Concur processes for prepaying travel and claiming expenses after the business trip occurs in accordance with Travel Policy G-28.

The course is intended for those involved in the process of trip reconciliation for business travel at UC San Diego, including budget & finance, including Oracle Financials Cloud and Concur Travel & Expense.

Responsibilities, identify their resources based on the following questions:

- Learning all there is to know about budget & finance can feel daunting.
- The full schedule of upcoming training sessions will be posted soon. Stay tuned!
- Kick off the series with us on Thursday, September 22, 2022
- UC San Diego Travel: Before You Go
- Join IPPS for our next session of Hot Topics! Learn how to book travel the Triton way, including the benefits of booking with Concur, Balboa, and Kahala.
- Wednesday, September 28
- Hot Topics: Travel Booking
- Hertz Car Rentals will discuss their partnership with UC on sustainability goals, plus offer updates on the car rental industry and Gold Plus program benefits. All attendees will be entered to win ONE of the following: $100 Hertz certificate (1 winner), and Mosaic (3 winners will be selected).
- JetBlue Airways will focus on their growth out of Los Angeles (LAX) and the new code share partnership with American.
- Join US 11:00am - 12:00pm, Transaction Details Report
- Each Tuesday, the Weekly Digest provides important updates related to Budget & Finance, including Oracle Financials Cloud and Concur Travel & Expense.
- Not sure where to find answers? Get started using our Online Resources, or use the UC San Diego Budget & Finance YouTube channel.
- New Finance-related questions? Call the UC San Diego Finance Help Line.
- Monday, October 17
- Tuesday, October 11
- New Blink Page on Understanding Project Costs
- New PPM Billing features will be launched in PPM starting Monday, September 26:
- PPM Billing Features Launching 09/26/22!
- When searching on the Manage Invoices page in Projects and Awards, the "Project Number" is now available as a search level.
- This also includes the ability to reference an external customer PO# per event, instead of just the contract line level.
- Recurring billing allows users to set up a contract in Oracle for invoices to automatically generate per a designated Bill Cycle frequency.
- Request UI, there is no way to identify which expense reports were associated with a Request.
- A Request will now include a link to the Expense report(s), when there is one associated with it. In the old/current Request Module, there was no way for users to confirm if all expenses were captured. A Request will now include a link to the Expense report(s), when there is one associated with it.
- For more information, view our \[link\] (scroll down to Procure to Pay / Travel and Expense). Should you have any questions regarding this change, please feel free to contact the Budgeting and Financial Services Office.
- Here is a quick look of how the new Blink Page on Understanding Project Costs will look starting October 1.
- Amounts that appear in red indicate an amount that needs to be charged out to a sponsored project.
- Our goal is to deliver timely information that matters to you.
- Search for projects and view related expenses:
- View the new Blink Page on Understanding Project Costs.
- View the new PPM Billing features.
- Use the search function to locate projects.
- Financial Solutions is looking for a few departments to participate in the pilot program this Fall. To be considered, the following criteria must be met:
- Are You Interested in Launching an e-Market Storefront for your Department?
- Join the Internal Controls Office Hours to ask questions regarding the internal controls guidance posted on the UC San Diego Budget & Finance YouTube channel.
- Every Monday
- Internal Controls Office Hours
- Watch recorded office hours and more on our UC San Diego Budget & Finance YouTube channel.
- Best Practices...