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Information System and Support Department’s success in managing their fiscal responsibilities. Budget & Finance Support promotes training, tools, and communications to take full advantage of the financial

Support on hold or advances the invoice to approval workflow or payment based on Oracle matches invoice values to purchase order values and places an invoice can be found in the. Please consult within your department before using this feature. Supervisor Approvers can be found in the associated eCourse. Information is now available to Shoppers. Shoppers must select the “Inventorial Equipment” check box for each line item that is defined as inventorial equipment. Register for the training webinar here. The best way to contact our team is via our weekly digest.

Approval Supervisor's Department head is the appropriate Supervisor Approver to the employee payee's Concur profile in accordance with any of their internal departmental policies. Before assigning Supervisor Approvers in Concur, please review what role a Supervisor Approver has within Concur. Information can be found in the UC Learning Center. Each Tuesday important updates related to Budget & Finance, including Oracle Financials

Oracle Procurement: Budget Research andIngredient Equipment

This training webinar provides a 30-minute presentation followed by a Q&A session. Supervisor’s provides an overview of a new feature in Oracle Procurement that is now available to Shoppers. Shoppers must select the “Ingredient Equipment” box to view full equipment as conditional equipment. Payables is for the following requirements:

Oracle: Buying and Paying for PO

This course includes hands-on instruction on the use of Oracle Procurement & Payables. Participants learn such as shopping for and purchasing goods and services, searching across UC San Diego requisitions and POs, and the like. Payables is for the following requirements:

Oracle Procurement: Buying Research and Inventorial Equipment

Tuesday, August 10 & Thursday, August 12, 2021 @ 8:30am - 9:15am

Session provides an overview of a new feature in Oracle Procurement that is now available to Shoppers. Shoppers must select the “Inventorial Equipment” check box for each line item that is defined as inventorial equipment.

Supervisor Approvers

Department head is the appropriate Supervisor Approver to the employee payee's Concur profile in accordance with any of their internal departmental policies. Before assigning Supervisor Approvers in Concur, please review what role a Supervisor Approver has within Concur. Information can be found in the UC Learning Center. Using a Supervisor Approver in Concur allows supervisors within a department in order to prevent any confusion or delays with Requests and Expense Reports. Please consult with your department before using this feature.

Supervisor Requirements

Review the prerequisites regarding Oracle and Concur Role Requests and instructions. In order to review this list, please consult with your department before using this feature.

Incorporate Transactions Published on Blink

Oracle matches invoice values to purchase order values and places an invoice

Approver requires coordination and communication within a department in order to prevent any confusion or delays with Requests and Expense Reports. This list was curated specifically to support financial review and corrective actions by department fund manager.

Stipend and Fee Payment Correction

We urgently need your help to correct the fund sources used for FY2021 stipend and fee payments. PIs and financial managers are expecting to see these changes either on the revised or final budget or on the revised or final budget award. The changes must now be submitted by graduate department/program coordinators by August 13. These changes will be incorporated into the UC San Diego monthly financial statements and monthly financial transactions. Please note the transitional issues impacting financial processes and correcting financial processes.

Tips & Tracks

You can now search your expenditure types by description! Need help finding which account number to use? You can now search your expenditure types by description! Need help finding which account number to use? Simply type in the words you want to search for (note: this is not case sensitive), click apply, and voila! Happy reporting!

Has questions about this edition? Email our weekly digest editor at uwweeke@ucsd.edu.