Budget & Finance Weekly Digest

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Please note that you can also search “Concur” in the UC Learning Center to find more training material.

New KBA: How to Remove Delegate Email Notifications in Concur

Oracle Procurement. Our instructors will be reviewing Oracle Procurement and providing best practices to help you get the most out of the system.

New KBA: Oracle Inquiry Role Update

Oracle Procurement: The Authorized Organizational Representative must notify the Grants Management Specialist listed in the Notice of Award for additional instructions.

Concur: Event and Expense Reimbursements

Delegates. These instructions would apply to the employee user who would be responsible for delegating authority to the delegate.

Delegate Settings to prevent sending Concur notification emails to specific delegates.

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Oracle Procurement Card Program

The team will go over the process for establishing the card, once it is available in Oracle Procurement.

The course will include more in-depth explanations of changes to the Oracle Financials Cloud and the Oracle Procurement card program.

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New KBA: Correcting Oracle Procurement Commitments

Reminders of NIH Policies Related to Closeout

If a revision on the final Federal Financial Report is necessary:

1. Review the NIH Grant Policy Manual (GPM) for the new policy.
2. Submit the revised report to your NIH Program Officer for approval.
3. Submit the revised report to the NIH for final approval.
4. The report will be reviewed by the NIH and returned if necessary.

The Payment Management System (PMS) where NIH funds are drawn down is used for reporting and corrective actions by department fund managers.

Research sponsors often request access to the PMS to report and correct errors before the project or fulfill the closeout requirements at the end of the project period.

Oracle Procurement: The first NCE request for an award should include the completed, signed FDP form. If extensions are needed, please contact your OCGA Officer for specific instructions.

In addition, organizational representatives must ensure that the FDP form is submitted in a timely manner to ensure the efficient flow of funds.

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Also, be sure to check out our new BI Author Course in UC Learning!!

Oracle Transactional Business Intelligence (OTBI) for University Procurement Card Program. The team will go over the process for setting up, configuring, and managing the card.

Oracle Financials Cloud

Designing, implementing, and managing a transactional BI solution for University Procurement Card Program.

Oracle Financials Cloud

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Announcements

New BI Author Course in UC Learning!

Training & Support

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