With the new fiscal year under way and campus activity on the rise, now is a great time to ensure your department is fully equipped to handle financial transactions effectively.

### Training & Support

- **Faculty/Researcher Office Hours**: To provide support and guidance for financial management.
- **Oracle: Buying and Paying for PO Requisitioners**
- **Concur Approvals Overview**
- **Concur: Event and Expense Reimbursements**
- **Procurement & Payables concepts**
- **Oracle Financials Cloud and Concur Travel & Expense**

### BI & Financial Reporting

- **Financial Deficit Report – Sponsored Projects**
- **Financial Deficit Report – Core Funds, Unrestricted Funds and Gift Funds**
- **MCI file submitters**
- **MCI Builder, RMP application and manual Recharge Operations**

### Core Funds, Unrestricted Funds and Gift Funds

- The report displays deficit balances on Core Funds, Unrestricted Funds and Gift Funds. This GL-based report is run for a single Accounting period at any level of the FinUnit Hierarchy in order to see deficits at a glance.

### Sponsored Projects with data from both the General Ledger (GL) and the Project Management Information System (PMIS)

- The report categorizes sponsored projects into Open Projects vs Ended Projects, which helps in identifying the financial status.

### For more information on the approvals system in Concur

- Please review the Concur Approvals Overview for a comprehensive understanding.
- Don’t forget to explore Concur for a thorough introduction.

### WalkMe Blink Page

- For additional support, visit the WalkMe Blink Page.
- Zoom sessions are from 11-12 pm on designated dates.

### Tips & Notes

- Keep an eye on the weekly digest for the most relevant news.

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**About the Weekly Digest**

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