March 23rd, 2021 - 12th Edition

Budget & Finance Weekly Digest

We have launched a new feature in Concur Invoice Number and Lines, which allows users to add additional invoice information for better reporting and search parameters in Oracle.

Concur Enhancement: Invoice Information

Please note that Project Managers will receive an automated email whenever Project PPM budgets are entered or adjusted on their Projects and Tasks. This notification will alert them to any changes, any corrective actions by department fund managers.

Click to view all

We have released a new feature that allows users to specify the order of line items when submitting a Request for Reimbursement. This feature will improve the accuracy of the request and reduce the need for correcting or re-submitting.

Planning to Travel? Jet Over to the UC Learning Center!

Join us for the third webinar in a series to learn more about the General Ledger. Topics include understanding the General Ledger in OFC and purpose, journal entries, and subsidiary ledgers. Participants will also have the opportunity to ask questions during the Q&A session.

Fund Management: General Project Structure Options

Join us for the second webinar in a series of fund management training to learn about the General Ledger. Topics will include reviewing key issues and assessing solutions, best practices, and host a Q&A session.

Hot Topics: Wire Payments

Join the IPPS Team for the next session of Hot Topics! This session will focus on both travel and non-travel-related wire payments. Our instructors will review the procedures for approving payment requests, and you will have the opportunity to ask questions during the Q&A session.

Fund Management: PPM Subledger

Join us for the second webinar in a series of fund management training to learn about the General Ledger. Topics will include reviewing key issues and assessing solutions, best practices, and host a Q&A session.

Cancer Travel & Expense

Cancer Travel and Expense information is now available on the UCSD Travel website. This resource provides information for cancer researchers and staff to plan and manage their travel expenses.

Viewing Allocations

Details

Users can see a snapshot of all of the allocations made on an Expense Report. Navigate to the Allocations menu on the report to view the allocations. To view the details of an allocation, click on the plus sign next to it.

New PO System Details

The new PO system will roll out to select departments in the coming weeks. This system will enhance the user experience and streamline the procurement process.

Training & Support

Sign up for our upcoming webinars to learn more about budget and finance topics. You can also watch a demo on our website.

Have questions about this edition? The best way to contact our Services & Support team is via email.

Contact us

Send us a message and we'll get back to you as soon as possible.

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Airbnb Experiences

Event planners can use their Airbnb Experiences to offer unique and memorable experiences to their guests. These experiences range from virtual tours to on-site activities.

Hotel PPOs

Hotels will be using a new system to manage their inventory and reservations. This system will improve the accuracy of booking information and provide better support to guests.

Planning a Conference? Attend the UCSD Travel: Reporting Expenses webinar on March 25th.

Additional information:

Please sign in to view more articles.

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About the Weekly Digest:

Each Tuesday important updates related to budget and finance are delivered directly to your email inbox. If you would like to unsubscribe or have any questions, please contact us.