Announcements

Oracle Procurement: Budget Research and Involvement
Tuesday, August 10 & Thursday, August 12, 2021 @ 8:30am - 9:15am
This training webinar consists of a 30-minute presentation followed by a Q&A session. Participants will receive an overview of key features in Oracle Procurement, including updates on how to identify sensitive items that are now available to Shoppers. Shoppers must select the “Inventorial Equipment” check box for each line item that is defined as inventorial equipment.

Oracle Approvals Overview
Tuesday, August 10, 2021 @ 12:30pm - 1:30pm
This course covers best practices for assigning Supervisor Approvers in Concur. The course will include an overview of key features in Oracle Approvals, including updates on how to identify sensitive items that are now available to Shoppers. Shoppers must select the “Inventorial Equipment” check box for each line item that is defined as inventorial equipment.

Supervisor Approvers
Department is the latest in a series of updates to Oracle processes. Before assigning Supervisor Approvers in Concur, Supervisor Approvers should update their contact information to ensure timely communication.

Oracle: Buying and Paying for PO Requisitioners
Thursday, August 5, 2021 @ 9:00am - 11:00am
This course includes hands-on instruction on the use of Oracle Procurement & Payables. It focuses on topics such as shopping for and purchasing goods and services, searching across UC San Diego requisitions and POs, closing POs, and reports. This training webinar consists of a 30-minute presentation followed by a Q&A session.

Oracle Procurement: Buying Research and Inventorial Equipment
Tuesday, August 10, 2021 @ 1:30pm - 2:30pm
This training webinar includes a 30-minute demonstration followed by a Q&A session. Each Tuesday important updates related to Budget & Finance, including Oracle Financials Cloud and Concur Travel & Expense, are delivered to your inbox. Our goal is to deliver timely information that matters to you.

Eligibility Alert: Search by Description
You can now search your expenditure types by description! This feature was recently requested by department fund managers in order to prevent any confusion or delays with Requests and Expense Reports. This course includes a 30-minute demonstration followed by a Q&A session.

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Tips & Tracks

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