New KBA: Practices for Closing General Projects

A new KBA has been published to help answer some common questions about closing projects and tasks. Read the KBA here.

PADUA 2.0 Task Updates Now LIVE!

Launched on PADUA 2.0, additional features of the Project and Award Data Update Application (PADUA) tool are now available. Users are now able to Create New Tasks, Update Task Names, Update Task End Dates, and Update Task Budgets.

Oracle Workflow Notification Updates Coming 08/29/2022

Due to limited functionality, the following notifications cannot be updated at this time:

- FYI Purchase Order Implemented
- FYI Requisition Approved
- Contracts
- Journals
- Contract Invoices
- Accounts Payable Invoices and Invoice Holds

New Exception Reports have been released on the Department Exceptions Panorama to help you identify issues in Oracle transactions that were recorded without a project in the General Ledger. This report can be used to identify invoices that have failed to post in Oracle and require corrective action. See the BI & Financial Reporting section below for more information.

New KBA: How to Use PADUA 2.2 KBA

Here is a video that shows where users can find the new features. Additionally, a short 5 minute training video has been updated with these new features. To watch the video, please click here.

Have Financial-related questions?

Call the UC San Diego Finance Help Line.

(858) 245-4237

Monday - Thursday: 8:00 am - 5:00 pm
Friday: 8:00 am - 12:00 pm

Call the UC San Diego Finance Help Line for quick links to various resources available to you.

Event Calendar

Link to the Event Calendar which allows you to view upcoming UC San Diego Office Hours training sessions and courses.

BI & Financial Reporting

- New KBA: How to Use PADUA 2.2 KBA
- PADUA 2.0 Task Updates Now LIVE!
- Oracle Workflow Notification Updates Coming 08/29/2022
- New Exception Reports released on the Department Exceptions Panorama to help you identify issues in Oracle transactions that belong on a project so they can be corrected.
- Transactions on No Project: Individuals who are responsible for creating or managing non-sponsored contracts should use these two reports to identify setup errors on their contracts. If contracts are missing any of these chartstring elements, these transactions will not post correctly.
- Non-Sponsored Generate Invoice Process Errors: Errors can sometimes occur in Oracle that prevent invoices from posting correctly. Use this report to identify invoices that have failed to post in Oracle and require corrective action.
- Non-Sponsored Contract Lines Without Project or Task: These reports are designed to help the Budget & Finance community, including faculty or staff with financial responsibilities, identify their resources based on the following questions:
- How do I learn all there is to know about budget & finance? The Support Framework: Your Guide to Finding Help
- Who can I call if I have a budget or finance-related question? Call the UC San Diego Finance Help Line! Knowledgeable agents are standing by to assist you and answer your questions.
- Where can I find resources to help me with my budget or finance challenges? The Support Framework: Your Guide to Finding Help
- What can I do online? The Budget & Finance Weekly Digest provides important updates related to Best Practices for Closing General Projects

Tips & Tricks

- The New KBA is designed to help the Budget & Finance community, including faculty or staff with financial responsibilities, identify their resources based on the following questions:
- How do I learn all there is to know about budget & finance? The Support Framework: Your Guide to Finding Help
- Who can I call if I have a budget or finance-related question? Call the UC San Diego Finance Help Line! Knowledgeable agents are standing by to assist you and answer your questions.
- Where can I find resources to help me with my budget or finance challenges? The Support Framework: Your Guide to Finding Help
- What can I do online? The Budget & Finance Weekly Digest provides important updates related to Best Practices for Closing General Projects
Our goal is to deliver timely information that matters to you.

Not sure where to find answers? Get started using our Support Framework.

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