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Getting Ready for Fiscal Close

- **New POETAF Validation in Checkout**
  - Project expenses that were previously charged to internal accounts will now be validated in the POETAF module.

- **Fiscal Close!**
  - Information on Departmental Action and Cutoff dates for Fiscal Closing 2020-2021 is posted to [this page](ra-training@ucsd.edu).

- **Tips:**
  - Mailing addresses into text fields (e.g. Comments) and ensure PII is redacted
  - Working to resolve issues. No action is required from departments.

- **Duplicate Commitments**
  - As a result of a recent production outage, a number of Concur commitments were duplicated. We are working to resolve these.

- **Concur Travel & Expense**
  - This article provides instructions on how to find the status of your workflow.
  - If you are looking for information on how to find out if a POETAF (project and task) is implemented via WalkMe which will launch once the Submit button is clicked.

- **How to Manage Oracle Access for Employees that have less than one year:**
  - We have created this guide staff through this program and recommended systems training.

- **How to Find Your GL Payment Compass**
  - If you are not familiar with the roles for departmental users, then please read the article on how to request role removals.

- **How to Assign a Departmental Action**
  - We provide examples of how to assign a Departmental Action to a PO.

- **How to Assign a Project**
  - We share how to assign a project to a PO.

- **How to Assign a Task**
  - We outline the necessary steps to assign a task.

- **New Exception Reports Launched**
  - Four new reports have been added to the New Exception Reports section.

- **New POETAF Validation in Checkout**
  - This report shows IDC expenses.

- **Unsubscribe**
  - Please unsubscribe if you no longer wish to receive these emails.

- **Subscribe**
  - Please subscribe if you wish to receive these emails regularly.

- **About the Weekly Digest**
  - The best way to contact our team is via the [Contact Us!](ra-training@ucsd.edu) page.

- **Announcements**
  - [New POETAF Validation in Checkout](ra-training@ucsd.edu)

- **Oracle Journal Entry Workflow Routing Functionality**
  - If you are looking for information on how to find out if a Line Manager is assigned, then please read the article on how to find out if a Line Manager is assigned.

- **Oracle Access**
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