Staff Tuition Reimbursement Program (STRP)

Important Update: Submission of Grade and Receipt Documentation

To provide you with the best possible experience as we transition to the new EdAssist portal for STRP, we ask that if you originally created your applications through Stanford STRP, that you please submit your grade and receipt documentation to EdAssist via the new EdAssist portal, effective immediately. If you have already submitted your grades and receipts to the STRP office, they have been processed up to 5/29/15 or will be provided to EdAssist by the STRP office. Please note, this process applies to applications that have a Letter of Authorization pending payment, as well as those that have already been paid by Stanford.

Instructions for Submitting Grade and Receipt Documentation to EdAssist

- Navigate to the EdAssist Portal
- Click on My Dashboard
- You will see your open applications
- Select the application in order to submit your documents
- Please look for applications with a status of either "Letter of Credit (LOC) Issued" or "Payment Complete – Completion Documentation Required"

As a reminder, the deadline for submitting grades and receipts is 60 days after your course end date.

If you have any questions, please contact EdAssist by using the Help Desk ticketing feature within the EdAssist portal, or by calling (844) 239-8770 or emailing Stanford@edassist.com.

Thank you,

You Stanford STRP and EdAssist Support Teams

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