This course is intended for those involved in the process of trip reconciliation for business travel at UC San Diego, including

1:00pm - 3:00pm

Thursday, September 22, 2022

UC San Diego Travel: Reporting Expenses

Learning all there is to know about budget & finance can feel daunting. The Support Framework: Your Guide to Finding Help

When logging in to Concur for the very first time:

Seeing the UCOP page when you try to login to Concur?

When you log in to Concur for the first time, the system recognizes that you have not logged in before and shows the "UCOP" page. After your first login, it will show the "Before You Go" page. Please disregard the messages on the UCOP page.

be used more often to search for and display project information in dashboards and reports. Project Class Categories &

or inception-to-date (ITD). All projects should have an accurate Project Class Category and Code assigned, as these fields will

New Blink Page:

Track 
Circle Gold)

and Gold Plus program benefits. All attendees will be entered to win ONE of the following: $100 Hertz certificate (1 winner)

Wednesday, September 28, 2022 @ 11:00am

Mosaic (3 winners will be selected)

Villas by Marriott, which provides fabulous options for corporate retreats, small business meetings and vacations. All

Concur, Balboa, and Kahala.

Join IPPS for our next session of Hot Topics! Learn how to book travel the Triton way, including the benefits of booking with

Hot Topics: Travel Booking

be especially valuable for employees who travel or book business travel and want to further their understanding of travel

The course will include an in-depth explanation of topics covered in the Concur Travel and Expense eCourse. This course will

9:00am - 11:00am

UC San Diego Travel: Before You Go

Cost Transfer error updates, the Equipment Allocation process, followed by an open Q&A. We look forward to seeing you

This week, the Financial Operations team will cover General Projects Contract Billing updates, Oracle 22C Version Updates,

Friday, September 16, 2022 @ 9:00am - 10:00am

Financial Operations Office Hours

Please note the

for departmental purchases who want to further their understanding of buying on campus.

shopping for and purchasing goods and services, searching across UC San Diego requisitions and POs, closing POs,

This course includes hands-on instruction on the use of Oracle Procurement & Payables. It focuses on topics such as

9:00am - 11:00am

Oracle: Buying and Paying for PO

Requisitioners

and would like to learn about more advanced meetings and entertainment terminology and concepts.

meeting/event hosts, financial managers, and entertainment approvers who are familiar with Entertainment Policy BUS-79

expense reimbursements. This course will be especially valuable for employees who host meetings and events and want to

The course will include an in-depth explanation of Concur processes related to meetings, entertainment, and business

This week we will have open Q&A. Bring your questions and struggles. Nothing a fund manager does is off the table. Trying to

11:00am - 12:00pm

Fund Management Office Hours

Please note the

successful budgeting and cost transfer approaches.

Tips & Tricks

During the maintenance window:

"Oracle Cloud Scheduled Maintenance on September 16"

Oracle Update Coming Soon

9:00am - 11:00am

Introduction to Oracle Procurement & Payables eCourse

Oracle Cloud Scheduled Maintenance on September 16

Oracle Update Coming Soon

11:00am - 12:00pm

Oracle Cloud Scheduled Maintenance on September 16

Oracle Update Coming Soon

Two-day delivery on all in-stock items, for orders received before 3:30 pm

Price includes shipping (charges may apply to large items)

Networking categories

Contact representatives below with questions or for quotes:

Field Sales Rep: Ron.Rivers@anixter.com, (760) 212-9790

Inside Sales Rep: Tony.Isaacson@anixter.com, (858) 503-7309

Anixter San Diego (858) 571-6571

Highlights:

Anixter

Procurement! Access it in Oracle by going to

Procure to Pay > Purchase Requisitions > Top Categories > All Punchouts >

Click to access the

Services & Support

UC San Diego Budget & Finance YouTube channel

@ 7:00pm

Sunday,

and Hot Topics.

Be sure to try out the different calendar views in the upper right corner!
The Support Framework is designed to help the Budget & Finance community, including faculty or staff with financial responsibilities, identify their resources based on the following questions:

- What can I do on my own?
- Where can I get help?
- Who can help escalate?
- How do I suggest enhancements?

Bookmark or download a copy for quick links to various resources available to you.

Each Tuesday, the Weekly Digest provides important updates related to Budget & Finance, including Oracle Financials Cloud and Concur Travel & Expense. Our goal is to deliver timely information that matters to you.

Not sure where to find answers? Get started using our Support Framework.

Visit Our Website | Subscribe to our YouTube | Contact Us

Manage your preferences | Opt Out using TrueRemove™

Got this as a forward? Sign up to receive our future emails.

View this email online.

9500 Gilman Dr, | La Jolla, CA 92093 US

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