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Oracle Procurement: Budget Research and Invoicing System

Tuesday, August 10 & Thursday, August 12, 2021 @ 8:30am - 9:15am

This training webinar consists of a 30-minute presentation followed by a Q&A session. Oracle matches invoice values to purchase order values and places an invoice on hold or advances the invoice to approval workflow or payment based on approval status. This course will be especially valuable for those responsible for procurement processes who need to full understand of invoicing system.

Click to access the course by clicking the link or to request access for authorized individuals to review and discuss the course. Information regarding Oracle and Concur Role Requests and approvals must be obtained from the department.

Review the updated KBA - Suppliers and invoice payment delays.

Support

Contact Us!

Oracle Procurement and Concur Approvals Overview

Thursday, August 11, 2021 @ 9:00am - 10:30am

This training webinar offers the Expenditure Type Lookup report with a new description search.

Note that this is not an introductory course. Participants should first review what role a Supervisor Approver has within Concur. Information regarding Oracle and Concur Role Requests and approvals must be obtained from the department.

About the Weekly Digest

Each Tuesday important updates related to Budget & Finance, including Oracle Financials and Oracle Procurement & Payables. Budget & Finance, including Oracle Financials and Oracle Procurement & Payables, are delivered to your inbox. Our goal is to deliver timely information that matters to you.

Announcements

Annoy Request: Graduate Student Stipends and Fees Correction

We urgently need your help to correct the August 2021 stipend and fee payments. PIs and Financial Managers are expected to see these changes on their GT-Campus Shoppers' dashboards. Changes must be authorized by graduate department managers by August 11. Click for full details:

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You can now search your expenditure types by description! Need help finding which account number to use?

Enhancement Alert - Search by Description

Supervisor Approver

Department's have the ability of adding the appropriate Supervisor Approver to the expenditure approval. A Supervisor Approver is on the approval path with any of their internal departmental policies.

Before assigning Supervisor Approver in Concur, please review the Supervisor Approver Request instructions within the Concur Help Center.

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