Reminder: Centrally-billed Procurement Card and Travel & Entertainment Card

Training Updates

Hot Topics: From Cost Transfers to AP Cost Corrections

This is a good opportunity to learn more about GL/PPM Cost Corrections and how this process will be updated. There will be time allotted for Q&A at the end of the session.

Tuesday, February 22, 2022 @ 9:00am - 10:00am

This course includes hands-on instruction on the use of Oracle Procurement & Payables. It is intended for preparers, hosts/payees, and financial managers who are familiar with policy and would like to learn about the expense, travel, entertainment, and business expense reimbursements. Current and prospective cardholders will learn about updates to the card program, common uses, Redesign and cover enhancements such as contract creation, customer billing, approval process, Accounts Receivable, Cash, & PPM Office Hours production. The remainder of the time will be dedicated to answering your fund management questions.

Starting February 3 until March 31, the Campus Budget Office will be hosting Office Hours every Thursday, 11:00am - 12:00pm

Thursday from 10:00am - 11:00am to support budget preparers throughout the planning process, approving requisitions and invoices, revising orders, and checking PO invoice status. This process, along with the ability to carry forward unexpended balance to subsequent funding periods and project relatedness, are components of the OFC PPM Managing Award Project Budgets course. This course will help you meet these requirements.

Oracle: Buying and Paying for Financial Unit Approvers

Thursday, February 10, 2022 @ 9:00am - 11:00am

Stop by for dedicated Office Hours hosted by Kierstin Sykes, Foundation Controller. Kierstin will be available to answer your questions related to Gift Funds Panorama Office Hours.

Gift Funds Panorama Office Hours

Be sure to try out the different calendar views in the upper right corner!

UC San Diego Finance Help Line is now open Tuesdays to Thursdays, 10:00am - 12:00pm

Most Recently Used

Each Tuesday, the Weekly Digest provides important updates related to Budget & Planning Community of Practice and Finance Help Line. Here are some of the most recent topics listed in the Finance Help Line Blink page.

Campus Budget Office Updates

Subscribe to the Budget & Finance YouTube channel for the most up-to-date information.

Most Recently Used

Add a Favorite Allocation

Add a Jot down your chart string or project information now and enter it in the Header/Allocations Request/Expense Information, or check out the WalkMe walkthrough: Complete Your Write-up has been updated to reflect this section.

Reallocate

Deallocate

Version 1:

Version 2:

Version 5:

Add a Project relatedness Ability to carry forward unexpended balance to subsequent funding periods

Default Project Payroll report and explain departmental practices that prevent its release into accounts payable.

OFC PPM Managing Award Project Budgets

Spring Quarter Courses will begin the week of March 28 and conclude June 10.

2022 Mileage Rate Updated in Concur

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Please see the UCSD specific systems training like Oracle. If you are interested in systems training, we have a library of training videos in the UCSD Training Course Blink page.

February

Contact financesupport@ucsd.edu to receive our future emails.

February

February

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**February**

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