Announcements

Oracle BI Office Hours on June 30
Carryforward Balance and P&L

As we approach the new fiscal year, we want to update you on the data elements that support our fiscal year closure in Oracle. The carryforward balance and P&L are delivered to your inbox. Our goal is to deliver timely information that matters to you. 

Getting Ready for Fiscal Close

We are almost ready to move to the next section in the Weekly Digest to help prepare you for Fiscal Close.

Department Email Dates: Next Up

- July 7: (COS) Foundation and COS Start
- July 8: (COS) All Billing - Non-student and non-patient Billing invoices must be in Oracle. Note: the effective date on the invoice must be the same date that the services were provided or the goods shipped.
- July 8: (COS) PIM Cost Transfer - Self-service cost transfer in OIC with final approval by EOD 7/8
- July 8: (RHR) Recharges via API for Applications - For activities having significant work-in-progress, recharges for work completed through June 30 should be included - Unprocessed errors must be reviewed this day.
- July 8: (RHR) Recharges using RBP App or API - Last day to upload and review, please allow several weeks.
- July 8: (COS) Fixed Cost - Self-updating invoices from the Self-Updating Activity (note: self-updating transactions will be posted after 7/6/21)
- July 9: (COS) Dept deadline to transfer June Payroll costs posted to Downs from Departmental in Oracle with final approval by EOD 7/9

Information on Departmental Action and Cost dates for Fiscal Closing 2021-2022 is posted here. Please note that this page is subject to change and updates over the next several weeks become available. Please check the page at regular intervals.

Tips & Tricks

General

Here’s how Oracle Supplier Contacts to Payment Compass
Payment Compass is a tool used to manage the payments and reconciliations for non-vendor/customer payees at UC San Diego. You can include a contact to review their existing payee/supplier profile per the instructions in our new Knowledge Base (KBA). There are several additional FAQs available about how to use the system on UCPath, so take this time to check them out by searching Payment Compass in the Knowledge Base. There are also several other KBAs available about how to use the system on UCPath, so take this time to check them out by searching Payment Compass in the Knowedge Base.

Concur Travel & Expense

Business Meetings and Entertainment

Information regarding COVID-19 Event Planning and Attendance can be found on the Return to Learn page. The Return to Learn page will be updated with any changes here. The Next Up meeting guidelines in addition to UC Entertainment Policy requirements when handling DCA personnel will be updated and must be followed for events. Please note that this page is subject to change and updates over the next several weeks become available. Please check the page at regular intervals.

Adding Significant Allocation Data

When creating an allocation with a chart string, verify that you have added all of the COA (Fund, Financial Unit, Approver, and Function) and/or POET (Project, Task, Expenditure Type) values required for the Concur document. If your Project is a Sponsored Project (begins with SP), please be sure to enter a Funding Source. If you do not want an allocation to go through the services were provided or the goods shipped.

About the Weekly Digest

Each Tuesday, important updates related to Budget & Finance, including Oracle Financials Cloud and Concur Travel & Expense are delivered to your inbox. Our goal is to deliver timely information that matters to you.

Contact us

Have questions about this edition? The best way to contact our team is via Services & Support.