**Announcements**

**New Event Calendar!!**

We are excited to announce the launch of the New Event Calendar!! It features upcoming training sessions, and Hot Topics. We hope you find this calendar useful - be sure to check it out for the latest updates.

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**Student Employees**

To ensure that the airfare bookings align with what is required, students should use UCPath to update their information - including names while also allowing for booking directly through Concur. If this situation arises, the team can access data in Oracle Financials Cloud (OFC), directly taken from UCPath.

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**How to Lift PO Commitments**

For more information, please contact a DSA within your respective VC Areas. This course will be a little easier. Refer to our updated KBA on how to best lift PO commitments (close POs) is a little easier. Refer to the KBA here to learn how to best use this system and updated guidance.

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**Oracle: Buying and Paying for PO Requisitioners**

Thursday, July 29, 2021 @ 9:00am - 11:00am

This course will cover everything from understanding how to write a PO, which office hours to use, how to submit it for approval, how to process nonPO payments, and checking invoice status. This course will be open to UC employees and is a required prerequisite for registration.

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**UC San Diego Travel: Before You Go**

Thursday, July 29, 2021 @ 9:00am - 11:00am

This course will cover everything from understanding the travel policy, how to book a flight, how to use Concur for travel, and how to complete your expense report. This course is open to UC employees and is a required prerequisite for registration.

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**Installation Drive: Introduction to Oracle Procurement & Payables**

Tuesdays from 1:00pm - 2:00pm

This course will cover everything from understanding procurement, how to write a PO, how to submit it for approval, how to process nonPO payments, and checking invoice status. This course is open to UC employees and is a required prerequisite for registration.

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**ISP System Errors**

The team has resolved bugs in the system specific to the action of creating an expense report in Internet Explorer or when opening a returned expense report. The team also resolved bugs in the system specific to the action of creating an expense report in Internet Explorer or when opening a returned expense report.

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**Concur System Errors**

A journal correction was made centrally to reverse the duplicate GL transaction due to a system error in Concur. The transaction was corrected centrally to ensure timely information that matters to you.

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**Screen Deprecation**

This notice is to confirm the upcoming deprecation of Legacy Applications as part of fiscal close. The change affects "Green Screen" access and will NOT affect existing interfaces and updated guidance.

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**Notice for July 31**

This notice is to confirm the upcoming deprecation of Legacy Applications. Each Tuesday important updates related to "Green Screen" Deprecation. The team has resolved bugs in the system specific to the action of creating an expense report in Internet Explorer or when opening a returned expense report.

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**FinancialLink & QueryLink**

We are here to support our Faculty and Researchers! Tuesdays @ 1:00pm - 2:00pm

This hour is dedicated to supporting faculty as they work within Oracle to view, enter, and updated guidance. We are here to support our Faculty and Researchers!

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**Training Sessions & Hot Topics**

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**QueryLink/FinancialLink reports**

There has been reported issues regarding journal entries for Period 13. Any issues are due to changes in the system specific to the action of creating an expense report in Internet Explorer or when opening a returned expense report.

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**Upgrade Process**

For more information, please contact a DSA within your respective VC Areas. This course will cover everything from understanding procurement, how to write a PO, how to submit it for approval, how to process nonPO payments, and checking invoice status. This course is open to UC employees and is a required prerequisite for registration.

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