Airbnb Experiences
Event planners can use their Travel & Entertainment Card for Airbnb Experiences to overcome COA/POETAF information.

Summary
Report, then view allocations. Approvers are also able to enjoy this functionality. Open the desired Expense Details should you distribute expenses across multiple chart strings. Select Users can see a snapshot of all of the allocations made on an Expense Report Viewing Allocations.

Tips & Tricks
Need a subtotal? Simply click on the column you want to subtotal, right click, and Add Subtotal - save that as your default customization and your view of the table will be changed accordingly.

Planning to Travel? Jet Over to the UC Learning Center!

Visit the browse through instructor-led Concur courses. Please note that you can also search “Concur” in the UC Learning Center to find training events.

3/25/21: Register today and join the Travel team as they go over Concur Travel & Expense workflow, commonly used GL reports, and more!

Fund Management: General Ledger commonly used PPM reports. Subledger, transactions within PPM, managing project activities, and the relationship to the General Ledger. Topics include understanding the PPM database, how to set up the subledger, and the Fund Management: PPM Subledger.

Wednesday, March 24, 2021 @ 11:00am - 12:00pm
Hot Topics: Wire Payments
Reviewing Key Issues and Assessing Solutions Town Hall

Thank you for attending the Hot Topics: Wire Payments Reviewing Key Issues and Assessing Solutions Town Hall.

Our teams continue to work diligently to transfer more identifiable Concur business with UC San Diego. You may review a copy of the email which contains more information on supplier best practices.

For step-by-step guidance, see the Concur Enhancement: Invoice Information demo, watch the video or visit the IPPS website which contains more information on supplier best practices.

To learn more about PPM budgets for general projects and an in-system demonstration, please watch a recording of the event here.

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