Vanilla Visa Gift Card Program

How to Create a Gift Card Request

Related resources: the recipients are (such as faculty/staff, students), and the name of the purpose, the merchant from whom you would like to purchase the card [Target, employee recognition award, a retirement gift, an allowable gift/award, or Departments can purchase Financial Units will not appear in Concur if they do not have any assigned as Travel, Events, Procurement Card, and other Payment Products. How to Resolve Concur Alerts

Concur Travel & Expense

address instead. Specifically pertains to business addresses, you may also refer to our Take a look at our new KBA

Project Panorama Enhancements

BI & Financial Reporting: Project Cost Transfers & Updates

BI & Financial Reporting: Transaction/Reconciliation Dashboard

Payables Best Practices to Minimize Cost Transfers

Updates to NGN recharges following mass payroll expense correction on Team for review. This process may take a minimum of 3-5 business days, resolve the root cause of this issue. Thank you for your patience and

Concur Request or Expense Report Approver Error Resolved!

As of this morning, the Concur Approvers have been successfully loaded into Travel and Expense teams. This error caused Concur Requests and Expense Reports to bypass department approvals and route directly to the IPPS Procurement Card and

How to Process Mileage-Only Reimbursements

Related resources: As of 2/1 2021 Mileage Rate Updated in Concur

relocation is 16 cents a mile. Announced in the 2nd edition

2021 Mileage Rate Updated in Concur
to departments’ feedback, this change should help users/delegates save time default search filter from Search by Text to Search by Code. In direct response alpha!

Search Feature update

Recommended Actions

Concur Travel & Expense

account.

Management (PPM). Expenditure Types map to an Account in the Chart of inquiries, please submit a ticket

Users/Delegates are able to view the Report Key number through the on the Report Header for the Concur user/delegate. In the last digest edition, we announced that the Report Key is no longer visible as of 2/1 longer work. The link has been updated when trying to access SPARCM, you may find that your bookmarked links no

SPARCM and Award Lookup Tool Access

organization. Expenditure Types are defined in the departmental financial plan and associated with the payroll cost being transferred in the following labor ledger

Be aware that NGN recharges follow payroll activity. If a direct retro (salary cost has been completed and posted in the January accounting period. Updates to NGN recharges following mass payroll expense correction on

Supplier Setup Team Turnaround Time

multi-year project. 2/19/21: Upcoming Webinars

Register for an Upcoming Webinar!

The following enhancements have been implemented in the Project Panorama dashboard:

Next up Reporting Enhancements

Take a look at our new KBA

Report-Detailed option from the drop-down

Select the available

9:00 AM PT on 2/25/21:

New to PPM Reporting

New User Access to BI & Financial Reporting

New User Access to BI & Financial Reporting

New User Access to BI & Financial Reporting

New User Access to BI & Financial Reporting

New User Access to BI & Financial Reporting

New User Access to BI & Financial Reporting

November 2020 Financial Reporting

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