Expenses but not yet posted/accounted. University Card transactions are automatically imported into University Cards.

A reminder that the Centrally-billed Procurement Card and Travel & Entertainment Card will be updated. There will be time allotted for Q&A at the end of the session.

Corrections (formerly referred to as Cost Transfers) and some changes coming to the process.

Tuesday, February 22, 2022 @ 9:00am - 10:00am

Concur: Event and Expense Reimbursements

This live course will include an in-depth explanation of Concur processes related to meetings, entertainment, and business expense reimbursements. Intended for preparers, hosts/payees, administrative staff, and more.

Tuesday, February 15, 2022 @ 1:30pm - 4:00pm

University Procurement Card Program

Redesign and cover enhancements such as contract creation, customer billing, approval process, additional training, and more.

This Friday, Marissa Prough, Sr. Director - PPM Strategic Design, will be discussing the PPM production. The remainder of the time will be dedicated to answering your fund management questions.

At this week’s office hours, Heather Sears, Director of BI & Financial Reporting, will demo a new educational tool to promote and encourage business card usage. The demo will provide a hands-on overview of the tool and provide the opportunity for attendees to ask questions and provide feedback.

Thursdays, 11:00am - 12:00pm

Oracle: Buying and Paying for Financial Unit Approvers

The course will focus on the financial unit approver role and responsibilities. It will be especially valuable for individuals responsible for approving procurement card transactions, managing vendor and requisition approvers, and more.

Tuesday, March 22, 2022 @ 10:00am - 11:00am

Gift Funds Panorama Office Hours

This office hour will feature a brief overview of the Gift Fund Panorama system, including key features, how it integrates with other systems, and how it supports the financial management of gift funds. It will also provide an opportunity for attendees to ask questions and obtain specific information about setting up and using the system.

Gift Funds Panorama Office Hours

For questions about the new Gift Funds Panorama, please contact your local campus budget office.

Gift Funds Panorama Office Hours: Spring Quarter

Please note that the office hours will be announced for the upcoming quarter.

In the coming weeks, we will be providing resources and assistance to help you implement the new Panorama system and ensure its successful adoption.

We thank you for your continued support!