Announcements

Graduate Researcher Tuition Remission

This month, Oracle will be upgrading some of its reporting technology to improve performance. Due to this, enhancements to existing Oracle reports and release of new Oracle reports will be delayed until March 31. This month, Tuition Remission for Graduate Student Researchers (GSRTF), Graduate Student Researcher Tuition Remission, will post to the ledgers in the Feb-22 accounting period. Corrections to known discrepancies for GSRTF associated with direct retros affecting effort period dates prior to October 2021 have been processed in the Feb-22 accounting period. The GSRTF rates for AY 2021-2022 have been corrected as of March 2, 2022. The Graduate Financial Support Unit will continue to work with the Business Intelligence and Financial Reporting teams to enhance reports available for projection and reconciliation.

Travel Process Overview

The Concur Basics system will be locked for entry and will become view-only for budget preparers. The system will be unavailable from March 8 until March 10. During the lockout time, preparers will be able to navigate the travel pre-process with the Concur Basics dashboard or how to interpret the data shown. Please inform the faculty you work with that anytime at either of these post-release support sessions to ask questions about navigating the dashboard or how to interpret the data shown.

The Travel Process Overview provides an overview of how employees with different tasks can navigate through the world of Concur and their role in the authorization, booking, and reconciliation process at UC San Diego.

Travel Process Overview: Concur Basics Overview

1. Column header updates on Task 2.2 for added clarity:
   - Improve visibility of the data being shown in Task 2.2.
   - Add a column header to denote the type of compensation funding practices.
   - As of Friday, March 4, the following updates were rolled out in Oracle Planning and Budget (EPBCS) Update Alert: Faculty Planning Changes including clinical trials.
   - It was discovered that legacy revenue generated from OCTA Application on Sponsor Initiated Clinical Trials did not convert for the awards listed on the budget. These changes have been corrected as of March 2, 2022.

2. Dashboard improvements:
   - The dashboard's performance has been improved and will include payroll projections and projection details. See Upcoming Report Release: Faculty & Researcher Dashboard.

3. Faculty & Researcher Dashboard:
   - This dashboard provides an overview of UC San Diego travel policy and the trip reconciliation process. It is intended for preparers, hosts/payees, and participants.
   - The Travel Process Overview provides an overview of the Concur processes for reporting travel expenses on a Travel Expense Report.
   - This course provides an overview of UC San Diego travel policy and the trip reconciliation process. It is intended for preparers, hosts/payees, and participants.
   - The dashboard's performance has been improved and will include payroll projections and projection details. See Upcoming Report Release: Faculty & Researcher Dashboard.

4. Important dates:
   - Tuesday, March 29, 2022 @ 9:00am - 11:00am - UC San Diego IPPS Travel Team Q&A
   - Wednesday, March 30, 2022 - Faculty & Researcher Dashboard Office Hours
   - Wednesday, March 30, 2022 @ 11:00am - 12:00pm - UC San Diego IPPS Travel Team Q&A
   - Thursday, March 31, 2022 - Accounts Receivable, Cash, & PPM Office Hours
   - Thursday, March 31, 2022 - Fund Management Office Hours
   - Thursday, March 31, 2022 - Grants Office Hours
   - Thursday, March 31, 2022 - Equipment Asset Management Office Hours
   - Thursday, March 31, 2022 - Financial Reporting Office Hours
   - Thursday, March 31, 2022 - Library & Informational Support Office Hours
   - Thursday, March 31, 2022 - Technology Support Services Office Hours

5. Related To:
   - Budget & Finance, including Oracle Financials Cloud and Concur Travel & Expense.

6. About:
   - Professional Development, including basic instructional sessions, instructor-led training sessions, and hot topics.

7. Get acquainted with policy and attend our UC Learning live training courses:
   - Monday, March 7, 2022 - Part 1: Getting Started with Concur (Virtual)
   - Tuesday, March 8, 2022 - Part 2: Reconciliation (Virtual)
   - Wednesday, March 9, 2022 - Part 3: Reporting (Virtual)
   - Thursday, March 10, 2022 - Part 4: Additional Opportunities (Virtual)

8. beef up

9. The FY23 budget entry deadline is Friday, April 1

10. For more information, visit the Concur website and register for the upcoming training sessions.

11. Not sure where to find answers? Get started using our Support Framework.

12. Subscribe:
   - To our YouTube channel
   - To our blog
   - To our newsletter

13. Subscribe to our YouTube channel.

14. Contact Us:
   - Phone: 858-822-2234
   - Email: finance-help-line@ucsd.edu

15. Upload your image.