Budget & Finance Weekly Digest

Fiscal Close Reminder

- Participants should finalize all expenses and lift all committed costs before the end of the fiscal year.
- Commitments on closing projects that need to be expensed should be resolved before the end of the fiscal year, but commitments that will not be expensed do not need to be resolved.
- Projects Can Be Closed with Outstanding Commitment

Oracle: Buying and Paying courses. This course will be especially valuable for employees who want to learn more about the lifecycle of their POs and invoices.

Concur Travel & Expense Tips & Tricks

- Note that this is not an introductory course. Participants should first complete it.
- Current and prospective cardholders will learn about updates to the card.
- Tuesday, June 8, 2021 @ 1:30pm - 4:00pm

Training & Support - Oracle: Buying and Paying for PO Requisitioners

- This course has recently been updated according to campus feedback to reflect new content.
- Instructions will involve an overview of the lifecycles of different documents as well as a quiz to reinforce concepts.
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New Feature: Funding Entry Combination Request

- Automation of General Project Chart Strings to Create Combinations
- Testing and set to go live next week.
- Once the new capability is in place, we will finalize all expenses and lift all committed costs.

New Feature: Funding Entry Combination Request

- IFIS & PPS Mainframe Deprecation Notice (July ’21)
- New long-term care processes for accessing legacy data, which will help with the respective fiscal close cutoff dates.
- Proper Expense Report(s) and, as applicable, submit them for approval before the end of the fiscal year.
- Department please make all efforts to identify and claim all required to reconcile.