Travel & Entertainment Card (T&E Card) are approved on a case by case basis. To human subject compensation by submitting a Gift Card Request via Concur. Employee recognition award, a retirement gift, an allowable gift/award, or Departments can purchaseGift Cards. If you have searched for your Financial Unit by text/code and cannot locate it, it may be due to departmental code changes. If you know your chart string is correct, you should contact your Finance Department. If you do not know your chart string, please contact your chart string administrator. If the address for your department has changed, it is important to update this information with IPPS. If the new address for Purchase Order delivery in Oracle Procurement. Although this may seem like a daunting task, the following report is created by selecting the report key number in your Expense Report. As we have discussed in the past, users/Delegates are able to view the Report Key number through the Expense Report: Report Key. You may notice a change in the search terms that allow you to search by chart string value. Depending on where you're looking in Oracle, you may see a chart string search tool that allows you to search by number or text. Now you can search for your chart string values by number and not by text. How to Add Comments and Attachments to Requisitions. To be sure you are choosing the most appropriate Expenditure Type for your expense, a full listing of Expenditure Types is available at UCSD-DSH Project Information. Expenditure Types represent the type of expense in Project Portfolio Management (PPM). Expenditure Types map to an Account in the Chart of Account. Management (PPM). How to Add Comments and Attachments to Requisitions. New or Enhancement Requests. This list was curated specifically to support financial review and decision making. Click to view all. Users/Delegates are able to view the Report Key number through the Expense Report. How to Add Comments and Attachments to Requisitions. This error caused Concur Requests and Expense Reports to bypass the Concur Request or Expense Report Approver. Now you can search for your chart string values by number and not by text. Be aware that NGN recharges follow payroll activity. If a direct retro (salary cost transfer) is made in UC Path, the recharge will correspondingly follow the FTE source. Be aware that NGN recharges follow payroll activity. If a direct retro (salary cost transfer) is made in UC Path, the recharge will correspondingly follow the FTE source. NGN Recharges on Awards & Projects.