Announcements

Arvok Request: Graduate Student Stipends and Fees Correction

We urge you not to proceed with any payments that were made using FY21 stipend and/or fee payments. PIs and financial managers are expected to see these charges on their next statement. If you charged any FY21 stipend or fee payments, you should contact your Graduate Department Manager to authorize changes. For help, click here.

Click to view [Generic Link]

Deadline: Procurement - Budget Research and Involvement Equipment

Thursday, August 5, 2021 | 9:00am - 11:00am

This training webinar will provide an overview of the UC San Diego Enterprise Resource Planning system, a requirement for any new or returning University employees. Designed to support departments with need for additional information and support departments success in managing their fiscal responsibilities.

Budget & Finance Support promotes training, tools, and communications to take full advantage of the financial system.

Click to access the [General Link]

Deadline: Budget & Finance Support

Thursday, August 5, 2021 | 9:00am - 11:00am

A certain group of customers/individuals have been identified as needing to update their tolerance levels. These tolerance levels have been updated on Blink, which showcases a consolidated report that offers the Expenditure Type Lookup report with a new description search.

You can now search your expenditure types by description! Need help finding which account number to use? Use the updated KBA.

Click to view all [Generic Link]

Deadline: Financial Reporting

Monday, August 2, 2021 | 9:00am - 11:00am

Click to access the [General Link]

Deadline: Tips & Tricks

Supervisor Approver

Departments have the option of assigning the Supervisor Approver to the employee approving a Concur invoice or as a non-supervisory role within their internal departmental policies. Before assigning Supervisor Approver in Concur, please review the updated Supervisor Approver KBA, which can be found in the [General Link].

Supported views in Concur for Supervisor Approvers include: an overview of the Supervisor Approver in Concur with policy and would like to learn about the expense reconciliation process in Concur.

Click to access the [General Link]

Deadline: Training Schedule

Tuesday, August 10, 2021 @ 9:00am - 11:00am

Current and prospective cardholders will learn about updates to the card program, common uses, and the Concur processes for both Procurement Card and University Card. This live course will include an in-depth explanation of Concur processes required prerequisite for registration.

Please note the [General Link]

About the Weekly Digest

Each Tuesday, a quick and easy digest is shared to Budget & Finance, including Oracle Financials, Cloud and Concur Travel & Expense, are for the latest financial information that matters to you.

Our goal is to deliver timely information that matters to you.

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UC San Diego