Travel at UCSD.

utilize Concur. Additionally, it gives insight as to how to engage with our Blink pages, Knowledge

system will be locked for entry and will become view-only for budget preparers.

REMINDER!

New Enhancement! Financial Unit and Project Validation Rule Implemented

Off Scale Salary"

the process of correcting the revenue and is projected to be completed by the end of April 2022.

Legacy Revenue on Sponsored Initiated Clinical Trials

been corrected as of March 2, 2022.

displays the budget and revenue balance on sponsored projects. Within the Cumulative Research

dashboard or how to interpret the data shown. Please inform the faculty you work with that

An updated Faculty & Researcher Dashboard will be released on Tuesday, March 15. Drop in

This live course will include an in-depth explanation of Concur processes related to meetings,

Tuesday, March 29, 2022 @ 9:00am - 11:00am

Concur: Event and Expense Reimbursements

Join the UCSD IPPS Travel Team and UCOP's Central Travel Office for a Q&A webinar on booking

Tuesday, March 22, 2022 @ 8:30am - 9:30am

Equipment Asset Management Office Hours

This week, we will cover how to correct rejected invoices in Oracle, followed by an open Q&A

Wednesday, March 30, 2022

Faculty & Researcher Dashboard Office Hours

This week we will have open Q&A. Bring your questions and struggles. Nothing a fund manager

Thursday, March 10, 2022 @ 1:00pm - 3:00pm

Fund Management Office Hours

This week, the Campus Budget Office will be hosting Office Hours to support budget

Wednesday, March 9, 2022 @ 8:30am - 9:30am

Campus Budget Office: Office Hours

Travel: Reporting Expenses

how to take advantage of TripIt Pro. It is recommended that you also attend the

Before You Go on Your Trip

- Book travel via Concur Travel
- Complete/verify your Profile information
- Download the Concur for Mobile App and TripIt Pro
- Register guest travelers via Payment Compass
- Add New Account

Before You Go:

- Plan travel
- Complete/verify your Profile
- Get your business cards / access Concur
- Check your reimbursement timelines
- Get your travel approval

Register to receive our future emails.

Got this as a forward?

Manage

View this email