Announcements

Oracle Procurement: Budget & Finance and Internal Services
Tuesday, August 10 & Thursday, August 12 @ 8:30am - 9:15am
This training webinar consists of a 30-minute presentation followed by a Q&A session. Oracle provides an overview of a new feature in Oracle Procurement that is now available to Shoppers. Shoppers must select the "Inventorial Equipment" check box for each line item that is defined as inventorial equipment. This session provides an overview of a new feature in Oracle Procurement which showcases a consolidated list of known transitional issues impacting financial processes and related reports. This list was curated specifically to support financial review and corrective actions by department fund managers.

Oracle Approvals: Concur Approvals Overview
Tuesday, August 10, 2021 @ 9:00am - 11:00am
This course introduces how to turn on or off, make adjustments to Concur Approvals, and offers the Expenditure Type Lookup report with a new description search. You can now search your expenditure types by description! Need help finding which account number to use? Simply type in the words you want to search for (note: this is not case sensitive) and voila! Happy reporting!

Business Card Reimbursement
Tuesday, August 10, 2021 @ 1:30pm - 4:00pm
This class is designed for preparers, hosts/payees, and financial managers who are familiar with policy and would like to learn about the expense reconciliation process in Concur.

Concur: Event and Expense Reimbursements
Tuesday, August 10, 2021 @ 9:00am - 11:00am
This course introduces how to turn on or off, make adjustments to Concur Approvals, and offers the Expenditure Type Lookup report with a new description search. You can now search your expenditure types by description! Need help finding which account number to use? Simply type in the words you want to search for (note: this is not case sensitive) and voila! Happy reporting!

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Economic Impact of COVID-19 on Higher Education

Tips & Tricks

Supervisor Approver
Department heads of adding the appropriate Supervisor Approver to the expenditure type associated with your UCSD-DSH Project Information Lookup.

Introduction to Oracle Procurement & Payables eCourse
Now available through the UC Learning Center. This course provides an overview of a new feature in Oracle Procurement that is now available to Shoppers. Shoppers must select the "Inventorial Equipment" check box for each line item that is defined as inventorial equipment. This session provides an overview of a new feature in Oracle Procurement which showcases a consolidated list of known transitional issues impacting financial processes and related reports. This list was curated specifically to support financial review and corrective actions by department fund managers.

Achievement Alert - Search by Description
You can now search your expenditure types by description! Need help finding which account number to use? Simply type in the words you want to search for (note: this is not case sensitive) and voila! Happy reporting!

Enhancement Alert - UCSD-DSH Project Information Lookup
Now available through the UC Learning Center. This course provides an overview of a new feature in Oracle Procurement that is now available to Shoppers. Shoppers must select the "Inventorial Equipment" check box for each line item that is defined as inventorial equipment. This session provides an overview of a new feature in Oracle Procurement which showcases a consolidated list of known transitional issues impacting financial processes and related reports. This list was curated specifically to support financial review and corrective actions by department fund managers.

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