March 23rd, 2021 - 12th Edition
Budget & Finance Weekly Digest

Welcome to the 12th Edition of the Budget & Finance Weekly Digest!

In this edition, we discuss the following:

- Airbnb Experiences:
  - Event planners can use their Travel & Entertainment Card for Airbnb Experiences Report, then Approvers are also able to enjoy this functionality. Open the desired Expense COA/POETAF. String elements will display alongside the amount that will be charged to the Details should you distribute expenses across multiple chart strings. Select Users can see a snapshot of all of the allocations made on an Expense Report Viewing Allocations.

- Tips & Tricks:
  - Need a subtotal? Simply click on the column you want to subtotal, right click Customize Your OFC Report and Add Subtotal - save that as your default customization and your view of the report will include a subtotal. Click here to watch a demo.
  - Click here to learn what’s changing!

- Concur Travel & Expense:
  - Join us for the second webinar in a series of fund management training to learn best practices, provide a live demonstration, and host a Q&A session. On Wednesday, March 24, 2021 @ 11:00am - 12:00pm, please continue to provide your feedback via the survey and by reaching out to Training & Support. During the event we mentioned a survey we will be conducting in March/April, which contains more information on supplier best practices.

- PPM:
  - Please note that you can also search “Concur” in the UC Learning Center to browse through instructor-led Concur courses.

- Financials Cloud:
  - You can start seeing these changes for Concur documents approved as of 3/18. Our teams continue to work diligently to transfer more identifiable Concur expenses to the financials cloud.

- Oracle Financials Cloud:
  - Orders, they will now be sent an email with information on how best to do
  - For step-by-step guidance, see UCSD Travel: Reporting Expenses. For more information about the invoices that were paid as a result of this one-time funding.

- About the Weekly Digest:
  - Please note that we may review a copy of the email in the form of a case (Invoices & Payables - IPPS website) which contains more information on supplier best practices.

Join us for the next edition of the Budget & Finance Weekly Digest.

Thank you for your continued support and feedback!

About the Budget & Finance Weekly Digest

The Budget & Finance Weekly Digest is a resource for information on important updates related to Concur Travel & Expense, Fund Management: General Ledger, and Oracle Financials Cloud. Each Tuesday important updates related to innovations, policies, industry events, and more are shared. For step-by-step guidance, see the UCSD Travel: Reporting Expenses. To learn more about PPM budgets for general projects and an in-system Fund Management: General Ledger relationship to the General Ledger. Topics include understanding the PPM workflow, commonly used GL reports, and more!

Stay tuned for the next edition of the Budget & Finance Weekly Digest!

Thank you for attending the Reporting Key Issues and Assessing Solutions Town Hall.

For more information about the Budget & Finance Weekly Digest, please visit the IPPS website which contains more information on supplier best practices.