University of California San Diego, 9500 Gilman Drive, La Jolla, CA, 92093
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Budget & Finance Support promotes training, tools, and communications to take full advantage of the financial

Report ID for Expense Reports). For information on locating the Request ID or
that you are providing the right type of ID number (Request ID for Requests;
Allowance, or Per Diem, for meal and lodging expenses in Concur.

Take a look at this
How to Claim Per Diem for Travel in Concur

Concur Travel & Expense
Tips & Tricks
Visit the
Note that this is not an introductory course. Participants should first complete
Tuesday, June 8, 2021 @ 1:30pm - 4:00pm
University Procurement Card Program
Procurement & Payables concepts. This course will be especially valuable for
new content, include new exercises, and focus on the most key Oracle
This course has recently been updated according to campus feedback to reflect
further their understanding of buying on campus.
Thursday, June 03, 2021 @ 9:00am - 11:00am
posted to
Information on Departmental Action and Cutoff dates for Fiscal Closing 2020-2021 is
account to UC San Diego for expenses within a reasonable period of time. You
Requests should be closed to lift the commitments. Concur users/delegates
requisitions. The person who created the requisition can do so by following
Cancel Incomplete or Rejected Requisitions

Unclaimed Payments
*Requires documentation and final departmental approval; preparers should
Close.

List was curated specifically to support financial review and corrective actions by
Click to view all

We discovered that the Travel Allowance option at the bottom of the Report
Transactions/Costs for a Cost Transfer in Oracle
KBA required to reconcile. Please refer to these Budget & Finance KBAs for more
Oracle Cost Transfer Required
Funding Entry Combination Request

IPPS has developed a new on-demand eCourse as a follow-up to the live
UCOP ITS representative for San Diego Campus (Payroll/HR)
Trinidad, Pearl
Nickolaus
Thach, Cam
For more information about accessing legacy data, please consult the following
for legacy PPS data, the San Diego campus would utilize a "centralized model"
/ Financial Link / Payroll Link. For those seeking more in-depth query support

This notice is to confirm the upcoming deprecation of Legacy Applications
•     Contact vendors, including subcontractors, for immediate billing
Commitments on closing projects that need to be expensed should be resolved
requirement to resolve these commitments before closing a project.
While it is best practice to
Announcements
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