February 9th, 2021- 6th Edition

Budget & Finance Weekly Digest

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**Information System and Support Departments**

The Information System and Support departments have made significant progress in managing their fiscal responsibilities. Key developments include:

- Defining Concur approver roles
- Viewing the Roles Report
- Utilizing the Concur Mobile App

**Digitize Receipts with the Concur Mobile App**

Concur Travel & Expense

Ensure the PO and any associated invoices show on the PPM ledger. Learn how to customize your Oracle reports and dashboards. To watch recorded office hours with the Oracle BI team:

- **Oracle Report Customization**
- **Oracle BI & Financial Reporting**

**Start Tool: POETAF and Chart String**

STaRT tool: POETAF and Chart String

By using POETAF and Chart String, you can ensure that transactions are centrally aligned with your organization’s financial goals. This tool is particularly useful when managing project funds.

**Oracle Procurement Blink Page Updates**

Blink pages related to Oracle Procurement, which previously referenced the old web address, have been updated to the new web address in your browser.

**Funds Available in UCPath**

Starting February 1st, this new report will be available at reports.ucsd.edu > Payroll Accounting and Reconciliation. It provides new data available in UCPath, allowing for more accurate projections and tracking of funds.

**Personnel Expense Projection Report**

This report is designed to help departments plan and manage their personnel expenses. It integrates the latest budget information from the Concur system, providing detailed projections and historical data.

**Payroll Accounting and Reconciliation**

The report offers a comprehensive view of payroll transactions, allowing departments to assess their financial health and plan accordingly.

**Concur Enhancement In the Works**

We thank you for your patience as the team works to provide new guidance on how to correctly use the Concur system. We will continue to improve and enhance the system to better support your needs.

**Corrective Actions by Department Fund Managers**

Budget corrected actions by department fund managers are now being automatically captured in the PPM ledger. This ensures a seamless integration of financial data from the Concur system to the PPM ledger.

**Oracle Enhancement**

For Oracle Procurement users, the new CVR will be required for new sponsored projects awards. Departments should prepare for this change and begin cleanup efforts when department funds are no longer needed.

**Oracle Financials Cloud**

Effective February 8, for new sponsored projects awards, departments no longer need to request via Services & Support. Instead, they can proceed with their own plans, provided they are in line with the organization’s financial strategy.

**Depositing Checks Issued in January**

When depositing checks issued in January, ensure the check is valid. Mobile and ATM check deposits can be done regularly, and there is no need to request the CVR for these transactions.

**How to Edit and Delete Concur Requests and Expense Reports**

Learn how to edit and delete Concur requests and expense reports. This guide will help you navigate the system more efficiently, reducing errors and improving data accuracy.

**Oracle Procurement Blink Page Updates**

Blink pages related to Oracle Procurement have been updated to the new web address in your browser.

**New KBA**

A new KBA is available for Oracle Procurement users. It provides detailed information on how to set up and use the new CVR system effectively.

**Concurrent Enhancements**

The Oracle BI team will offer concurrent enhancements on a regular basis. Be sure to tune in to the weekly office hours to stay informed.

**Oracle Report Customization**

View recorded office hours with the Oracle BI team as they share essential how-to information for customizing your Oracle reports and dashboards.

**Oracle BI & Financial Reporting**

This week’s office hours will cover new reports and issues. Be sure to attend and let us know if you have any questions or suggestions.

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**Register for an Upcoming Webinar!**

**Oracle BI & Financial Reporting: Transaction Dashboard**

Tuesday, February 16 @ 1:00pm

Learn how to effectively use the Transaction Dashboard to streamline financial processes and improve reporting outcomes.

**Oracle BI & Financial Reporting: What’s New in BI**

Tuesday, February 23 @ 11am

Stay updated on the latest features and enhancements in BI. This webinar will provide insights into the future of financial reporting and analysis.

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**About the Weekly Digest**

The Budget & Finance Weekly Digest is a valuable resource for departments looking to stay informed about the latest developments in financial management. Subscribe to our email list to receive updates weekly!

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**Deposit Checks**

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**New KBA**

A new KBA is available for Oracle Procurement users. It provides detailed information on how to set up and use the new CVR system effectively. Keep your departments informed and up-to-date with this valuable resource.

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