Cost Transfers for Concur Documents

To complete the appropriate cost transfer request for Concur Documents, please refer to our instructions on how to default a deliver-to location. A list of all available deliver-to locations will be provided, and you will be guided through the process.

Tips & Tricks

- For larger reports, use the built-in scheduling feature.
- Search transfers by the original Expenditure Item Code.
- The primary external-facing accounts receivable dashboard is available now at reports.ucsd.edu.
- For the January close status/system downtime, be aware that production environment will be down for scheduled maintenance on 2/23.
- Payables invoices cannot be imported to PPM, delaying the ledger close.

Announcements

- UCSD-DSH Project Cost Transfer Panorama is now available.
- On February 18, a notification went out to principal investigators and project managers addressing a 'catch-up' report of all transfers completed on their awards/projects.
- To comply with UC policy requirements for cost transfers involving federal funds, principal investigators and project managers must be informed of financial activity, errors, and correctly mapped the affected non-PO invoices to the applicable GL chart.
- We are happy to announce that IPPS has corrected the root cause of an error in non-PO invoice items. The error was caused by a configuration error where use of the Import Costs process prevented us from closing the January ledgers.
- Departments are encouraged to read the new Electronic Wire Request Form for Payments to Foreign Suppliers.
- The PDF forms are no longer accepted. If your department has stored copies of the PDF forms, they will no longer work. Oracle Financial Reporting Center (FRC) searches will be removed on February 22, and you will need to browse through instructor-led Concur courses available for the quarter.
- The wire request form for payments to foreign suppliers (non-travel related) has been upgraded from PDF to an electronic, online form. The new form offers full support for non-PO invoice items. Instructions on how to use the new form are provided.

Budget & Finance Support promotes training, tools, and communications to take full advantage of the financial processes and opportunities. Resources are available through the Blink page for a directory of Blink pages, including Research details and general ledger transaction details reports. Each Tuesday, important updates related to Oracle Procurement training are delivered to your inbox. Our goal is to deliver timely, relevant information that matters to you.

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Have questions about this edition? The best way to contact our team is via the Budget & Finance User Group. Thank you all for your leadership, strategic vision, and decision-making on critical matters to you.

About the Weekly Digest

Each Tuesday, important updates related to Oracle BI & Financial Reporting series are delivered to your inbox. Our goal is to deliver timely information that matters to you.