Receipts to Concur KBA proceeding with reconciliation. Travelers and delegates can email and upload your travelers have provided you with all of their out-of-pocket receipts before reconciled within 45 days of the trip ending per policy. Delegates, ensure that

As we move closer to the end of the year, please keep in mind that all travel

Office Hours, Instructor-Led Training sessions, and Hot Topics. Be sure to try out the Click to access the

Intended for preparers, hosts/payees, and financial managers who are familiar related to meetings, entertainment, and business expense reimbursements. Concur: Event and Expense Reimbursements Report.

This course provides an overview of UC San Diego travel policy and the

Faculty and staff who travel or book business travel can further their understanding of preauthorization, booking travel via Concur, prepaying with the Travel & Entertainment Card, and how to take advantage of TripIt Pro. It is

This course includes hands-on instruction on the use of Oracle Procurement &

This week we will have open Q&A. Bring your issue to office hours and phone a friend. Discrepancy? Can't figure out how to get

This course focuses on topics such as reviewing for and populating POETAF information. Refer to the full email announcement and our

Each Tuesday, the Weekly Digest provides important updates related to Financial Accounting Program - Application Period Opens Tomorrow! November 3rd,

Follow-Up: FY21 Is Officially Closed

The university’s year-end closes on November 15th. The Financial Unit will verify

For the upcoming Winter Quarter!

Due to payroll reporting deadlines, Expense Reports for employee moves, or

How to Manage a Move Trip

This course will focus on the process of managing a move trip, including

To ensure that all transactions are listed on the Financial Unit’s close, revised


to an

must be processed for payment in January 2022. For instructions on

Each Tuesday, the Weekly Digest provides important updates related to Fund Management Office Hours.

If you have any questions, check out our: Visit Our Website

If you think you have tax-exempt status for some portion of your travel,

Due to the different calendar views in the upper right corner!

If you have any questions, check out our: How to figure out the source of a GL-PPM discrepancy? Can't figure out how to get

Currently, IDC Assessment is done as a summarized transaction that is

Instructor-Led Training sessions, and Hot Topics. Be sure to try out the

If you have any questions, check out our: Visit Our Website

If you have any questions, check out our: Unsubscribe

Our goal is to deliver timely information that matters to you.