To continue receiving our emails, add us to your address book.

Be Sponsored by Student Involvement to Attend the Leadership Conference!

- **RSOs** may now schedule food-shopping trips with SI Budget, who will pay for your RSO's groceries on site at the Giant Food store located at University Mall. These purchases will be charged to your RSO Org Code. Please e-mail the following information to ckelle3@gmu.edu at least one week prior to your event: your name, your RSO name, funding source (either SFB or SI Budget), event date and proposed food-shopping date and time. SFB will respond to your request. SI Budget will respond to your request.

- Frustrated with the month or more waiting period to receive reimbursement? Tired of having to pay out of pocket for your RSO's grocery items? Purchasing Made Easier.

- Please check “My Grades” in Blackboard before contacting us.

- **Examples of Completed Requirements**

  - **Mason360 Event Submissions**
  - **Mason360 Officer Toolkit:**
  - **Student Funding Board: SFB**
  - **Questions about your Mason360 App?**

- **Don’t forget to frequent the** Student Involvement Lockers. Email Student Involvement (sullivan@gmu.edu) with any questions.

- **Apply online with our convenient application.** We have locker space within our office that is reserved for RSOs (1 locker per RSO).

- **Student Involvement is sponsoring all RSO Officers and Members to attend this conference.** You will NOT need to pay the $10 registration fee.

- **Attend the sessions that fit between your class schedule as necessary!** Each Individual of your RSO wanting to attend needs to register for the conference. This takes place of the $10 fee. We will also keep a log of those who pick up their tickets to reward the first 100 RSOs the ‘Motivating the Middle’ book.

- **Stop in at the Student Involvement Office for your registration ticket before the conference.** Attend the Leadership Conference! Be Sponsored by Student Involvement to attend.

- **RSOs** are required to attend 3 sessions to receive a free T-shirt & certificate.

- **Make sure you have completed your Modules and Quizzes to 100%.** Confirm with the Student Involvement Office if you are approaching the 3 week timeframe and they create an unique org code for your group. This may take 3-4 weeks.

- **Student Involvement checks this file and creates an account.** We update a shared file with the 25Live Office (University Events) and they create an account for you.

- **25Live Office checks this unique code provided by Student Involvement.** Our office checks the Blackboard trainings 2 times a week to ensure your space is reserved, we are not responsible for your reservation. Detailed description of event must be included.

- **Both President and Treasurer must complete in order for the RSO to have access to 25Live.** Access will not be given for Fiscal Management or 25Live if this is not completed.

- **Self-Generated Revenue Required for ALL Presidents and Treasurers.** Complete ONLY if your group is planning on reserving spaces on campus events to students.

- **9/11 DAY OF SERVICE**
  - **To: All RSO Members**
  - **911Day.gmu.edu**

- **Leadership Mason Conference website**
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Follow us to stay updated!

Thank You

RSO Leadership Team

Student Involvement

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