To continue receiving our emails, add us to your address book.

Be Sponsored by Student Involvement to Attend the Leadership Conference!

- **RSOs may now schedule food-shopping trips with SI Budget,** who will pay for your RSO's groceries on site at the Giant Food store located at University Mall. These purchases will be charged to your RSO Org Code. Please e-mail the following information to ckelle3@gmu.edu at least one week prior to your event: your name, your RSO name, funding source (either SFB or SGR), event date and proposed food-shopping date and time. SI Budget will respond to your request.

- **Frustrated with the month or more waiting period to receive reimbursement?** **Tired of having to pay out of pocket for your RSO's grocery items?**

**Purchasing Made Easier**

- **Must be included before submitting:**
  - Name any guests, performers, etc
  - Ensure your space is reserved, we are not responsible for your reservation
  - Location of event: TBD only used when waiting on reservation approval
  - Detailed description of event must be included
  - Make sure the 'Feedback request' is not selected

**Student Funding Board:**

- **If an event submission is rejected, please check your messages in Mason 360 and edit what is needed for re-submittal.**
- **We want to send out a very special thank you to those who worked at and attended the fair!**

- **Example of Completed Requirements**

  - **Required for ALL Presidents and Treasurers**
    - Both President and Treasurer must complete in order for the RSO to have access to SFB
  - **Self-Generated Revenue**
    - Complete ONLY if your group is planning to use Funds: Student Funding Board or Student Involvement
  - **Fiscal Management**
    - Complete ONLY if your group is planning on reserving spaces on campus
  - **Access will not be given for Fiscal Management or 25Live if this is not completed**

- **We have locker space within our office that is reserved for RSOs (1 locker per RSO).**

- **Groups can also request funds for events.**

- **Questions about your Mason360 App?**

- **Follow us to stay updated!**

- **Student Involvement Lectures**

- **Student Involvement Lockers**

- **Student Involvement is sponsoring all RSO Officers and Members to attend this conference.**

- **Each Individual of your RSO wanting to attend needs to register for the Leadership Conference!**

- **Attend the sessions that fit between your class schedule as necessary!**

- **Attend the Leadership Conference!**

- **Be Sponsored by Student Involvement to**

- **Questions about Mason360?**

- **Stop in at the Student Involvement Office for your registration ticket before the conference. This takes place of the $10 fee. We will also keep a log of those who pick up their tickets to reward the first 100 RSOs the 'Motivating the Middle' book.**

- **Attend the sessions as possible!**

- **Attend 3 sessions: Receieve a free T-shirt & Certifcate**

- **Attend the sessions that fit between your class schedule as necessary!**

- **We cannot accept any events in the future without proper details to advertise your RSO's events to students.**

- **Make sure you have completed your Modules and Quizzes to 100%**

- **An email is sent to you from University Events with your log-in credentials**

- **We update a shared file with the 25Live Office (University Events)**

- **Our office checks the Blackboard trainings 2 times a week**

- **Complete ONLY if your group is planning on reserving spaces on campus**

- **We send your new Org information to the budget office at rso@gmu.edu**

- **New 2019 RSOs**

- **Follow us to stay updated!**

- **Find some answers here or contact us!**

- **We want to send out a very special Thank You to those who worked at and attended the fair!**

- **Follow us to stay updated!**

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