April 27th, 2021 - 17th Edition

Budget & Finance Weekly Digest

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Providing Delegate Access

To help you delegate tasks to assist with travel and expense requests, we have introduced a feature to delegate a Concur profile. This will enable you to assign a delegate to your profile, allowing them to access your Concur requests and perform some tasks on your behalf. When assigning delegates to your Concur profile, please be sure to check all of the boxes to give your delegate full access to your Concur Requests and other tasks.

Delegate Settings to prevent sending Concur notification emails to specific individuals.

Providing Delegate Access

Concur: Event and Expense Reimbursements

The Concur Travel & Expense platform includes features for event and expense reimbursements. The course will include more in-depth explanations of changes to Concur best practices, provide a live tutorial, and host Q&A.

Join the IPPS Team for the next session of Hot Topics! This session will focus on Profile Setup & Management.

Wednesday, April 28, 2021 @ 11:00am - 12:00pm

Register for an Upcoming Training Class or Event

New Business Analytics Hub

The Business Analytics Hub, formerly known as reports.ucsd.edu, has had a facelift!!! Don’t worry - all the Budget & Finance reports are still available in the new Business Analytics Hub. Head on over using the new URL bah.ucsd.edu to see what’s new!

New Business Analytics Hub

Oracle Financials Cloud

The Authorized Organizational Representative must notify the Grants Administration Office of any change in the Project Period. Extensions are needed, please contact your OCGA Officer for specific instructions.

In the event of a project being extended, the Authorized Organizational Representative must inform the University regarding the extension. Extensions are needed, please contact your OCGA Officer for specific instructions.

If a revision on the final Federal Financial Report is necessary:

The Authorized Organizational Representative must notify the Grants Administration Office of any change in the Project Period. Extensions are needed, please contact your OCGA Officer for specific instructions.

Per NIH guidance, it is suggested that a No Cost Extension (NCE) be used if the funds are not expected to be used or are expected to be transferred to another project or source of funding.

The report can be filtered by column:

Click Excel

About the Weekly Digest

This weekly digest is sent out to all Budget & Finance employees. It includes news, updates, and helpful tips from the department. If you have any feedback on the usefulness of the content, level of satisfaction, and future topics, remember, we care about your thoughts. Please let us know your thoughts in the survey below.

Contact us

We are always open to feedback, so please feel free to contact us with any questions or concerns.

Feedback

We value your feedback and are always open to suggestions to improve our services. Please let us know what you think by completing the survey below.

Corporate Resource Management

The Corporate Resources Management (CRM) team is responsible for managing Oracle Financials, a financial management system that supports the comprehensive financial processes at the University of California San Diego. The CRM team is committed to maintaining and protecting privacy for individuals and the confidentiality of institutional information. This requires the handling of sensitive information, which is included in the CRM team's daily operations. As such, the CRM team is committed to identifying and implementing protective measures to ensure the secure handling of sensitive information.

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