Policy Reminders:

Expense(s).

the Concur User is the traveler or the employee who paid for the incurred Expense Report within a reasonable period of time. Please keep in mind that different calendar views in the upper right corner!

Office Hours, Instructor-Led Training sessions, and Hot Topics. Be sure to try out the valuable for individuals responsible for those responsible for approving revising orders, and checking PO invoice status. This course will be especially information during the ordering process, approving requisitions and invoices, Oracle: Buying and Paying for Financial Unit Approvers

Current and prospective cardholders will learn about updates to the card request and transaction reconciliation. Note that this is not an introductory program, common uses, and the Concur processes for both Procurement Card University Procurement Card Program

Thursday, December 2, 2021 @ 9:00am - 11:00am

sure to have your questions ready.

the Oracle Redwood Preview Session, your attendance!

reimbursable expense, the cardholder is liable and must reimburse UC pay for their business travel expenses. It must never be used for personal Travel & Entertainment Card:

employee via the payroll system.

under IRS regulations to consider such amounts as income to the reimbursed within 120 days of the trip end date, the University is obligated submit a quarterly Travel Expense Report.

Want to update your project classifications? Their product updates for additional solutions.

their product updates for additional solutions.

Manager's knowledge rather than a data element. Unfortunately, that is not an

Options for Grouping Projects

by PI or PM

Portfolio Based

Option

by major expense categories and All funds in one report.

Financial Unit hierarchy structure Level A to posting level Financial

hierarchy when run as HTML, enabling users to drill through the

This report includes a drillable feature for the Financial Unit

Compensation plus Non-Operating. The report also displays Totals.

The All VC Core Recurring Expense Budget Report is an EPBCS

via the Permanent Budget Query.

The Core Recurring Final Budget by Year Report is an EPBCS

The report includes the following fund categories: Core Funds, Other

project balances by three fund categories: Core Funds, Other

found on the Project Panorama as it groups and subtotals the

pulled from the General Ledger, not PPM.

Don't forget:

Each Tuesday, the Weekly Digest provides important updates related to

Budget & Finance YouTube channel

Want to update your project classifications?

Classifications to reports. Also, we continue to work with Oracle and monitor

since go live, have been

Review the T&E Card FAQ

Review the T&E Card FAQ

Contracts & Grants - Oracle Redwood Toolkit

Resources for Users - Oracle Redwood Toolkit

Oracle Redwood Overview eCourse

Oracle Redwood Overview eCourse

To prepare for the launch of the new Oracle Redwood theme, we encourage

launching in production January 2022).

the Oracle Test Non-Production Environment (SSO required to view changes

Interface (UI). If you have favorites bookmarked in the old UI, it should transfer

9:00am - 9:30am