Getting Ready for Fiscal Close

We added a new section in the Weekly Digest to help prepare you for Fiscal Close.

Department Cut-off Dates: Next Up

- July 7 - (EOD) General and Foundation
- July 7 - (EOD) AR Billing
- July 8 - (EOD) PRM Cost Transfer - Self-service cost transfer in OFC
- July 8 - (EOD) Recharges via API: Application: For activities having significant work-in-progress, recharges for work completed through June 30 should be included. Unprocessed errors must be resolved on this day.
- July 8 - (EOD) Recharges using RMP API or AR: For day to end and process will continue.
- July 8 - (EOD) Financial Unit and Project level.
- July 8 - (EOD) Departmental Action and Cutoff dates for Fiscal Closing 2020-2021 is posted to Blink.

Information on Departmental Action and Cut-off dates for Fiscal Closing 2020-2021 is posted to Blink. Please note that this page is subject to change and updates on new information becomes available: link below to the Blink page at regular intervals.

Tips & Tricks

General

Here’s a handy Supplier Contacts to Payment Compass.

Payment Compass is a tool used to manage the payments and reconciliations for non-employee payees at UC San Diego. You can invite a contact to view their existing payee/supplier profile per the instructions in our new KBA. There are several other FAQs available to help you use the system as well, so be sure to check them out by searching Payment Compass in the Support Budget & Finance Knowledge Base.

Concur Travel & Expense

Business Meetings and Entertainment

Information regarding COVID-19 Event Planning and Attendance can be found on the Link to join: https://ucsd.zoom.us/j/93680320405. For a demonstration and further FAQs, please attend the Oracle BI Office Hours on Wednesday, June 30th. The link to join: https://ucsd.zoom.us/j/92353704076.

Adding Sufficient Allocation Data

When creating an Allocation with your chart string, verify that you have added all of the COA (Fund, Financial Unit, Approver, Function) and/or POET (Project, Task, Expenditure Type) values required for the Concur document. If your Project is a Sponsored Project (begins with SP), please be sure to enter the Funding Source from the Project record.

Contact us

Have questions about this edition? The best way to contact our team is via Services & Support.

About the Weekly Digest

Each Tuesday important updates related to Budget & Finance, including Oracle Financials Cloud and Concur Travel & Expense, are delivered to your inbox. Our goal is to deliver timely information that matters to you.

UC San Diego - Budget & Finance 2021-2022 Edition