Budget & Finance Weekly Digest



March 15, 2022 *62nd Edition*

Announcements



Oracle Maintenance Schedule

The Oracle production environment will be down for maintenance from **Friday, March 18 @ 7:00pm** through **Sunday, March 20 @ 7:00pm**.

Oracle 404 Sign Out Error

When signing out of Oracle, you may experience a 404-error page like the image below. If you receive a 404-error page, you were successfully logged out of Oracle, but were redirected to the wrong sign out confirmation page. Thank you for your patience as we work with Oracle to resolve this issue as quickly as possible.



IPPS 2021-2022 Fiscal Close Dates

The IPPS Fiscal Close deadlines for this calendar year have been posted in Blink. As we get closer to fiscal close, other dates will be added to the Blink page as well. Please note the dates on Blink are deadlines established by central offices. You should still check internally within your department as they may have additional requirements or altered deadlines.

UC San Diego Financial Accounting Program Application Results
Application results and enrollment updates will be sent out via financesupport@ucsd.edu **today**. If you applied to start in Spring Quarter 2022 or were interested in starting in Spring Quarter 2022, and **have not** received an email by the **end of today, March 15**, please check your mail's spam or junk folder. There is a chance your email could have flagged the message as spam or junk. If any issues persist, please send an email to financesupport@ucsd.edu.

New Report Release: Faculty and Researcher Dashboard
The enhanced Faculty and Researcher Dashboard is **available today**! Navigate to it from the existing link in the Business Analytics Hub. The dashboard's performance has been improved and includes payroll projections and projection details. Join us for our post-release support sessions on Monday, March 21 (8:00am - 1:00pm) & Wednesday, March 30 (8:00am - 11:30am), and see the Faculty and Researcher Dashboard page on Blink to understand how to use the data and to view answers to frequently asked questions.



Watch recorded office hours and more on our UC San Diego Budget & Finance YouTube channel.

Campus Budget Office: Office Hours
Thursdays, 10:00am - 11:00am
Until March 31, the Campus Budget Office will be hosting Office Hours to support budget preparers throughout the planning process. This week's Office Hours will have an open Q&A.

Fund Management Office Hours
Thursdays, 11:00am - 12:00pm
This week we will have an open Q&A. Bring your questions and struggles. Nothing a fund manager does is off the table. Trying to figure out the

source of a GL-PPM discrepancy? Can't figure out how to get your direct retro with cap gap to work? See a wire you need to claim but have no idea what to do next? Bring your issue to office hours and phone a friend.

Next Thursday, Thomas Qian from Financial Operations will lead a training and discussion on how revenue and receivables transactions flow through Oracle and how actions taken in Oracle appear on General Ledger transaction detail reports.

Faculty and Researcher Dashboard Office Hours
Monday, March 21, 2022 @ 8:00am - 1:00pm,
Wednesday, March 30, 2022 @ 8:00am - 11:30am
An updated Faculty & Researcher Dashboard will be released **today, March 15**. Drop in anytime at either of these post-release support sessions to ask questions about navigating the dashboard or how to interpret the data shown. Please inform the faculty you work with that these support sessions are available for them.

Equipment Asset Management Office Hours
Tuesday, March 22, 2022 @ 8:30am - 9:30am
The Equipment Asset Management team will have open office hours to answer your questions regarding equipment life cycle management, how to navigate CAMS, disposals vs. transfers, and more. We want to hear your questions, and have you share with your peers how your department manages inventorial equipment.

Q&A with UC San Diego IPPS Travel Team
Wednesday, March 23, 2022 @ 11:00am - 12:00pm
Join the UCSD IPPS Travel Team and UCOP's Central Travel Office for a Q&A webinar on booking travel in Concur. Bring your questions and find out more about our complete managed travel program.

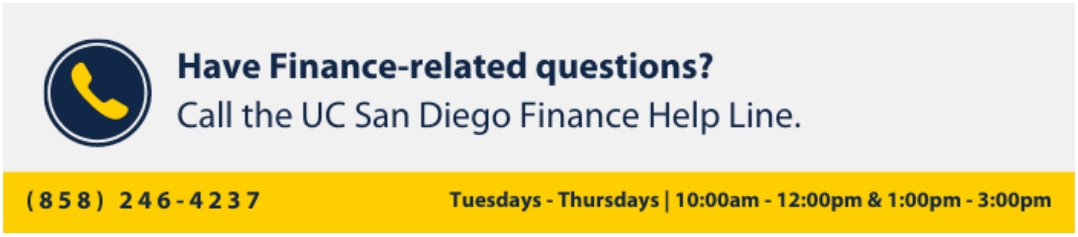
Concur: Event and Expense Reimbursements
Tuesday, March 29, 2022 @ 9:00am - 11:00am
This live course will include an in-depth explanation of Concur processes related to meetings, entertainment, and business expense reimbursements. Intended for preparers, hosts/payees, and financial

managers who are familiar with policy and would like to learn about the expense reconciliation process in Concur.

Hot Topics: Supply Chain Updates

Wednesday, March 30, 2022 @ 1:00pm - 2:00pm

Join IPPS for its next occurrence of Hot Topics! For this session, we will be focusing on the impact supply chain has had on procure-to-pay processes at the university, and current supply chain state of affairs. There will be time allotted for Q&A at the end of the session.



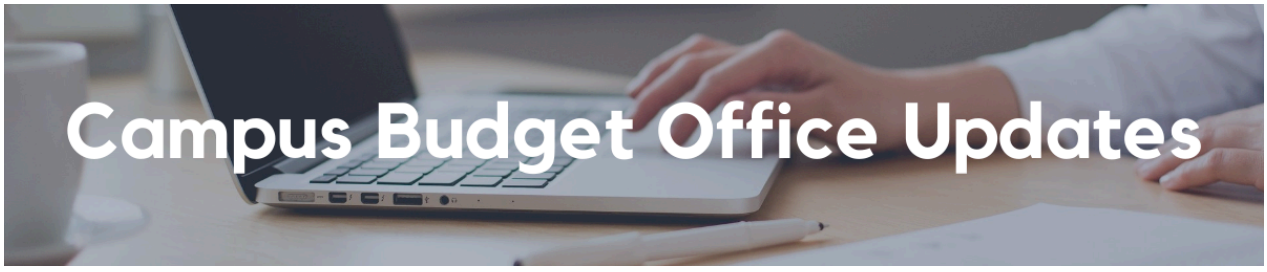
Call the UC San Diego Finance Help Line! Knowledgeable agents are standing by to assist you and answer Finance-related questions.

Click to access the Event Calendar on Blink, which showcases a consolidated view of Office Hours, Instructor-Led Training sessions, and Hot Topics. Be sure to try out the different calendar views in the upper right corner!



Need One-on-One Financial Reporting Help?

Schedule a 15-minute Zoom session with a member of the BI & Financial Reporting Team who is dedicated to getting you the answers you need.



Reminder: FY23 Budget Entry Deadline on Friday, April 1

On April 1, the budget system will be locked for entry and will become view-only for budget preparers. There are **3 remaining office hour sessions** for support. Please join the Budget Team for any assistance you need every Thursday (10:00am - 11:00am) until March 31.



The Support Framework: Your Guide to Finding Help

Learning all there is to know about budget & finance can feel daunting.



The **Support Framework** is designed to help the Budget & Finance community, including faculty or staff with financial responsibilities, identify their resources based on the following questions:

- What can I do **on my own**?
- Where can I **find answers**?
- Where do I go to **submit a request**?
- Where do I go to **submit an enhancement or idea**?

Bookmark or download a copy for quick links to various resources available to you.

Each Tuesday, the Weekly Digest provides important updates related to Budget & Finance, including Oracle Financials Cloud and Concur Travel & Expense. **Our goal is to deliver timely information that matters to you.**

Not sure where to find answers? Get started using our Support Framework.

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UC San Diego

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