Announcements

Oracle 3i Office Hours Dates on June 30
Carynford Balance Sheet and Adjustments: Account 300000
As we approach the new fiscal year, we want to update you on the data movement that will support our fiscal year closeout activities. Oracle only reflects the net position on the entity/fund level. UC San Diego closely monitors this movement. We recognize that there is a need to see information at the Financial Unit and Project level.
The central Oracle 3i team is currently revising the impacted reports to ensure that our fiscal year end is completed on Account 300000 for all managerial P&L reporting.
For a demonstration and further FAQs, please attend the Oracle 3i Office Hours on Wednesday, June 30 at 10 am. Link to join: https://ucsd.zoom.us/j/93680320405
If you prefer a video tutorial, the videos can be found on the blink page: https://ucsd.zoom.us/webinar/register/WN_BWx6QDQyQeQbeq4UoRb5ng
Stay tuned and check your inbox for additional guidance, including commonly asked questions.

Upcoming IPS Office Hours Schedule
In observance of the Independence Day Holiday, IPS will not be holding Office Hours on July 4th. Weekly IPS Office Hours (June 28th and July 7th) will be held as scheduled. The regular IPS Office Hours schedule will resume starting July 12th.

Getting Ready for Fiscal Close
We have added a new section in the Weekly Digest to help prepare you for Fiscal Close.

Department & Task Details: Next Up
- July 7: – (if) Foundation and Nonprofit
- Last day to request draw down amounts from the Foundation
- July 7: – (Do) AR Billing - Non-student/employee payments
- Invoice must be in Oracle. Note: the effective date on the invoice must be the same date when the services were provided or the goods shipped.
- July 8: – (Do) PFM Cost Transfer - Self-sustaining cost center in OIF FC with final approval before 7/10
- July 8: – (Do) Recharges on APIs for Applications. For activities having significant work completed during June, payment work completed through June 30 should be included. Unprocessed errors must be resolved by the end of the month.
- July 8: – (Do) Recharges using RBP API for AR Last day to ship and updates available.
- July 8: – (Do) – (EOD) Financial Close: Ensure all transaction allocations are correct for the fiscal period, and allocate cost elements to the Financial Unit and Project level
- July 8: – (Do) Dept deadlines to transfer June Payroll costs posted to Deficit Projects from Deficit Project in Oracle with final approved by 7/11

Information on Department Action and Cut-off dates for Fiscal Closing 2020-2021 is posted to Blink. Please note that this page is subject to change and updates as new information becomes available: [link to blink page at UC San Diego](https://ucsd.zoom.us/j/93680320405).

Tips & Tricks

General
Here to Inform Supplier Contacts to Payment Compass
Payment Compass in a tool used to manage the payments and reconciliations for non-payees/payees at UC San Diego. You can invite a contact to view their existing payee/supplier profile per the instructions in our new KBA.
Payment Compass is a tool used to manage the payments and registrations for services & support. There are several other KBAs available about how to use the system as well, so take the time to check them out.

Concur Travel & Expense
Business Meetings and Entertainment
Information regarding COVID-19 Event Planning and Attendance can be found on the Link to Join Zoom page. Calendar events for Fiscal Year 2021-2022 will resume as scheduled. Please note that this page is subject to change and updates as new information becomes available: [link to bluff page at UC San Diego](https://ucsd.zoom.us/j/93680320405).

About the Weekly Digest
Every Tuesday important updates related to Budget & Finance, including Oracle Financials Cloud and Concur Travel & Expense, are delivered to your inbox. Our goal is to deliver timely information that matters to you.

Contact us
Have questions about this edition? The best way to contact our team is via [email link](mailto:).