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February 9th, 2021 - 6th Edition
Budget & Finance Weekly Digest

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**Hot Topics: Oracle Requester Role and Concur Delegates**

In a recent Oracle Requester Role scenario, we have identified several delegates that the requester role is not managing correctly. These errors are occurring due to incorrect configuration of the role approval settings. We have created a walkthrough of the Role Request process to assist in resolving these issues.

**Concur Enhancement In the Works**

The University “Payables: The Elements of Accounts Payable” training will be held on February 12, to ensure that transactions post to PPM accurately and to assist in providing standard reports. The training will cover topics such as defining the Concur approver roles, viewing the Roles Report, and a Concur Internet Browser Recommendation.

**Concur Travel & Expense**

Digitize Receipts with the Concur Mobile App

Faculty and staff can easily capture receipts and track business expenses. Ensure the PO and any associated invoices show on the PPM ledger. Learn how COA and POETAF drive the posting of these transactions, the flow of a project, and how they impact the Oracle Financials Cloud and Concur Travel & Expense. Intended for preparers, hosts/payees, and financial managers.

**Oracle BI & Financial Reporting**

Register here for the Concur: Event and Expense Reimbursements Course. This course will be led by central offices with more comprehensive training and will be held on February 12. The course will cover topics such as Oracle BI and Financial Reporting.

**Training & Support**

There are specific Oracle reporting topics you want to learn!! Training & Support will offer a training course on Oracle BI and Financial Reporting.

**Deposit Check**

Any check issued since January 1st, 2021 can now be deposited or cashed. However, the formatting of dates in the payment file sent to our bank made it necessary to change the processing date field from an integer to a date format. For this reason, please visit reports.ucsd.edu for the latest links!

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**PPM Budget Updates on General Projects**

Requests for General Project budgets will not be approved at this time as we continue to refine our process. We are working with the financial office to ensure that budgets are set up correctly.

**Oracle Procurement Blink**

Oracle Procurement Blink pages leading to reports and requisitions may no longer work. Please visit reports.ucsd.edu for the latest links!

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**Wells Fargo**

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**Concur® Travel & Expense**

How to Resolve POETAF/COA Failed Validation Errors in Concur

If you try to submit a new transaction with a new chart string using one of the incorrect funds, the transaction will fail validation. If this happens, be sure to add the POET information when using one of these funds; Funds 20000, 20400, 20700 can only be used if there is a Project. Please continue to report all enhancements, issues, and office hours to the Oracle BI & Financial Reporting team.

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**PPM**

A redirect rule set up, navigating to the pages via the old links will display the known transitional issues impacting financial processes and known transitional issues impacting financial processes.

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**Oracle Financials Cloud**

STaRT tool: POETAF and Chart String

How to Edit and Delete Concur Requests and Expense Reports

Related Resources:

- How to Resolve POETAF/COA Failed Validation Errors in Concur
- How to Edit and Delete Concur Requests and Expense Reports
- Concur Enhancement In the Works
- PPM Budget Updates on General Projects
- Oracle Procurement Blink
- Wells Fargo
- Depositing Checks Issued in January
- Revenue & Resources Not Showing on Tasks
- Budgeting
- New chart strings using funds 20001, 20003, 20401, 20402, 20701, 20702, 20703.

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The goal is to deliver timely information that matters to you.

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