The San Diego community together to share and crowdsource knowledge related to

The course provides an overview of UC San Diego travel policy and procedure, understanding of travel preauthorization, booking travel via Concur, prepaying with the Travel & Entertainment Card, and how to take advantage of TripIt Pro.

Lift Legacy/Marketplace PO Commitments

Commitments associated with POs eight digits long beginning with a 9 may be reduced down to zero by requesting a change order on the PO. If you are noticing PO commitments on your PPM ledger, you may lift them by going to the Payment Compass platform, payee invitation and registration, and invoice submission. You may query by several fields - including project, task, and financial unit - to identify POs on your ledger. You can view POs which are still committed on your ledger by going to the Business Analytics Hub - View Outstanding PO Commitments by going to the Purchasing tab, then click Run Report. You may reduce the PO to what has been invoiced via a change order. This process is outlined in our

can be accessed using the

If you have additional questions about returning your Scrip, please reach out to the Banking Services team via

Getting Ready for Fiscal Close

In the meantime, submit your corrections by 5/21. Look for an update including additional corrective actions by department fund managers. We are currently working on testing the full re-conversion and project personnel update tasks to projects, Project Personnel Update.