This course is intended for those involved in the process of trip reconciliation for business travel at UC San Diego, including Thursday, September 22, 2022.

UC San Diego Travel: Reporting Expenses

Learning all there is to know about budget & finance can feel daunting. The Support Framework: Your Guide to Finding Help

If you are being redirected to the UCOP website when attempting to login to Concur:

When logging in to Concur for the very first time:

Seeing the UCOP page when you try to login to Concur?

Codes can be changed in the or inception-to-date (ITD). All projects should have an accurate Project Class Category and Code assigned, as these fields will Categories and Class Codes, which are now being used to determine whether PPM costs are reported as year-to-date (YTD)

Based on suggestions from the Fund Management Office Hours, we have created a new table that lists Project Class

New Blink Page:

questions

Call the UC San Diego Finance Help Line! Knowledgeable agents are standing by to assist you and answer

details

Wednesday, September 28, 2022 @ 11:00am

Mosaic (3 winners will be selected)

JetBlue Airways will focus on their growth out of Los Angeles (LAX) and the new code share partnership with American

selected)

attendees will be entered to win a "Homes and Villas by Marriott" gift tote bags with water bottles (FIVE winners will be

Marriott Hotels – will share information on apartments, premier homes and luxury villas offered worldwide through Homes &

Upcoming Travel Webinars

Join IPPS for our next session of Hot Topics! Learn how to book travel the Triton way, including the benefits of booking with

there!

Cost Transfer error updates, the Equipment Allocation process, followed by an open Q&A. We look forward to seeing you

This week, the Financial Operations team will cover General Projects Contract Billing updates, Oracle 22C Version Updates,

Friday, September 16, 2022 @ 9:00am - 10:00am

Financial Operations Office Hours

and would like to learn about more advanced meetings and entertainment terminology and concepts.

further their understanding of the expense reconciliation process via Concur. Also, those who previously utilized MyPayments

expense reimbursements. This course will be especially valuable for employees who host meetings and events and want to

Thursday, September 15, 2022

Oracle: Buying and Paying for PO Requisitioners

you need to claim but have no idea what to do next? Bring your issue to office hours and phone a friend.

figure out the source of a GL-PPM discrepancy? Can't figure out how to get your direct retro with cap gap to work? See a wire

11:00am - 12:00pm

Fund Management Office Hours

Every Monday

Contact representatives below with questions or for quotes:

Inside Sales Rep: Tony.Isaacson@anixter.com, (858) 503-7309

Anixter San Diego (858) 571-6571

Use "My Quotes" aka quote retrieval to add quoted items to your cart

Contracted UC pricing is displayed, deeper discounts apply in Locking Solutions, Access Control, and Cabling &

Highlights:

Anixter

Announcing New Agreement Supplier Anixter

campus through this process.

will not necessarily mean it has been sent to the supplier. Closer to the launch date, screenshots will be provided to guide

process will auto-generate a PO before routing it to the appropriate professional buyer for review. This minor change to the

An Oracle enhancement that will streamline the requisition approval process is slated to launch later this month. The new

Oracle Update Coming Soon

September 18, 2022

Oracle production environment will be down for maintenance from

Make sure to select UC San Diego (not UC Office of the President) from the dropdown field:

KBA on

For more information, please review the KBA on

Procure to Pay > Purchase Requisitions > Top Categories > All Punchouts >

UC San Diego Budget & Finance YouTube channel

Best Practices

Tips & Tricks
The Support Framework is designed to help the Budget & Finance community, including faculty or staff with financial responsibilities, identify their resources based on the following questions:

What can I do on my own?

Where can I get help?

Who can help escalate?

How do I suggest enhancements?

Bookmark or download a copy for quick links to various resources available to you.

Each Tuesday, the Weekly Digest provides important updates related to Budget & Finance, including Oracle Financials Cloud and Concur Travel & Expense. Our goal is to deliver timely information that matters to you. Not sure where to find answers? Get started using our Support Framework.

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Manage your preferences | Opt Out using TrueRemove™

Got this as a forward? Sign up to receive our future emails.

View this email online.

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