Be Sponsored by Student Involvement to Attend the Leadership Conference!

If you are interested in being sponsored by Student Involvement to attend the Leadership Conference, please fill out the following information and email it to: RSOLeadershipTeam@gmu.edu.

Required Information:
- RSO Name
- Contact Person
- Email
- Phone Number
- Event Date (Must include Day, Month, Year)
- Event Time
- Event Description
- Space at the Conference
- RSO Officer
- Confirmation that you have registered for the conference

Thank You
RSO Leadership Team
RSO@GMU.EDU
703-993-2909
Hub 2300

RSO Leadership Team

Check Mason360 Certified site for updates and to apply!

Follow us to stay updated!

Student Funding Board

Mason360

Student Involvement Lockers

We want to send out a very special thank you to all of those who worked at and attended the fair!

Get Connected for Success!

Mason360 Event Submissions

- Must be included before submitting:
  - Name of event
  - Date and time
  - Location
  - Description
  - RSO sponsors
  - Presence of alcohol
  - Contact person
  - Phone number
  - Email

- Must be included after submitting:
  - Confirmation of space
  - Email of person responsible for the event

- If an event submission is rejected, please check your messages in Mason 360 and edit what is needed for re-submittal.

- If an event submission is accepted, please make sure the 'Feedback request' is not selected.

- Ensure your space is reserved, we are not responsible for your reservation.

Examples of Completed Requirements

RSO Leadership Team

Purchasing Made Easier

- Frustrated with the month or more waiting period to receive reimbursement?
- Tired of having to pay out of pocket for your RSO's grocery items?

We have locker space within our office that is reserved for RSOs (1 locker per RSO). Please e-mail the following information to ckelle3@gmu.edu at least one week prior to your event: your name, your RSO name, funding source (either SFB or Self-Generated Revenue), event date and proposed food-shopping date and time. SI Budget will respond to your request.

- Lockers will NOT need to pay the $10 registration fee.
- Student Involvement is sponsoring all RSO Officers and Members to attend this conference. You must be registered and attend.

Stop in at the Student Involvement Office for your registration ticket before the conference. This takes place of the $10 fee. We will also keep a log of those who pick up tickets to reward the first 100 RSOs the 'Motivating the Middle' book.

- Attend the Leadership Conference!
- Be Sponsored by Student Involvement to attend the conference.
- Attend 3 sessions: receive a free T-shirt & certificate
- Get Connected for Success!

Example of Completed Requirements

Mason360 Event Submissions

- Name of event
- Date and time
- Location
- Description
- RSO sponsors
- Presence of alcohol
- Contact person
- Phone number
- Email

Termination of a Membership

- If an email is sent to you from University Events with your log-in credentials, make sure you have completed your Modules and Quizzes to 100%.

- Ensure your space is reserved, we are not responsible for your reservation.

- Make sure the 'Feedback request' is not selected.

- Complete ONLY if your group is planning on reserving spaces on campus.

- Required for ALL Presidents and Treasurers

- Self-Generated Revenue

- Complete ONLY if your group is planning to use Funds: Student Funding Board or SFB

- Access will not be given for Fiscal Management or 25Live if this is not completed.

- New 2019 RSOs - We send your new Org information to the budget office.

- Both President and Treasurer must complete in order for the RSO to have access.

- Training Module 1: Need to Know
- Training Module 2: Fiscal Management (Includes Quiz)
- Training Module 3: 25 Live (Includes Quiz)

- We update a shared file with the 25Live Office (University Events)

- Our office checks the Blackboard trainings 2 times a week.

- University Events checks this file and creates an account.

- We cannot accept any events in the future without proper details to advertise your event.

- Name any guests, preformers, etc.

- We want to send out a very special thank you to all of those who worked at and attended the fair!

- Thank You

- RSO Leadership Team

- RSO@GMU.EDU

- 703-993-2909

- Hub 2300

- Chair of the Student Involvement Lockers

- Assistant Director, RSO Engagement

Follow us to stay updated!