Announcements

Oracle 360 Office Hours Dates on June 30
Carryforward Balance菲delta and Project: Account 300000
As we approach the new fiscal year, we want to update you on the data enhancement that will support our fiscal year/alternative statement. Oracle only reflects the net position at the entity/fund level, UC San Diego's balancing unit reflects the net position at the Financial Unit and Project level.

The central Oracle team is currently revising the impacted reports to ensure net position from the prior year instead of Account 300000 for all managerial P&L reporting.

For a demonstration and further FAQs, please contact the Oracle 360 Office Hours on Wednesday, June 30 @ 1:00pm.

Link to join: https://ucsd.zoom.us/j/93680320405

Step three and check your inbox for additional guidance, including commonly asked questions.

Upcoming IPPS Office Hours Schedule
In observance of the Independence Day Holiday, IPPS will not be holding Office Hours on July 4th. Wednesday Office Hours (June 30th and July 7th) will be held as scheduled. The regular Office Hours schedule will resume starting July 12th.

Getting Ready for Fiscal Close
We added a new section in the Weekly Digest to help prepare you for Fiscal Close.

Department Expense Detail: Next Up
- July 7: (0) Foundation and Finance T&I. Last day to request draw downs from the Foundation.
- July 7: (0) AR Billing - Non-student/non-patient AR invoices must be in Oracle. Note: the effective date on the invoice must be the date when the services were provided or the goods shipped.
- July 8: (0) PPM Cost Transfer - Self-service cost transfer in GIFC PPM with final approval by EOD.
- July 8: (0) Oracle BI Office Hours Demo on June 30@1:00pm. For a demonstration and further Q&A, please attend the Oracle BI Office Hours Demo on June 30 @ 1:00pm.
- July 8: (0) Recharges via AP for Application. For activities having significant work-in-progress, data entry work completed through June 30 should be included. Unprocessed Errors must be resolved by this day.
- July 8: (0) Recharges using RBP type AP - Last day to upload and advise of any errors.
- July 8: (0) Oracle BI Cost Transfer. Last day to finalize the Oracle BI process.
- July 8: (0) Final reporting deadlines for Fiscal Closing 2020-2021 is posted to Blink. Please note that this page is subject to change and updates will be posted as new information becomes available. Click on the Filing DEADLINE link to check your deadlines.

Information on Department Action and Cut-off Dates for Fiscal Closing 2020-2021 is posted to Blink. Please note that this page is subject to change and updates will be posted as new information becomes available. Click on the Filing DEADLINE link to check your deadlines.

Tips & Tricks

General
- How to invite Supplier Contacts to Payment Compass

Payment Compass is a tool used to manage the payments and registrations for vendors/suppliers at UC San Diego. You can invite a contact to view their existing payee/supplier profile per the instructions in our new KBA. There are several other KBAs available about how to use the system, so visit the KBA page to check them out by searching Payment Compass in the Services & Support Budget & Finance Knowledge Base.

Concur Travel & Expense

Business Meetings and Entertainment
Information regarding (COVID-19) Event Planning and Attendance can be found on the UC San Diego departmental event planning guidelines in addition to UC Entertainment Policy requirements when handling events in person and attending the Event Costs Report.

Adding Sufficient Allocation Data
When creating a requisition with your chart string, verify that you have allocated all the COA (Finance Unit, Approve Function) under PO101 category. Stock inventory/transactional and unique data needs for the transaction: Is it a Foundation and Gift Forms? Is it a Transaction? Where can I find the COA in Oracle? Note: the effective date on the invoices must be the date when the services were provided or the goods shipped.

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