Announcements

Achor Request: Graduate Student Stipends and Fees Correction
We urgently need your input to correct the fund source used for FY2021 stipend and fee payments. PIs and financial managers are expected to see these changes, so please ensure any changes made in charges must be corrected by graduate advisor/principal investigator by August 31. Click here for the form.

Oracle Procurement: Budget Research and Inverted Equipment
Tuesday, August 10 & Thursday, August 12, 2021 @ 8:30am - 9:15am
This training webinar consists of a 30-minute presentation followed by a Q&A section. Information provides an overview of a new feature in Oracle Procurement that is now available to Shoppers. Shoppers must select the "Inverted Equipment" checkbox on each line item for sensitive equipment. Registration is free for a limited time only.

Tips & Tricks
Supervisor Approvals
Department heads offer the ability of adding the appropriate Supervisor Approver to the employee’s Concur profile on a line-by-line basis with any of their internal departmental policies. Before assigning Supervisor Approver in Concur, please review your departmental policies and procedures for each supervisor. Information can be found in the Oracle Procurement Policies page. Using a Supervisor Approver, departments can prevent any budget or card restrictions within a department in order to prevent any over spend or unapproved expenses. Please review your departmental policies for supervisor access.

Oracle Financials - Oracle: Buying and Paying for PO Requisitioners
Thursday, August 5, 2021 @ 9:00am - 11:00am
This course introduces Purchasing Card Requisitioners to Oracle: Buying and Paying for PO Requisitioners. Please consult within your department before using this feature. Information can be found in the associated eCourse. Registration is required for this webinar. Please note the event is free for all attendees.

About the Weekly Digest
Each Tuesday important updates related to Budget & Finance, including Oracle Financials Cloud and Concur Travel & Expense, are delivered to your inbox. Our goal is to deliver timely information that matters to you.

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Enhancement Alert - Search by Description
You can now search your expenditure types by description! Just highlight the cells in your expenditure list you would like to search, type in the words you want to search for (whether they are in the Description or Category), click apply, and voila! Happy reporting!

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promotes training, tools, and communications to take full advantage of the financial system and support departments' success in managing their fiscal responsibilities.

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