Budget & Finance Weekly Digest

Please be aware of new Concur Invoice Number and Lines Description. Last month, we launched the new Concur Invoice Number and Lines Description. This enhancement allows for better reporting and search parameters in Oracle. As part of the Oracle Financials Cloud Release 21A (quarterly system updates), we have summarized the minor changes that may impact or be noticeable by campus users. The updates go into effect today - please circulate to your teams!

Oracle Financials Cloud

- **As part of this change, we were able to release over 97% of the invoices that were on hold due to invoice tolerance settings comparing line-by-line.**
- **Since invoices can be released when the total amount of the invoice is less than or equal to the invoice tolerance, we have made the invoice tolerance setting a default value of 0.**
- **This means that invoices can now be released as long as the total amount does not exceed the line amount.**
- **Please continue to provide your feedback via the survey and by reaching out to the help desk.**

Concur Travel & Expense

- **Please review the following changes related to Concur documents approved as of 3/18.**
  - The budget approval workflow has been disabled around April 9. Understanding that users would like to begin entering project budgets now, we have made additional resources available to approve general project budgets. Please refer to this article for more information.
  - New PO Supplier Email Information System Implementation – Fiscal Year 2021 Update
    - For step-by-step guidance, see the IPPS website.
    - For more information on supplier best practices, please review a copy of the email which contains more information on supplier best practices.

Cancer Travel & Expense

- **Planning to Travel? Jet Over to the UC Learning Center!**
  - March 25th: Thursday, March 25
  - Register today and join the Travel team as they go over Concur Travel & Expense workflow, commonly used GL reports, and more!
  - Topics include understanding the General Ledger in OFC and purpose, journal entries, and more.
  - Join us for the third webinar in a series to learn more about the General Ledger.
  - Wednesday, March 31, 2021 @ 9:00am - 10:30am

Dendritic Crop’s Revenue

- **Join us for the second webinar in a series of fund management training to learn about Project Portfolio Management -- Understanding the PPM subledger and its relationship to the General Ledger.**
  - Topics include understanding the PPM subledger and its relationship to the General Ledger.
  - Wednesday, April 7, 2021 @ 10:00am - 12:00pm

Additional Information

- **Users can see a snapshot of all of the allocations made on an Expense Report.**
  - The total breakdown of the allocations can be found here alongside the Expense Report, then again in the Allocations menu. Once in the Allocations menu, select [View Allocations] to view the report.
  - To learn more about PPM budgets for general projects and an in-system demonstration, please review the Fund Management: General Project Structure Options.

Training & Support

- **Thank you for sharing the Financial Information System Implementation – Fiscal Year 2021 Update.**
  - Register now for this webinar to learn about the general update and system search improvements to your campus.
  - The webinar will be held on March 25th at 9:00am.

Oracle Financials Cloud

- **Oracle Financials Cloud Release 21A (quarterly system updates).**
  - We strongly encourage departments to send something out to their faculty directly. As part of this update, we will be sending out a notice to all Project Managers about this change, and we strongly encourage departments to send something out to their faculty directly.
  - Please click here for a sample notice to share with your Faculty & Project Managers.

Concur Travel & Expense

- **Justice Department, Department of the Interior – Concur Training.**
  - The Concur Training & Events Calendar is available for team building, celebration, or recognition events.
  - The next Travel Training day is Monday, March 29th.

- **Travel & Entertainment Card for Airbnb Experiences.**
  - Event planners can use their Travel & Entertainment Card for Airbnb Experiences.
  - For more information, please visit the Concur Travel & Expense website.

- **Reviewing Key Issues and Assessing Solutions Town Hall.**
  - Please review the agenda to get a head start on what to expect.

- **Register for an Upcoming Webinar!**
  - You can start seeing these changes for Concur documents approved as of 3/18.
  - Description. Now we have further enhanced the Lines Description to include:
    - Last month, we launched the new Concur Invoice Number and Lines Description.
    - Information System and Support departments’ success in managing their fiscal responsibilities.
    - Our teams continue to work diligently to transfer more identifiable Concur information for better reporting and search parameters in Oracle.
    - Please provide feedback to us by sharing your thoughts with our team and our stakeholders.

- **Click here to view the Budget & Finance, including Oracle Financials Cloud and Concur Travel & Expense, are delivered to your inbox. Our financial information system, Support, and Concur training & events calendar is available to all of us including our suppliers!**

- **Financial Information System Implementation – Fiscal Year 2021 Update.**
  - For more information on supplier best practices, please review a copy of the email which contains more information on supplier best practices.

- **Click here for a sample notice to share with your Faculty & Project Managers.**
  - This notification might surprise and confuse Faculty and Staff that aren’t familiar with the project budgets you submit in PPM. This notification will now be sent an email with information on how best to do this.

- **Oracle Financials Cloud.**
  - Our teams continue to work diligently to transfer more identifiable Concur information for better reporting and search parameters in Oracle.