Announcements

Reminder: Graduate Student Stipends and Fees Corrections

We urge you to reclaim your graduate student stipends and fees. If you are a graduate student, please review your F10121 and fee payments. F1s and financial managers are expected to see these changes on or before August 19. There may be a delay in receipt of true-up corrections. Please refer to the August 10th B2S webinar for more information.

Click here to update your information, directly from your student or advisor account. The best way to contact our team is via email.

Oracle Procurement: Budget & Financial Support

Tuesday, August 10, 2021 | 3-5pm

Oracle matches invoice values to purchase order values and places an invoice on hold or advances the invoice to approval workflow or payment based on certain criteria. These tolerance levels have been updated on Blink and cover most departments.

Contact Us!

If you have questions about this edition, please consult within your department before using this feature.

Enhancement Alert - Search by Description

You can now search your expenditure types by description! This feature will be helpful to those who need to find a specific description to determine which account number to use.

Note that this is not case sensitive.

You can now search your expenditure types by description! Need help finding descriptions? The Expenditure Type Lookup report with a new description search.

Tips & Tracks

Superior Appraiser

Department has the ability of adding the appropriate Superior Appraiser to the expenditure prior to a Curror processor as a way of having any of their internal departmental policies. Before assigning Superior Appraiser in Curror, please review the appropriate criteria in Curror. Information can be found in Superior Appraiser: A Case Study. Using a Superior Appraiser does not guarantee the expenditure will be approved, but it does sign the form in order to prevent any further work on the expenditure by Requests and Expense Reports.

Please consult within your department before using this feature.

Updated: 9/25/2019

Oracle: Buying and Paying for PO Requisitioners

Thursday, August 5, 2021 @ 9:00am - 11:00am

This course is designed for those in the department who order on campus or outside departmental constraints with policy. Before assigning an Oracle PO Requisitioner in Curror, please review the appropriate criteria in Curror. Information can be found here.

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Tips & Tracks

Equipment Equipment for Research and Inventorial Equipment

Oracle Procurement: Buying Research and Inventorial Equipment

Tuesday, August 10, 2021 | 3-5pm

Oracle Procurement: Buying Research and Inventorial Equipment for the University of California San Diego. This training webinar will provide an introduction to the features and functionality of Oracle Procurement that is now available to Shoppers. Participants will learn about the Oracle Procurement process for both Procurement Card and non-PO payments, and how to create a requisition.

This training webinar will cover:

- Overview of the Oracle Procurement process for Research and Inventorial Equipment for the University of California San Diego
- How to create a requisition for non-PO payments
- How to create a requisition for Procurement Card payments
- How to assign a Supervisor Approver for the requisition
- How to submit a requisition
- How to track the status of the requisition

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