Announcements

Oracle BI Office Hours Dates on June 30
Carynmente Balance Federal and Assured Account 300006
As we approach the new fiscal year, we want you to update your Oracle
information and support departments' success in managing their fiscal responsibilities.
We recognize that training is a necessity to see the information in the
Financial Unit and Project level.

The central Oracle BI team is currently revising the impacted reports to ensure
existing fiscal year from Account 300000 for
all managerial P&L reporting.
For a demonstration and further Q&A, please connect the Oracle BI Office Hours
link to join: https://ucsd.zoom.us/j/93680320405

Step back and check your inbox for additional guidance, including commonly asked
questions.

Upcoming IPPS Office Hours Schedule
In observance of the Independence Day Holiday, IPPS will not be hosting Office Hours
on July 5th. (Blink Weekday Office Hours: June 30th and July 7th) will be
still be held as scheduled. The regular Office Hours schedule will resume
starting July 12th.

Getting Ready for Fiscal Close
We've added a new section in the Weekly Digest to help prepare you for Fiscal
Close.

Department Cash Direct: Next Up

- July 7: (GD) Foundation and Tuition Funds
- Last day to request draw downs from the Foundation
- July 7: (GD) AR Billing - Non-student/employee payments AR invoices must be in
Oracle. Note: the effective data on the invoices must be the date when the
services were provided or the goods shipped.
- July 7: (GD) PPM Cost Transfer - Self-service cost transfer in OPM with final approval by EOD
- July 7: (GD) Recharges via API: Application Faults. For activities having
significant work in progress, work completed through June 30 should be included...
- July 7: (GD) Recharges using RBP App or API Last day to update and submit
- July 7: (GD) PPM Cost Transfer - Self-service cost transfer in OPM with final approval by EOD
- July 7: (GD) Debit payments to be processed in Financials from Default Project in Oracle with fixed approval by EOD

Information on Department Action and Cash dates for Fiscal Closing 2020-
2021 is posted to Blink. Please note that this page is subject to change and
updates on our website becomes available. Link to the white page at
regular intervals.

Tips & Tricks

General

How to Invite Supplier Contacts to Payment Compass
Payment Compass is a tool used to manage the payments and
registrations for non-employee payees at UC San Diego. You can invite a contact to view their
existing payee/supplier profile per the instructions in our new
Information on Departmental Action and Cutoff dates for Fiscal Closing 2020-
2021 is posted to Blink. Please note that this page is subject to change and
updates on our website becomes available. Link to the white page at
regular intervals.

Concur Travel & Expense
Business Meetings and Entertainment
Information regarding COVID-19 Event Planning and Attendance
will continue to be posted on the UC San Diego COVID-19 Event Planning and Attendance
web pages as guidelines in addition to UC Entertainment Policy requirements when handling
services to persons with disabilities and the event requires a fee.

Adding Sufficient Allocation Data
When creating an allocation with your chart string, verify that you have added all of the COA (Fund, Financial Unit, Account, and Function) within FOP (Project, Task, Expense) Topic that reference the Form/Concur documents. If your Project is a Sponsored Project and PPM, please be sure to enter a Funding Source in the allocation. This will allow your Request and Expense Reports to be successfully passed validation.

About the Weekly Digest
Each Tuesday important updates related to Budget & Finance, including Oracle
Finance Cloud and Concur Travel & Expense, are delivered to your inbox.
Our goal is to deliver timely information that matters to you.

Contact us
Have questions about this edition? The best way to contact our team is via
Email: BudgetFinanceServices@ucsd.edu