Announcements
A monthly update including upcoming events, program news, and resources related to the University's budget and financial systems.

UC San Diego Financial Accounting Program
Our goal is to deliver timely information that matters to you.

No. 2 University in the World
UC San Diego is ranked as the world’s second best university by QS World University Rankings 2021.

Tips & Tricks
Searching for Faculty/Staff Email Addresses
When searching for a Faculty/Staff Member’s email, query your Faculty/Staff Directory and search for the desired email address. If you have any questions, please feel free to contact us via email or phone.

Managing Curricular Commitments
If you have curricular commitments that you need to manage, please contact us via email or phone. We are here to help you manage your curricular commitments effectively.

Explore Concur
Get a refresher on what processes are being handled in the Concur application, available tasks, and UC San Diego resources relevant to reporting, reconciliation procedure, and FAQs.

Download the extension to your browser
Installation is easy and painless. This extension is available for Chrome and Firefox. Once installed, the WalkMe Browser Extension will automatically add WalkMe resources to your Oracle and Concur applications. We also use WalkMe to add mandatory accounting assessment and required forms in the application.

A WalkMe build has been implemented in Oracle Procurement which validates accrual entries to ensure financial statements present accurately.

One way for campus colleagues to do their part to minimize the accrual is for all Procurement Card (excluding Health Issued PCards) and Travel & Entertainment Card cardholders to submit Expense Reports on a monthly basis. Campus colleagues should proceed in adding any Expense Reports that haven’t been final approved in Concur, etc.

In Case You Missed It....Finance Systems Operations Town Hall
Tuesday, September 21, 2021 @ 10:00am - 11:00am
Faculty and staff are encouraged to attend this web conference to learn about the latest changes and updates to the Oracle Financial Systems, procurement card reconciliation, and Concur processes.

Instructor-Led Training sessions, and Hot Topics. Be sure to try out the different calendar views in the upper right corner!

The transition to a modern financial management system remains difficult for many, including budget holders.

In Case You Missed It....Finance Systems Operations Town Hall
Thursday, September 16, 2021 @ 9:00am - 11:00am
This course includes hands-on instruction on the use of Oracle Procurement & Requisitions Plus, and Concur. It is strongly recommended that attendees follow the course path before taking the certification exam.

Campus colleagues can view more information about online tools. Faculty and staff will learn about Concur application, available tasks, and UC San Diego resources relevant to the Travel & Entertainment Card, and how to take advantage of TripIt Pro.

Instructor-Led Training sessions, and Hot Topics. Be sure to try out the different calendar views in the upper right corner!

View the Hall
This email was sent to .
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and lifting commitments, please review our contact the Travel & Expense team via Services & Support for questions.