When the User pays with their Travel & Entertainment (T&E) Card, the proper payments to the event supplier. This helps identify in Concur that payment is to
options for approaches.
When completing the header for an Event Expense Report Header
approver.
When searching for a Department Head or Special Entertainment approver,
approver.

The widget at the top of the invitation and payee registration processes within Payment Compass. The
new content
Payment Compass Registration: Timeline and Responsibilities
Visit the
to browse through instructor-led Concur courses.
Please note that you can also search "Concur" in the UC Learning Center to
and claiming expenses after the business trip occurs.
including summarized guidelines, resources, and information about online
tools. In this course, you will learn about Concur processes for prepaying travel
with the Travel & Entertainment Card, and how to take advantage of TripIt Pro.

Thursday, May 27, 2021 @ 9:00am - 11:00am
Concur Travel & Expense
Tuesday, May 25, 2021 @ 1:30pm - 2:30pm
Payment Compass Webinar
Upcoming Webinars
Training & Support
Procurement - Revising or Canceling an Order. Please note that requesting a
Commitments associated with POs eight digits long beginning with a 9 may be
view POs which currently have commitments.
You may query by several fields - including project, task, and financial unit - to
Business Analytics Hub
If you have additional questions about returning your Scrip, please reach out to
Following the instructions below:

We identified University prepaid airfare transactions from March 30th that did
University Prepaid Airfare
Concur Travel & Expense

In the meantime,
GUIDANCE in next week’s digest!
submit your corrections by 5/21. Look for an update including additional
In DEV and are on track to complete by end of May. Errors have been identified
Tasks to Projects, Project Personnel Update
VMRF awards.
Effective immediately, for these types of awards, OPAFS
Projects. As a reminder, in the event that an entire project is cancelled:
In order to mitigate payroll expenses hitting the department default project, on
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On May 17. Along with this release, all transfers will be final approved in the
more than one transaction at a time! The ability to multi-select will be available
Oracle Cost Transfer Multi-Select Launching Soon!
Oracle Financials Cloud

Carryover requires prior approval and/or
CMF. We are happy to work with you to identify
reprogramming
For the moment, the

If this expense report is a prepayment, or direct payment to an event
Employee
If the individual to be reimbursed/paid is a non-employee student, then
T/E Supplier
If the host paid out of pocket and/or with their Travel & Entertainment
T/E Supplier

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