A Message from the Department Chair, Professor Suzanne Boyd

The end of the semester is a time of high-stakes. Instructors may be looking forward to getting their hours in and taking a break, as they can design grades that then take a well-deserved break. Many are happily planning holiday events and/or travel. For students (both undergraduate and graduate), the end of term is likely a time of high stress, at the culmination of a busy semester. Some of you will not be finishing your class successfully despite their effort.

This next couple of weeks, I hope to take things one moment at a time, and interactively try to remember the other human being in dealing with a whole host of problems most of which I’m totally unaware. Many of our students have financial insecurities or family complications making final exams and the holiday season extra stressful.

Our department has the almost unique opportunity to impact nearly every UWM student. On the whole we have developed a pretty positive reputation on campus, as caring educators. I frequently get positive feedback on the courses of our instructors, and our students often earn compliments and awards! This is a great positive reputation on campus, as caring educators. I frequently get positive feedback on the courses of our instructors, and our students often earn compliments and awards! This is a great positive reputation on campus, as caring educators. I frequently get positive feedback on the courses of our instructors, and our students often earn compliments and awards!

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Final Exams

View the Fall 2019 Final Exam Schedule

Grades must be submitted in RWHS by December 26, 2019 at 8:30pm.

If you are giving an “incomplete grade”, you must complete the Department’s incomplete grade form, and return to Suzanne Boyd.

Course Evaluations

Course Evaluations have been placed in your mail drawers for the Fall 2019 semester.

Please send students to fill in the bubbles completely, rather than a checkmark.

Once completed, a student may stop at the evaluations in a box labeled “Evaluation Box” on the side of the Main Office. If your class exists in the Main Office (Office is closed), you can connect a placed in Shelby’s mail drawer in the office

Travel

As a reminder: if you are traveling or plan to travel in the Spring semester, please be sure to read the UW-Milwaukee Travel Guidelines.

If you have any pre-travel or travel reimbursement questions, please stop by Suzanne Boyd’s office (E403).

Spring 2019 Updates

All returning instructors must receive January 15, 2020 for the required course coordination meetings for spring.

Important Dates

December 5: Study day

December 12-16: Final Examination Period

December 23: Fall grades are due online

December 30: Presently deadline for grading

January 8-20: Winterim

January 21: Spring Semester begins

Department Holiday Party

The annual department holiday party will take place Friday, December 13 from 5:00 – 7:00 pm in EMS building 449.

This is a great party, in which attendees are asked to bring a white elephant gift. Each attendee will participate, please note that gifts should be wrapped and inexpensive! Hope to see you there!

Computer & Printer Problems

Minor concerns: please contact John Wightman’s office.

Urgent or major concerns, please contact Jake Quick or Kim Lei (our on-site support staff).

More and More... Technology Adoption

Front Office Hours for UWinterim

Monday-Thursday: 8:00 am – 4:30 pm

Friday: 8:00 am – 3:00 pm

Contact

Ready to make winterim2019@uwm.edu with any questions or requests!

Join our LinkedIn Group!

Like us on Facebook!

Keep up to date with important dates and information!