As we return to business travel and events, it is important to make sure that you sign in with Single Sign-On. When you enter the Connexxus portal, navigate to the Concur home page. Click on the Concur tab to access the Concur application. You can find the Concur application by clicking on the Concur tab in the upper-left corner of your card and verifying that it has the rebranded name: Concur. You can confirm that you have the correct card by looking in the upper-left corner of your card and verifying that it has the rebranded name: Concur.

*NOTE: If you previously held a Travel Card and have a Concur Travel Card, you may submit your replacement card.*

T&E Card applicants may submit their New Card Request via Concur. Should you need the card mailed to a different address, please follow the instructions in the email.

**Diego Travel & Entertainment Card**

As POs close automatically once its particular criteria has been reached, based on the application of concepts you will deal with on a regular basis. The first two modules will debut on August 24. The course provides an overview of UC San Diego travel policy and procedure, including summarized guidelines, resources, and information about online training. The course will walk you through how to take advantage of TripIt Pro.

**UC San Diego Travel: Before You Go**

What is your department doing for Fund Management? Do you have departments within your division that are responsible for financial management? Have your department's processes been automated? This webinar will discuss what Fund Management Office Hours can do to improve the effect these enhancements can have on your procure-to-pay process. Attendees will have the opportunity to ask questions in Q&A at the end.

**Hot Topics: Lifting Commitments in Oracle Procurement & Payables**

Come to this week's office hours on Thursday, August 19, 2021 @ 10:00am - 12:00pm to learn about the assessment-based requisition. Additionally, please refer to the below tips for proper order placement.

**Request Forms KBA**

If you are trying to answer in your review. determining which transactions to focus your review on, and what questions to ask yourself and others. The course provides an overview of financial management concepts you will deal with on a regular basis.

**Oracle Financials Cloud: Special Focus**

The course provides an overview of UC San Diego travel policy and procedure, including summarized guidelines, resources, and information about online training. The course will walk you through how to take advantage of TripIt Pro.

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**Ordering from Praxair and Airgas**

Ordering from Praxair and Airgas is easy and efficient! The new Procurement Card program for UC San Diego Dry Ice customers, with more information to come soon!

**Budget & Finance**

What's to know about Business & Financial Services (BFS)?

- We now have a Kafka stream of events from the Finance Function.
- This stream is available in the Event Calendar (accessible via the Budget & Finance tile in the Connexxus portal).
- The stream contains events related to financial transactions, such as invoices, payments, and journal entries.
- You can find this stream by clicking on the Budget & Finance tile in the Connexxus portal and navigating to the Event Calendar.
- The stream provides insights into the state of your financial transactions.
- The stream can be used to monitor the status of financial transactions.
- The stream can be used to identify potential issues with financial transactions.
- The stream can be used to take corrective action on financial transactions.
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**Ice customers, with more information to come soon!**

Praxair is rolling out a Procurement Card program for UC San Diego Dry Ice customers, with more information to come soon!

**A new Independent Contractor Form has been launched for hiring Independent Contractors**

**Independent Contractor Form**

A new Independent Contractor Form has been launched for hiring Independent Contractors. Using this form helps reduce inconsistency in applying California laws, IRS guidelines, and UC policies all in one location. The new form and instructions can be found in the Independent Contractor/Consultant Blink page.

- Have your Praxair account number handy. The 8-digit number that you will need to have the 8-digit account number.
- The rates for personal bookings are the same as for business bookings.
- Only use a quantity of “1” when you are ordering “1” item.
- Follow the quote provided to you by the supplier as that should be what is to know about Business & Financial Services (BFS)?

**Hot Topics: Lifting Commitments in Oracle Procurement & Payables**

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**WalkMe adoption, however, only about 20% of all transactions are undergoing additional validation to your transactions, announcements, and reminders. Download the WalkMe Browser Extension!**

Install the WalkMe Browser Extension!

The WalkMe Browser Extension adds various tips, walkthroughs, and additional validation to your transactions, announcements, and reminders. Download the extension to your browser today and start improving your experience.

**What’s to know about Business & Financial Services (BFS)?**

San Diego Dry Ice customers, with more information to come soon!

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