for the specific expenses allocated to that approver.

Financial Unit Approval is required on every Concur document and generally, Multiple Financial Units are used.

If you have WalkMe installed, a popup will now appear when you open the bell request form, the PO will not be sent to the supplier. WalkMe has been designed to provide users with a seamless experience when using the software.

This course is especially valuable for employees who want to learn more about the financial management aspects of the business, including commitment. Instruction will involve an overview of the life cycles of different types of POs, how to process non-PO payments, and checking invoice status. This course will be suitable for a wide range of users, from novices to experienced financial administrators.

Faculty and staff who travel or book business travel can further their understanding of the process with this course. It will cover the importance of booking with Concur and how to maximize the benefits of using the platform. This is especially valuable for individuals responsible for departmental purchases who need to stay within budget and ensure that all expenses are properly recorded.

In addition to traveling faculty and staff, this course will be beneficial for fiscal administrators, fund managers, and financial managers who need to keep up-to-date with the latest developments in financial management. They will gain a deeper understanding of the financial processes and be able to implement more effective strategies.

This week, we will continue that conversation to go over any pending questions and address any issues that have arisen.

Oracle: Buying and Paying for PO Requisitioners

This course is designed to discuss customer billing through Oracle's Financial Accounting and Reimbursement. The course will cover the various options for billing customers and the best practices for ensuring that invoices are accurately generated and paid. Faculty and staff will learn how to use Oracle's financial management tools to efficiently handle the billing process and avoid any errors or delays.

This course will be particularly useful for those who are responsible for handling customer invoices, such as financial managers or department heads. By completing this course, faculty and staff will be able to streamline the billing process and reduce the time and resources needed to handle invoices.

Thursdays @ 11:00am - 12:00pm

Oracle: Revenue Accounting Corrections

This course will focus on correction issues, particularly those related to revenue accounting. Faculty and staff will learn about the various types of corrections that may arise and how to handle them in a timely and accurate manner. This is especially valuable for individuals responsible for departmental purchases who need to ensure that all expenses are properly recorded and accounted for.

In addition to learning about correction issues, faculty and staff will also learn how to handle accounting errors in a timely and accurate manner. This course is designed to provide faculty and staff with a comprehensive understanding of the revenue accounting process and the best practices for ensuring that all transactions are properly recorded.

Monday, December 13, 2021 – 10:00am - 11:30am

New Workflow: Cost Transfer Billable Status Change Autoreject

P: New workflow enables your Cost Transfer to only occur if the Primary Approver's Billable Status is Billable.

Q: I can't see the Cost Transfer workflow in my Project Management Portal.

A: Check the Billable Status of the宠爱项目, if it is non-billable, the Cost Transfer Workflow is not available.

Q: I can't see the Cost Transfer workflow in my Project Management Portal.

A: Check the Billable Status of the宠爱项目, if it is non-billable, the Cost Transfer Workflow is not available.

Q: Why can't I change the Billable status?

A: Only the宠爱项目's primary approver can change the Billable status.

Q: How do I request Billable status changes?

A: Submit a request via the宠爱项目's primary approver.

Error Message #1 - Funding Entry/update in MCOP/salary cap worksheet:

A: This error message occurs when the宠爱项目's primary approver attempts to update the funding entry in the salary cap worksheet and the宠爱项目 is not designated as billable. The宠爱项目's primary approver must submit a request via the宠爱项目's primary approver.

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New Workflow: Cost Transfer Billable Status Change Autoreject

PPM Autoreject Billable Status Changes on Cost Adjustments

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