by Student Involvement to Attend the Leadership Conference!

The First 100 RSOs to register and attend will receive the book, 'Motivating the Middle', by T.J. Sullivan.

Student Involvement is sponsoring all RSO Officers and Members to attend this conference. You will NOT need to pay the $10 registration fee.

- Each Individual of your RSO wanting to attend needs to register for the Conference:
- Attend the sessions that fit between your class schedule as necessary!
    - Attend 3 sessions: Receieve a free T-shirt & Certifcate
    - More information can be found on the Leadership Mason Conference website in the tabs: 'About', 'Registration Information', 'Schedule', and 'Partners'.

- Stop in at the Student Involvement Office for your registration ticket before the conference. This takes place of the $10 fee. We will also keep a log of those who pick up their tickets to reward the first 100 RSOs the 'Motivating the Middle' book.
    - *If your officer/member registers and does not attend, the RSO account will be charged the $10, unless there is a valid emergency or illness for the absence.*

Student Involvement Lockers

We have locker space within our office that is reserved for RSOs (1 locker per RSO).

Apply online with our convenient application.

Please be sure to review all of the conditions that need to be met in order to have a locker. Email Student Involvement (sa@gmu.edu) with any questions.

Get Connected Fair Success!

We want to send out a very special **Thank You** to those who worked at and attended the fair!

Mason360 Event Submissions

Must be included before submitting:

- Detailed description of event must be included
  - Name any guests, preformers, etc
  - We cannot accept any events in the future without proper details to advertise your events to students.
- Location of event: TBD only used when waiting on reservation approval
- Ensure your space is reserved, we are not responsible for your reservation
- Make sure the 'Feedback request' is not selected

If an event submission is rejected, please check your messages in Mason 360 and edit what is needed for re-submittal.

Mason360

Mason360 Officer Toolkit: https://ulops.gmu.edu/mason360/

Questions about your Mason360 App? Find some answers here or contact us!

Student Funding Board: SFB

Don't forget to frequent the SFB website for updates and to apply!

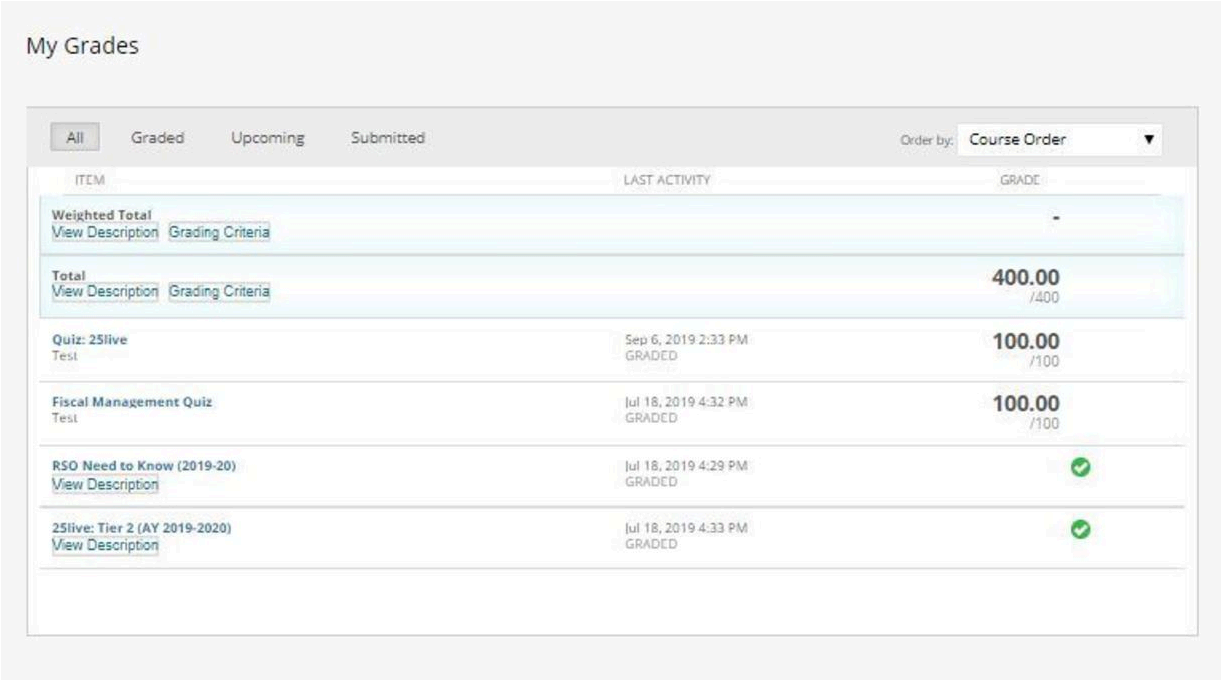
https://si.gmu.edu/sfb/

Blackboard Online Training Tips/Reminders

- **Training Module 1: Need to Know**
  - Required for ALL Presidents and Treasurers
  - *Access will not be given for Fiscal Management or 25Live if this is not completed*
- **Training Module 2: Fiscal Management (Includes Quiz)**
  - Complete ONLY if your group is planning to use Funds: Student Funding Board or Self-Generated Revenue
  - Both President and Treasurer must complete in order for the RSO to have access to SFB
    - New 2019 RSOs - We send your new Org information to the budget office and they create an unique org code for your group. This may take 3-4 weeks.
- **Training Module 3: 25 Live (Includes Quiz)**
  - Complete ONLY if your group is planning on reserving spaces on campus
- It can take 2- 3 weeks for 25 Live access to be given
  - Our office checks the Blackboard trainings 2 times a week
  - We update a shared file with the 25Live Office (University Events)
  - University Events checks this file and creates an account
  - An email is sent to you from University Events with your log-in credentials
  - What can you do in the meantime?
    - Confirm with our office if you are approaching the 3 week timeframe (rso@gmu.edu)
    - Make sure you have completed your Modules and Quizzes to 100%

Example of Completed Requirements

Please check "My Grades" in Blackboard before contacting us



Purchasing Made Easier

Tired of having to pay out of pocket for your RSO's grocery items?
Frustrated with the month or more waiting period to receive reimbursement?

RSOs may now schedule food-shopping trips with SI Budget, who will pay for your RSO's groceries on site at the Giant Food store located at University Mall. These purchases will be charged to your RSO Org Code. Please e-mail the following information to ckelle3@gmu.edu at least one week prior to your event: your name, your RSO name, funding source (either SFB or SGR), event date and proposed food-shopping date and time. SI Budget will respond to your message, either confirming your appointment or suggesting a new date and/or time.

Follow us to stay updated!

RSO Leadership Team
Student Involvement
Hub 2300
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RSO@GMU.EDU

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